

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

February 11, 2016

Members Present: Susan Buchwalter, Bob Troutman, Jerry Herman, Robert Lindsay, Dennis Tafoya, Jack Miller, Rick Hanlon, Ella Kick, Carl Forrer, Brent Brown, Anne Wiseman

Staff Present: Nicholas V. Cascarelli, MHHS., Health Commissioner; Tara McCulloch, MAP, PHR, SHRM-CP; Vaughn Anderson, RS; Susan Varnes, RN; Steve Rich, Roberta James

Guest(s) Present: Don Riggerbach, Bobby Warren

TOPIC	INFORMATION	BOARD ACTION
<p align="center">Call to Order</p>	<p>The meeting was called to order at 8:00 a.m. by Susan Buchwalter. Dr. Buchwalter introduced Rick Halon from the City of Rittman who will be taking over for Harold Laurila effective March 1, 2016. She wanted to note publicly thanks to Harold Laurila for his 23 years of service.</p>	<p>No action needed</p>
<p>Health Commissioner Update Nicholas Cascarelli, M.H.H.S.</p>	<p>Health Commissioner Nicholas Cascarelli gave an update of his recent activities as follows:</p> <ul style="list-style-type: none"> A. Commissioner Cascarelli thanked Harold Laurila for serving the Wayne County Health Board for 23 years. B. On January 21st Commissioner Cascarelli attended the Family and Children First Council General Planning Meeting. The final assessment will be complete by June. C. Convened a Quality Council meeting on January 28th. The council decided on a team to look at the purchase requisition process. Team members were appointed with Tara as the team leader. The environmental unit will also be conducting a programmatic team to look to get into better compliance with well permits and alterations. Vaughn will serve as the leader of this team. D. Attended the Northeast Association of Ohio Health Commissioners meeting on February 5th in Kent. The major topic of discussion was the Ohio Director of Health plans for legislation. 	<p>No action needed</p>

	<p>E. The Directors and Commissioner Cascarelli are updating the two year work plans we did last year and replacing them with five year work plans to be included in the full strategic plan.</p> <p>F. Work is also being done on revising the Personnel Manual.</p>	
<p>Environmental Health Agenda</p>	<p>Environmental Health Director Vaughn Anderson presented the following Environmental Health agenda items:</p> <p>A. Septic Contractor CEU Variance: <u>Bill Busson</u>. Busson Excavating, 15404 Gates St. Doylestown, Ohio 44230. #2001008. Septic Installer. <u>John Simler</u>. Simler Inspection, Inc. 630 Glenridge Place Columbus Ohio 43214. #2015007. Service Provider. Septic contractors did not complete the required 6 CEU's in 2015 for registration renewal for 2016 per 3701-29-03 Registration of installers, service providers, and septage haulers. ODH states a variance is required and allowed if approved by Board of Health for any remaining CEU's to be taken in 2016 to be applied to 2016 registration renewal. However, the CEU's can't be used for the following year registration renewal (no carryover). Discussion was held to ensure this doesn't become a common thing. Vaughn said he didn't think so because this was a NEW requirement. Carl still was uneasy with this being a common excuse.</p> <p>B. Septic Variance: <u>Ralph Miller</u>. 4401 Prairie Lane Rd., Wooster Ohio 44691. Franklin TWP. Variance to install septic system in flood plain/way on each parcel 30-00677.000 and 56-02282.00. Construction of a residential site and future expansion of existing campground in a floodplain/way. Land at each site has soils completed and indicate support of a septic system. Land is above surrounding area designated as floodplain/way. Existing parcels with existing structures already on each parcel. Therefore, staff recommends approval subject to any Wayne County requirements. All components per code shall be below grade except should spray distribution be utilized and only the spray nozzles/pipe are allowed above grade (very minimal area).</p> <p>C. Well Variance: <u>Ralph Miller</u>. 4401 Prairie Lane Rd., Wooster Ohio 44691. Franklin TWP. Variance to drill a well on each parcel 30-00677.000 and 56-02282.00. Construction of a residential site and future expansion of existing campground in a floodplain/way. This is allowed with Board variance approval and no hardship is required under OAC 3701-28-07 for flood plain. However, portion of parcel is in floodway. Land was elevated above floodplain/way. Parcels have existing structures. Staff recommends approval subject to any Wayne County requirements.</p> <p>D. Solid Waste Nuisance: DJR Farmland LLC, 7447 Fox Lake Rd., Sterling, Ohio, 44276. Old barn structure fell down. Large pile of wood, tires and various solid waste was present. Complaint filed 8/18/2015 and verified 8/27/15. NOV mailed to 10331 Frick Rd. Owner contacted Vaughn Anderson and stated he is working on the issue (wants to re-use wood). Initial re-inspection on 10/6/2015 showed progress. Extension was granted. Re-inspection on 12/7/2015 showed NO</p>	<p>A. Troutman/Tafoya Ferrer - Against</p> <p>B. Ferrer/Lindsay All</p> <p>C. Ferrer/Lindsay All</p> <p>D. Brown/Herman All</p>

	<p>progress and more solid waste. It appears other people are seeing this and open dumping. NOV again mailed. Owner called and stated he can't prevent others from dumping. I stated if he gets cleaned up then it won't look like an open invitation to dump. He agreed but doesn't know how long to clean up. I stated by February 2016. He wasn't sure. He also is putting a sign and chain guard across road to prevent further dumping. 1/22/16 re-inspection most solid waste cleaned up but demolition debris still present. There was no sign and chain "barrier" was not up. Staff recommends refer to Board of Health and declare nuisance and ask for compliance date. Mr. Riggerbach was present and he stated his neighbor is slowly selling wood but the weather has limited clean up. He asked if he could just burn trash. He was told he would need a permit from EPA. Board declared a public health nuisance gave him till until May 12, 2016 to be cleaned up.</p> <p>E. Solid Waste Nuisance: <u>Jonnie Bond</u>, 8251 Newkirk Rd. Shreve, Ohio, 44676. Repeat Offender. Complaint filed 9/8/2015 and verified 9/18/2015 by Ken Eng RS. Notices of violations mailed to all known addresses and posted at property. Multiple inspections have occurred with no observed improvement. Owner, Jonnie bond called stating hardship and she doesn't feel its "trash" or "solid waste". Doesn't want to come to admin meeting but I advised her to attend or send representative. She stated her lawyer would call us. She was cordial but doesn't feel this is a problem. We already cleaned this property once in May 2012 and assessed her property approximately \$1000 for cleanup. We HAVE received payment. Due to repeat offender staff recommends give her till 2/10/2016 to clean up property or be referred to Board of Health 2/11/16 to for possible escalating enforcement with board Orders. EHSub asked Vaughn to reach out to Clinton TWP to invite to BOH meeting for discussion. Clinton TWP did respond but no trustees attended the BOG meeting. Vaughn received and read a notice by her lawyer stating her (Jonnie) mother passed away. Requesting a continuation till 3/10/16. Staff recommends declare PHN send Board orders to abate by 3/10/16 instead of referring immediately to Prosecutor. Board discussed amount of time for an extension and felt more excuses will delay further action. Although declared a PHN, Board gave till March 10, 2016 to get cleaned up per the letter from her attorney.</p> <p>F. Solid Waste Nuisance: 2223 Sylvan Road, Wooster OH. No new progress known. Issued had till 3/10/2016 to be cleaned up. Steve and Vaughn sent a letter and would send a courtesy reminder. Issue tabled.</p> <p>G. Failed operation and maintenance sewage inspection: Craig Murry. 5237 E. Sterling Road, Creston OH 44217. Stinkys is the pumper for property and stated he pumped tank on 2/8/2016 but Vaughn had nothing in writing. Vaughn was ok with this and per last BOH meeting this was one requirement the property owner had to meet to prevent issue going to prosecutor. Issue tabled till 3/10/2016 and aerator must be installed.</p> <p>H. Solid Waste Nuisance: 3442 Lattasburg Road, Wooster OH 44691. Property currently being logged. Steve Rich gave an update that property is still a public health nuisance. Trailer is still there with trash/debris. Vaughn has not officially heard from the Prosecutor.</p>	<p>E. Wiseman/Forrer All</p> <p>F. No Action</p> <p>G. No Action</p> <p>H. Warrant issued. Waiting for Court action.</p>
--	---	--

Environmental Health Meeting Minutes	Board approved minutes	Troutman/Forrer All
Board of Health Meeting Minutes December 10, 2015	Board approved minutes	Wiseman/Forrer All
Operations Sub-Committee Meeting	Board approved minutes	Wiseman/Brown All
Approval of Pre-Authorized Bills and Utility Purchase Orders	Board approved	Troutman/Tafoya All
Travel	Board approved travel	Herman/Troutman All
Approved WCHD Bills & Interagency Transactions/ Payments	Board approved	Troutman/Tafoya All
Receipts & Expenses January 2016	Board approved	No action needed
Patient Care Update	Director of Patient Care, Susan Varnes, gave an update regarding the Patient Care Division as follows: A. Discussion on getting information out to clients on Ziko virus. Getting Health alerts out to the community and physicians. Trying to educate the public. Can find information on front page of website and on Facebook. Travel nurses advise clients who travel.	No action needed
Administrative Items	Motion to approve Job Classifications Motion to change job descriptions of Clerical Specialist to Clerk 2. Would Be retroactive to December 27, 2015.	Kick/Herman All Forrer/Kick All

	<p>Motion to adjust pay scale</p> <p>Motion to accept Joanna Marthey, WIC Breast Feeding Peer Helper effective February 9, 2016 during probation period</p> <p>Motion to accept reclassifications</p> <p>Motion to accept adjustment in staff hours of Carli Gump to 40 hours, Laura Cerrito to 40 hours, and Alessandra Frey to 40 hours. All to be effective February 21, 2016.</p>	<p>Kick/Forrer All</p> <p>Brown/Forrer All</p> <p>Wiseman/Tafoya All</p> <p>Kick/Troutman All</p>
Old Business	Brent Brown inquired about grant coordinator position. Nick said they decided there wasn't any justification for this position at this time. Susan also pointed out there is not really room for more personnel in current building.	No action needed
New Business	Resolution No. 02-11-2016 was introduced authorizing Nicholas Cascarelli to apply for, accept, and enter into a water pollution control loan fund agreement on behalf of the Wayne County combined General Health District of Wayne County for the repair and replacement of home sewage treatment systems. This shall be in effective on February 11, 2016.	Herman/Brown All
Upcoming Meetings	<p>02/23/16 Environmental Health Sub Committee Admin. Bldg., 428 W. Liberty, 2nd FL Conf Room</p> <p>02/26/16 Operations Sub Committee Health Dept., 203 S. Walnut, Lower Level Conf Room</p> <p>03/10/16 Board of Health Admin. Bldg., 428 W. Liberty, 2nd FL Conf Room</p>	No action needed

Adjourn

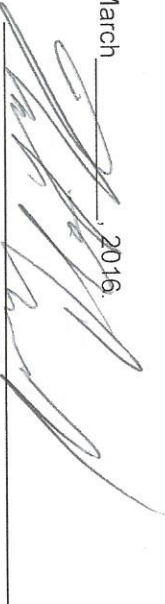
Meeting was adjourned at 10:00 a.m.

All

Approved by the Board of Health on this _____ 10th _____ day of _____ March _____, 2016.



Susan Buchwalter, Ph.D.
President, Board of Health



Nicholas Cascarelli, M.H.H.S.
Health Commissioner