

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

March 14, 2019

Members Present:

Susan Buchwalter; Jerry Herman; Brent Brown; Carl Forrer; Rick Hanlon; Ella Kick, Robert Lindsay, DO; Jack Miller; Majorie Shamp; Anne Wiseman

Staff Present:

Nicholas V. Cascarelli Ed.D., Health Commissioner; Vaughn Anderson, Director of Environmental Health; Chrystal Marcum, Director of Finance and Human Resources; Susan Varnes, Director of Patient Care; Beth Amstutz-Archer

Guest(s) Present:

Barbara Biro- Prosecutor's Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Jerry Herman at 8:02 a.m.	No action needed
Operations Sub Committee Meeting Minutes	<p>The Operations Sub Committee Meeting Minutes from February 22, 2019 were accepted as mailed.</p> <p>Jerry Herman discussed the BOH nominations:</p> <p>Jerry Herman was nominated for Board of Health President.</p> <p>Anne Wiseman was nominated for Board of Health Vice President.</p> <p>Motion to close nominations.</p> <p>Current nominations were accepted.</p>	<p>The nominations were brought forth as a motion from the Committee. All in favor.</p> <p>Kick/Lindsay All in favor</p> <p>Kick/Lindsay All in favor</p>
Health Commissioner Update	<p>Nicholas Cascarelli, Health Commissioner, shared his March, 2019 update:</p> <ul style="list-style-type: none"> The annual District Health Advisory Council meeting was held March 4, 2019. There was not a quorum; an Executive Committee was appointed to approve the Board members. Thank you to Jack Miller for his service to the Board. Welcome Marjorie Shamp to the board as a full member. And welcome Jordan Smith as a board alternate. 	No action needed

	<ul style="list-style-type: none"> • Accreditation update • Child Fatality Review Board met March 5, 2019. 	
<p>Environmental Health Meeting Minutes</p>	<p>The minutes from the February 26, 2019 meeting were accepted as mailed.</p> <p>Septic Registration Variance</p> <ol style="list-style-type: none"> 1. Robert Cutlip/Quality Excavating- 696 SR 39, Perrysville, OH, 44864. #2001015, OAC 3701-29-03 (c)(5) Staff recommends approval per policy. <p>Septic Tank Variance</p> <ol style="list-style-type: none"> 2. Ralph Miller- 4401 Prairie Lane Road, Wooster, OH 44691. Franklin TWP. #2018209, OAC 3701-29-18 (c)(6) Staff recommends approval. 3. Darrell Way- 7476 Egypt Road, Sterling, OH, 44276. Green TWP., #2018190, OAC 3701-29-18 (c)(6) Staff recommends approval per policy. 4. Seth & Michelle Walker- 7777 Congress Road, West Salem, OH 44287, Congress TWP., #2018176, OAC 3701-29-18 (c)(6) Staff recommends approval per policy. <p>Solid Waste Nuisance</p> <ol style="list-style-type: none"> 5. Steven Schrier- 141 Pine St., Creston, OH 44217, Canaan TWP., Complaint #2018016 filed 12/6/18. RH inspected and observed solid waste. Complaint verified. Property is in violation of Regulation 98. Re-inspection was completed on 2/4/19. RH confirmed that the property was still in violation of Regulation 98 and no progress was made. 	<ol style="list-style-type: none"> 1. Forrer/Hanlon All in favor 2. Wiseman/Forrer All in favor 3. Buchwalter/Lindsay All in favor 4. Wiseman/Forrer All in favor 5. Hanlon/Buchwalter All in favor

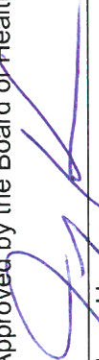
	<p>Property owner is incarcerated per occupants/neighbor. Staff recommends refer to Board and declare a public health nuisance and proceed under ORC 3701.02 for hearing.</p> <p>Failed Operation and Maintenance Sewage Inspection</p> <p>Listed under New Business, below.</p> <p>Medical Variances</p> <p>6. Medical Variances are no longer required due to new rules allowing two dwellings/structures per septic system (small flow) and septic systems in operation prior to the new rules are deemed approved. The properties added to an annual operational and maintenance program inspection. Policy change.</p>	<p>6. Buchwalter/Wiseman All in favor</p>
<p>Environmental Health Agenda</p>	<p>Vaughn Anderson, Environmental Health Director, discussed the Environmental Health Agenda.</p> <ol style="list-style-type: none"> 1. Solid Waste Nuisance- 18445 Krug Rd. Waiting on contractor Bid 2. Solid Waste Nuisance- 1245 Jentes Rd., Prosecutor Update Deadline April 1, 2019 for their response to our interrogatory. 3. Solid Waste Nuisance- 11225 Stratton Rd. Scheduled to be cleaned up as soon as weather permits. 	<ol style="list-style-type: none"> 1. No action needed 2. No action needed 3. No action needed
<p>Board of Health Minutes</p>	<p>The minutes from February 14, 2019 were approved as mailed.</p>	<p>No action needed</p>

<p>Financial Requests</p>	<p>Chrystal Marcum, Director of Finance and Human Resources discussed the Financial Requests with the Board.</p> <ol style="list-style-type: none"> 1. The Approval of Bills and Interagency Transactions was approved. 2. The Authorization to Transfer Funds was approved. 3. The Approval of Travel and Related Expenses was approved. 4. The Authorization to Transfer Funds was approved. 	<ol style="list-style-type: none"> 1. Brown/Forrer All in favor 2. Brown/Forrer All in favor 3. Shamp/Wiseman All in favor 4. Lindsay/Wiseman All in favor
<p>Receipts & Expenses</p>	<p>The Receipts and Expenses through February 2019 were reviewed.</p>	<p>No action needed</p>
<p>Patient Care Update</p>	<p>Susan Varnes, Director of Patient Care, gave the Patient Care Update: The infectious disease reports increased by 20% in 2018. We are on track to meet that increase or more.</p>	<p>No action needed</p>
<p>Administrative Board Items</p>	<p>Chrystal Marcum, Director of Finance and Human Resources discussed the Administrative Board items:</p>	<p>Kick/Lindsay All in favor</p>

	<p><u>Resignation</u></p> <p>Sally Hofstetter, Public Health Nurse 2, effective March 1, 2019</p>	
Old Business	There was no Old Business to discuss.	No action needed
New Business	<p>1. Failed Operation and Maintenance Sewage Inspection</p> <p>a. Steven Schar- 11460 Pleasant Home Rd., Marshallville, OH 44645, Milton TWP.</p> <p>b. Buckeye Renovations of Ohio- 10123 W. Lincoln Way, Wooster, OH 44691.</p> <p>c. Stacey Beery- 1806 N. Elyria Rd., Wooster, OH 44691, Chester TWP.</p> <p>2. Unlicensed FSO/RFE Operations. Operating without a license due to failure to renew license 3717.23 Applying for license or renewal of license (D) for RFE and 3717.43. Application for license renewal required-temporary license-limitations, display (D) for FSO. Staff recommends Board refer to prosecutor. See attached list.</p> <p>3. Birdeye Design LLC contract approval.</p>	<p>1. No action needed</p> <p>a. Abated</p> <p>b. Abated</p> <p>c. Abated</p> <p>2. Wiseman/Lindsay All in favor</p> <p>Marjorie Shamp abstained from voting because she is a food service operator.</p> <p>3. Forrer/Troutman All in favor</p>
Future Meetings	<p>3/26/19 Environmental Health Sub-Committee</p> <p>3/22/19 Operations Sub Committee</p> <p>3/14/19 Board of Health</p>	No action needed

<p>Executive Session</p>	<p>The Board entered Executive Session at 8:43 a.m. to discuss a personnel manner.</p> <p>The Board exited Executive Session at 8:52 a.m.</p>	<p>Kick/Forrer Roll Call: Troutman, Buchwalter, Lindsay, Shamp, Hanlon, Kick, Forrer, Brown, Wiseman</p> <p>Hanlon/Forrer Roll Call: Wiseman, Brown, Forrer, Kick, Hanlon, Shamp, Lindsay, Buchwalter, Troutman</p>
<p>Adjourn</p>	<p>The meeting was adjourned at 8:53 a.m. as there was no further business to discuss.</p>	<p>No action needed</p>

Approved by the Board of Health on April 11, 2019.


Jerry Herman,
President, Board of Health


Nicholas Cascarelli, Ed.D.
Health Commissioner