

Camp Inspection Checklist
(7/19/2017)

- Documentation
 - One responsible adult is available at all times during operation
 - License available (Issued May 1st)
 - Water test report (for wells, tested annually; ponds optional)
 - Pet registration
 - Record of injuries requiring attention of medical personnel
 - Rules for campground (posted or provided to patrons)
 - Traffic control
 - Overcrowding
 - Noise control
 - Haz mat & fire safety
 - Use and prevention of nuisances
 - Swimming area safety
 - Pet control
 - Approved site plan (campsites reflect plan, # of approved sites matches license)
 - Septage hauler service agreement (include where disposed)
 - Septage hauler registered?
 - Dates of service and amount of waste removed (if removing gray water)
 - OEPA Sewage disposal plan (new facility/water supplied to individual sites)
 - Scaled drawing of gray water recycling system (if RVs discharge to system)
- Safety
 - Firefighting equipment acceptable to fire official
 - Sign for emergency telephone or identifying location of nearest telephone
 - Address of campground, numbers for police, sheriff, fire, rescue
 - First Aid
 - Accessible in the campground area
 - Disposable gloves
 - Equipment to stop bleeding, clean & cover minor cuts & abrasions
- Campgrounds
 - ≤ 2 mobile/manufactured homes (for licensee only)
 - Clean and sanitary, no nuisances or hazards
 - Vehicle access, all weather at all times
 - No overcrowding
 - Control noxious plants
 - Playgrounds & equipment in safe condition
 - Water & recreation areas operated and maintained in safe condition
 - Hazardous equipment used and stored safely
 - Electrical system: no hazards, must be to code
- Hygiene facilities
 - Clean and sanitary
 - Camp sites ≤ 1,000ft from toilet facilities
 - Toilets for men & women (plainly designated)
 - Adequate toilet tissue at each toilet
 - Self-closing doors or modesty shields
 - Shower facilities: separate, floor drains, non-skid floors, illuminated at night

- Solid waste
 - Prevent hazards, rodent harborages, insect breeding & accidents
 - Dumpsters durable, watertight, non-absorbent, cleanable, tight cover
 - Dumpsters contain all waste, picked up at least weekly

- Water Supply
 - Meet public or private water regulations
 - Adequate drainage at all outlets
 - Water hoses rated for potable water use (NSF 61)

- Sewerage
 - System safe and sanitary, no hazards or nuisances
 - Dump stations for RVs (1/100 RVs)
 - Water available for flushing (if potable need backflow prevention)
 - Hoses available
 - Properly sealed
 - Concrete pad surrounding the drain
 - 4x6' sloped, 4" thick, 4" drain w/self-closing weighted cover, 4" curb
 - Separate opening for determining tank level & pump out
 - Instruction for use signs & water not for human consumption
 - ≥ 50ft from potable water use (hose may not reach)

- Gray Water
 - System safe and sanitary, no hazards or nuisances
 - Either holding tank, individual site connections to sewer, alternate approved
 - Camp sites must be ≤ 200ft from system
 - ≥ 12 sites/system
 - Gray water only, no sewage permitted sign
 - No discharge to waters of the state
 - No direct or indirect connection
 - No gray water discharged onto surface of ground
 - No RV use of buried grey water barrels unless plan approval on file

- Camp sites
 - Site markers ≥ 2in high, ≥ 6in above ground (readily identifiable)
 - One RV & 2 portable units, or 3 portable units
 - Separate access to each site
 - Properly drained & free of trash/debris
 - Free of sewage and gray water nuisances
 - Distances:
 - RV-RV sides ≥ 15ft
 - RV-RV ends ≥ 10ft
 - RV-Portable same site ≥ 5ft
 - Portable-Portable same site ≥ 5ft
 - Portable-Portable adjacent sites ≥ 10ft
 - RV/Portable-building/roadway ≥ 15ft
 - RV/Portable-aux building ≥ 5ft