

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES
September 13, 2018

Members Present: Susan Buchwalter, PhD; Jerry Herman; Brent Brown; Carl Forrer; Rick Hanlon; Ella Kick; Robert Lindsay, DO; Jack Miller; Dennis Tafoya; Robert Troutman; Anne Wiseman

Staff Present: Nicholas V. Cascarelli Ed.D., Health Commissioner; Vaughn Anderson, Director of Environmental Health; Chrystal Marcum, Director of Finance and Human Resources; Beth Amstutz-Archer, Steve Rich

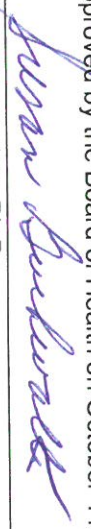
Guest(s) Present: Barbara Biro, Prosecutor's Office, Joan Swartz

TOPIC	INFORMATION	BOARD ACTION
Health Commissioner Update	<p>Nicholas Cascarelli, Health Commissioner updated the Board.</p> <ul style="list-style-type: none"> • We should find out if we will receive the Maternal and Child Health or Cribs for Kids grant by the end of September • Accreditation – Will begin to send documents to the Public Health Accreditation Board. • Congratulations to our WIC staff for receiving the Gold Loving Support of Excellence for our breastfeeding program from the USDA. <p>The Board sends it congratulations to the WIC Department.</p>	No action needed.
Environmental Health Meeting	<p>There was no Environmental Health Department meeting.</p>	No action needed.
Environmental Health Agenda	<p>Second Dwelling or Medical Variance Renewal</p> <p><u>1. Paul and Arbutus Dobbins</u>, 1970-1972 N. Kansas Rd., Orrville, OH 44667. Green Twp. Compliance Inspection passed 8/29/18.</p> <p>Septic Variance</p> <p><u>2. Hope Parnell</u> 8273 Burbank Rd., Wooster, OH 44691. Wayne Twp. Staff recommends approval.</p> <p><u>3. Wharton Excavating</u>, 7135 N. Elyria Rd., West Salem, OH 44287. Septic Installer.</p>	<p>1. Approved per policy.</p> <p>2. Tafoya/Brown All in favor.</p> <p>3. Approved per policy.</p>

Receipts & Expenses	Revenue and Expense reports through August were reviewed.	No action needed.
Patient Care Update	<p>Susan Varnes, Director of Patient Care was not present at the meeting; Therefore, The Health Commissioner gave the Patient Care Update:</p> <ul style="list-style-type: none"> • Flu season has begun. • WIC was awarded The Gold Loving Support of Excellence for our breastfeeding program from the USDA. 	No action needed.
Administrative Board Items	<p>Status Change:</p> <p>Wendy Anderson, PT Dietician to PRN Dietician, effective at the close of business, November 9, 2018.</p> <p>New Hires:</p> <p>Dianne Burris, RN BSN, Public Health Nurse 2 (PT) at \$20.00/hour, effective September 25, 2018.</p> <p>Taylor Hause, RDN LD, Dietician (PT) at \$19.50/hour, effective October 9, 2018.</p>	<p>Brown/Kick All in favor.</p>
Old Business	There was no Old Business to discuss.	No action needed.
New Business	There was no New Business to discuss.	No action needed.
Future Meetings	<p>9/25/18 Environmental Health Sub Committee</p> <p>9/28/18 Operations Sub Committee</p> <p>10/11/18 Board of Health</p>	No action needed.
Adjourn	The meeting was adjourned as there was no further business to discuss.	<p>Herman/Forrer All in favor</p>

Board Continuing Education	Beth Knopp, Registrar and Donna Merriman, Deputy Registrar, presented to the Board a presentation on Vital Statistics.	No action needed.
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Approved by the Board of Health on October 11, 2018.



Susan Buchwalter, Ph.D.
President, Board of Health



Nicholas Cascarelli, Ed.D.
Health Commissioner