

**WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES**  
January 10, 2019

**Members Present:** Susan Buchwalter, PhD; Jerry Herman; Brent Brown; Carl Forrer; Ella Kick, Robert Lindsay, DO; Jack Miller; Dennis Tafoya; Robert Troutman; Anne Wiseman

**Staff Present:** Nicholas V. Cascarelli Ed.D., Health Commissioner; Vaughn Anderson, Director of Environmental Health; Chrystal Marcum, Director of Finance and Human Resources; Susan Varne, Director of Patient Care; Danielle Sharpe

**Guest(s) Present:** Barbara Biro- Prosecutor's Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Dr. Susan Buchwalter at 8:05 a.m.	No action needed
Health Commissioner Update	<p>Nicholas Cascarelli, Health Commissioner, shared his January, 2019 update:</p> <ul style="list-style-type: none"> <li>• Accreditation- we have sent documentation for 75 of the over 100 measures for accreditation.</li> <li>• Performance Management- The directors are working with their units to determine whether the metrics previously selected to use are still valid. Nick has a plan to have a draft to the dashboard by next Board Meeting.</li> <li>• Strategic planning- A major overhaul is planned for the work plan portion this year.</li> <li>• There are 11 measures we need to have more current or better documentation that Nick is working on facilitating.</li> <li>• Nick attended the Orrville Chamber of Commerce Health and Safety Fair on January 9<sup>th</sup>, 2019. There were approximately 75 in attendance.</li> <li>• Susan, Vaughn and Nick will be meeting with Linda Hall from the Daily Record to discuss coverage of the health department activities.</li> <li>• Nick briefly inquired for interest in continuing education topics with the board.</li> </ul>	No action needed

Environmental Health Agenda	<p>Vaughn Anderson, Environmental Health Director, discussed the Environmental Health Agenda.</p> <p><b>Solid Waste Nuisance</b></p> <ol style="list-style-type: none"> <li>1. <u>Dennis Henning</u>, 18446, Krug Road, Dalton, OH 44618. Board of Health Orders and Citation Hearing started at 8:10 a.m. and Mr. Henning was not present. The Board of Health determined after review of information to proceed with the board ordered 20 day clean-up for failure to comply with the December 13, 2018 to abate solid waste public health nuisance.</li> <li>2. <u>John &amp; Debra Franks</u>, 11225 Stratton Road, West Salem, OH 44287. Board of Health Orders and Citation Hearing will be rescheduled for February due to improper notice to John &amp; Debra Franks. If not abated, hearing to commence as stated under ORC 3701.02</li> <li>3. <u>Jonnie Bond</u>, 1245 Jentes Road, Wooster, OH 44691. Pre-trial hearing set for January 31, 2019 at 9:00 a.m. No new information or action has occurred to date. Awaiting pre-trial hearing on January 31, 2019.</li> </ol>	<ol style="list-style-type: none"> <li>1. Forrer/Troulman All in favor</li> <li>2. No action needed</li> <li>3. No action needed</li> </ol>
Environmental Health Meeting Minutes	The Environmental Health meeting was cancelled.	No action needed
Public Speaks	No individuals from the public spoke or attended.	No action needed
Board of Health Minutes	The Board of Health Meeting Minutes from December 13, 2019 were accepted as mailed.	No action needed

<p>Operation Sub-Committee Meeting Minutes</p>	<p>The Operations Sub-Committee meeting was cancelled.</p>	<p>No action needed</p>
<p>Financial Requests</p>	<p>Chrystal Marcum, Director of Finance and Human Resources discussed the Financial Requests with the Board.</p> <ol style="list-style-type: none"> <li>1. The Approval of Bills and Interagency Transactions was approved.</li> <li>2. The Authorization to Appropriate Funds was approved.</li> <li>3. The Reduction of Appropriations was approved.</li> <li>4. The Approval of Travel and Related Expenses was approved.</li> </ol>	<ol style="list-style-type: none"> <li>1. Kick/Lindsay All in favor</li> <li>2. Herman/Troutman All in favor</li> <li>3. Kick/Tafoya All in favor</li> <li>4. Kick/Lindsay All in favor</li> </ol>
<p>Receipts &amp; Expenses</p>	<p>The Receipts and Expenses through December, 2018 were reviewed.</p>	<p>No action needed</p>
<p>Patient Care Update</p>	<p>Susan Varnes, Director of Patient Care, gave a Patient Care Update: She provided an overview of a new lead grant, immunization clinic and the hiring of a new nurse in patient care (Stephanie Carrell).</p>	<p>No action needed</p>
<p>Administrative Board Items</p>	<p>New Hire: Stephanie Carrell, Public Health Nurse 2, at \$20.60/hour, beginning January 2, 2019.</p>	<p>Kick/Forrer All in Favor</p>

Old Business	There was no Old Business to discuss.	No action needed
New Business	There was no New Business to discuss.	No action needed
Future Meetings	1/22/19 Environmental Health Sub-Committee 1/25/19 Operations Sub Committee 2/14/19 Board of Health	No action needed
Adjourn	The meeting was adjourned at 9:40 a.m. as there was no further business to discuss.	No action needed

Approved by the Board of Health on February 14<sup>th</sup>, 2019.

  
 Susan Buchwaller, Ph.D.  
 President, Board of Health

  
 Nicholas Cascarelli, Ed.D.  
 Health Commissioner