

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

October 11, 2018

Members Present:

Susan Buchwalter, PhD; Jerry Herman; Brent Brown; Rick Hanlon; Ella Kick, Robert Lindsay, DO; Jack Miller; Dennis Tafoya; Robert Troutman; Anne Wiseman

Staff Present:

Nicholas V. Cascarelli Ed.D., Health Commissioner; Vaughn Anderson, Director of Environmental Health; Chrystal Marcum, Director of Finance and Human Resources; Beth Amstutz-Archer

Guest(s) Present:

Barbara Biro, Prosecutor's Office

TOPIC	INFORMATION	BOARD ACTION
<p>Health Commissioner Update</p>	<p>Nicholas Cascarelli, Health Commissioner updated the Board.</p> <ul style="list-style-type: none"> • We did not receive the Maternal and Child Health or Cribs for Kids grant. We will continue to offer the Cribs for Kids program. We have scaled the program back to include only Wayne County. I am looking for money to offset the costs of the Pack N Plays. I spoke to a person who belongs to Kiwanis. They may be interested in providing some funding. • Accreditation <ul style="list-style-type: none"> • We have sent documentation for 19 of the over 100 measures for accreditation. • 9 additional measures will need additional or more current documentation • Many items have aged out and will be getting updated. • If either Cortney or I are not satisfied with the documentation presented we will give back to the director that covers that domain. • Updates to various reports such as opiate report and child fatality report. • Submitted a second article to the Daily Record on rabies. Thank you to Vaughn for his help. I submitted the first one about flu last month. Marcy Manack and Susan helped me on that one. The third one will be about drug overdose deaths. • We have tentatively set the Holiday party to be on December 14th. 	<p>No action needed.</p>

<p>First Reading of Proposed Regulation 184</p>	<p>Vaughn Anderson, Director of Environmental Health discussed the First Reading of Proposed Regulation 184, to be effective January 1, 2019.</p> <p>A correction will be made in the numbering of the sections.</p> <p>A discussion will be held at the next Ethics Committee meeting pertaining to Board of Health Members abstaining from voting if they are affected by future Regulations.</p>	<p>Lindsey/Kick</p> <p>Yea: Wiseman, Brown, Kick, Hanlon, Miller, Buchwalter, Lindsey, Herman, Troutman</p> <p>Tafoya abstained because he is regulated by this regulation for food.</p>
<p>Environmental Health Meeting</p>	<p>The minutes from September 25, 2018 were accepted.</p>	<p>Brown/Wiseman All in favor</p>
<p>Environmental Health Agenda</p>	<p>Solid Waste Nuisance</p> <p><u>1.</u> Jonnie Bond. 1245 Jentes Rd., Wooster, OH 44691. Wayne Twp. No contact from the property owner. Prosecutor updated.</p>	<p>No action needed.</p>
<p>Board of Health Minutes</p>	<p>The Board of Health minutes from September 13, 2018 were accepted.</p>	<p>Kick/Wiseman All in favor</p>
<p>Operations Sub-Committee</p>	<p>The Operations Sub-Committee meeting from September 28th, 2018 was cancelled.</p>	<p>No action needed.</p>
<p>Financial Requests</p>	<p>Chrystal Marcum, Director of Finance and Human Resources discussed the Financial Requests with the Board.</p> <ol style="list-style-type: none"> 1. The Authorization to Transfer Appropriations was approved. 2. The Approval of Bills and Interagency Transactions was approved. 3. The Approval of Travel and Related Expenses was approved. 	<ol style="list-style-type: none"> 1. Troutman/Brown All in favor. 2. Kick/Troutman All in favor. 3. Troutman/Herman All in favor.

Receipts & Expenses	Revenue and Expense reports through September were reviewed.	No action needed.
Patient Care Update	<p>Susan Varnes, Director of Patient Care gave the Patient Care Update:</p> <p>Flu season has begun. Nursing held a vaccine clinic at Wooster Recreation Center September 14, 2018.</p> <p>Susan attended NEO WIC Regional meeting. State WIC is providing funds to upgrade WIC's computers and moving forward we will be responsible for tech.</p> <p>M.E. (Management Evaluation) will be Oct 30-Nov 1, 2018.</p> <p>Dianne Burris, a Registered Nurse, has started with the Health Department.</p>	No action needed.
Administrative Board Items	<p>Retirement: Kathy Wade, Nutrition Supervisor WIC, effective at the close of business December 31, 2018.</p> <p>Resignation: Marcy Manack, Nursing Supervisor, effective at the close of business November 6, 2018.</p>	Kick/Lindsey All in favor.
Old Business	There was no Old Business to discuss.	No action needed.
New Business	Vaughn Anderson, Director of Environmental Health discussed the Wayne County Fair report for 2018.	No action needed.
Public Speaks	No one from the public spoke.	No action needed.

Future Meetings	<p>10/26/18* Environmental Health Sub Committee/Ethics</p> <p>10/26/18 Operations Sub Committee</p> <p>11/8/18 Board of Health</p> <p>*Please note that EH Sub Committee and Ethics will be combined with Operations on October 26, 2018.</p>	No action needed.
Adjourn	The meeting was adjourned at 8:39 a.m. as there was no further business to discuss.	

Approved by the Board of Health on November 8, 2018.



Susan Buchwalter, Ph.D.
President, Board of Health



Nicholas Cascarelli, Ed.D.
Health Commissioner