

**WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES**

August 10, 2017

Members Present: Susan Buchwalter, PhD; Robert Lindsay, DO; Carl E. Forrer; Jerry Herman; Ella Kick, PhD; Brent Brown, Robert Troutman, Jack Miller, Anne Wiseman, Rick Hanlon, Marjorie Shamp

Staff Present: Nicholas Cascarelli, Ed.D., Health Commissioner; Tara McCulloch, Director of Finance and Human Resources; Vaughn Anderson, Director of Environmental Health; Steve Rich, Beth Amstutz-Archer

Guest(s) Present: Jonathon Hamers, Prosecutor's Office; Bobby Warren, The Daily Record,

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order at 8:02a.m. by Susan Buchwalter as a quorum was met.	No action needed.
Health Commissioner Update	<p>Health Commissioner, Nicholas Cascarelli, Ed.D. presented his Health Commissioner Report for August 2017.</p> <ul style="list-style-type: none"> <li>• Accreditation update               <ul style="list-style-type: none"> <li>○ Performance Management system revised                   <ul style="list-style-type: none"> <li>▪ Administration Unit Outcomes                       <p><i>Finance- Funds Maintained to Support all Essential Public Health Services</i></p> <p><i>HR- Health Department has Human Resources Established to Meet Agency Mission</i></p> <p><i>Vital Statistics- Documents Issued Correctly and Courteously</i></p> </li> <li>▪ Environmental Health Unit Outcomes                       <p><i>Food Program- Food inspections completed timely</i></p> <p><i>Private Water System- Private Water Systems are safe</i></p> </li> </ul> </li> </ul> </li> </ul>	No action needed.

	<p>Private Sewage System- <i>Private sewage systems are being properly maintained</i></p> <ul style="list-style-type: none"> <li>▪ Patient Care Unit Outcomes</li> </ul> <p>Infectious Disease- <i>Population Protected from Vaccine-Preventable Infectious Disease</i></p> <p>Immunization- <i>Incidence of Infectious Disease is minimized</i></p> <p>WIC- Woman, Infants and Children Program- <i>Mothers and children are healthy</i></p> <ul style="list-style-type: none"> <li>▪ Each unit is working on a performance monitoring plan and beginning to collect the various indicators for the various outputs that will lead to each of these outcomes. <ul style="list-style-type: none"> <li>○ I have conducted three of five training sessions for staff of Cultural Competency and Health Equity. We discussed the Health Equity Policy approved by the Board in May and the Cultural and Linguistic Appropriate Services Assessment.</li> </ul> </li> <li>• Maternal and Child Health Grant <ul style="list-style-type: none"> <li>○ We were informed by ODH we could not add the new activity related to breastfeeding that we had originally planned. We added to the scope of the Cribs for Kids Program in Wayne County and will be offering it to Holmes County residents starting in the fall.</li> </ul> </li> </ul>	
<p>Environmental Health Agenda</p>	<p>A. <u>Second Dwelling or Medical Variance Renewal:</u></p> <ol style="list-style-type: none"> <li>1. Doug Ingold. 9540 Benner Rd., Rittman, Ohio, 44270. Milton TWP. Compliance Inspection Passed 7/20/2017</li> <li>2. Homer Hostetler. 7188 North Crown Hill Rd., Orrville, Ohio, 44667. Green TWP. Compliance Inspection 7/24/2017</li> </ol>	<p>A. Approved by policy</p>


	<p>3. Ervin and Nancy Cole. 5061 Dover Rd., Apple Creek, OH, 44606. East Union TWP. Compliance Inspection Passed 7/27/2017</p> <p>4. Candice Richards. 4744 Fox Lake Rd., Smithville, Ohio, 44677. Green TWP. Compliance Inspection Passed 7/26/2017</p> <p>5. John and Michelle Nussbaum. 3402 Wenger Rd., Dalton, Ohio, 44618. Sugar Creek TWP. Compliance Inspection Passed 7/27/17</p> <p>B. <u>Well Variance:</u></p> <p><u>Emil MIU</u>. 2246 E Sterling Rd., Creston, Ohio, 44217. Canaan TWP. Variance for OAC 3701-28-10 (E) (1) to not have to grout all the way down to end of casing. This is a replacement well. Previous well had low water yield. This replacement well found a good source of water at 120ft. Due to geologic formation Keen Well pump wants to keep 20ft of ungrouted casing in place of a liner to protect borehole and pump setting while obtaining good water yield. After speaking with owner, well contractor and ODH, staff recommends approving variance. Staff is fearful drilling another well in a different location may result in a "worse" yield producing well. The maintenance issue could be difficulty in chlorinating the well in the ungrouted area. Water sample was acceptable</p> <p>C. <u>Failed Operation and Maintenance Sewage Inspection:</u></p> <p><u>1.</u> Wendy August. 16388 Church Rd., Dalton, Ohio, 44618. Failed final compliance inspection 6/22/2017. #20160167</p> <p><u>2.</u> Devin Scraton. 6083 Weilersville Rd., Smithville, Ohio, 44677. Failed final compliance inspection 6/21/2017. #20170041</p> <p><u>3.</u> Anongsack Luangraj. 2230 W. High St., Orrville, Ohio, 44667. Failed final compliance inspection 6/21/2017. #20170058</p> <p>The above referenced properties have failed several inspections with little to no contact or progress. Multiple extensions have been granted. BOH declared a PHN on 7/13/2017. <b>Case #1 abated.</b> Case #2 and #3 both signed for certified letter stating Board Declared a PHN. Compliance inspection to be completed 8/9/2017. Update will be given. If not abated refer to Prosecutor.</p>	<p>B. Staff recommends approval</p> <p>Forrer/Lindsay All in favor</p> <p>C.</p> <p>1. Abated</p> <p>2. Refer to Prosecutor</p> <p>3. Refer to Prosecutor</p> <p>Herman/Wiseman All in favor</p>
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Environmental Health Sub-Committee	There was no Environmental Health Sub-Committee meeting.	No action needed.
Board of Health Minutes	Minutes from July 13, 2017 were approved.	Herman/Wiseman All in favor
Operations Sub-Committee	There was no Operations Sub-Committee meeting.	No action needed.
Financial Requests	<p>A. The Board approved the payment of bills in the amount of \$2,296.68 to be generated on August 10, 2017 (preauthorized) and bills in the amount of \$56,395.44 to be generated for payment on August 17, 2017.</p> <p>The Board approved Interagency Transactions in the amount of \$6,935.50 and Expenditure Reimbursements in the amount of \$2,264.67.</p>	<p>A. Kick/Forrer All</p>

	<p>B. The Board approved Travel and related expenses.</p> <p>C. The Board approved Water Pollution Control Loan Fund Payments to: \$1125.00 to Greg's Septic Assessment (a division of Piatt Excavating).</p>	<p>B. Kick/Brown All</p> <p>C. Kick/Herman All</p>
Receipts & Expenses	The Board reviewed the Revenue and Expense reports for July 2017.	No action needed.
Patient Care Update	<p>Director of Patient Care, Susan Varnes was not present at the meeting due to illness; therefore Nick presented the June, 2017 Patient Care update.</p> <p>WIC's annual Baby Fair will be Saturday, August 12<sup>th</sup>.</p> <p>Nursing is hosting a Back to School Immunization Program at the Wayne County Schools Career Center on Saturday, August 12<sup>th</sup>.</p> <p>Elesa Eaken, WIC, was recognized for being chosen to be the Nutrition and Breastfeeding Advisory Committee (NBAC) representative for Northeast Ohio for a two year term.</p>	No action needed.
Administrative Board Items: Personnel Changes	<p>Tara McCulloch, Director of Finance and Human Resources updated the Board on personnel changes.</p> <p><u>New Hires:</u></p> <p>Carol Denbow, Nutritionist (WIC), 16 hours/week at \$18.45/hour, effective August 4, 2017.</p> <p>Melanie Jones, Public Health Nurse 2, 28 hours/week at \$19.50/hour, effective August 15, 2017.</p>	Wiseman/Kick All
Old Business	<p>Nick gave kudos to Vaughn Anderson for using all of the funds for the OWDA Water Pollution Control Fund Loan.</p> <p>Jerry updated the Board that facilities surveys will begin.</p>	No action needed.

<p>New Business</p>	<p>Contract: Matt Falb for PHEP Epidemiologist Service FY2018.</p> <p>Contract: Plumbing Services by/between Medina County Combined Health District.</p>	<p>Kick/Wiseman All in favor</p> <p>Herman/Brown All in favor</p>
<p>Public Speaks</p>	<p>No one from the public spoke.</p>	<p>No action needed.</p>
<p>Future Meetings</p>	<p>August 22, 2017                      Environmental Health Sub-Committee  August 25 ,2017                      Operations Sub-Committee  September 14, 2017                      Board of Health Meeting</p>	<p>No action needed.</p>
<p>Adjournment</p>	<p>The meeting was adjourned.</p>	<p>No action needed.</p>

Approved by the Board of Health on this 14th day of September, 2017.

  
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Susan Buchwalter, Ph.D.  
President, Board of Health

  
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Nicholas Cascarelli, Ed.D.  
Health Commissioner