

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

February 8, 2018

Members Present: Susan Buchwalter, PhD; Robert Lindsay, DO; Carl E. Forrer; Jerry Herman; Ella Kick, PhD; Robert Troutman, Anne Wiseman, Marjorie Shamp

Staff Present: Nicholas V. Cascarelli Ed.D., Health Commissioner; Tara McCulloch, Director of Finance and Human Resources; Susan Varnes, Director of Patient Care; Vaughn Anderson, Director of Environmental Health; Steve Rich, Beth Amstutz-Archer

Guest(s) Present: Andrea Uhler, Prosecutor's Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order at 8:03 a.m. by Dr. Buchwalter as a quorum was met.	No action needed.
Health Commissioner Update	<p>Health Commissioner, Dr. Cascarelli shared his report for February, 2018:</p> <ul style="list-style-type: none"> • We have begun the accreditation process. Cortney, our accreditation coordinator has started filling out the Public Health Accreditation Board's online application. Once they determine they have everything they need, they will invoice us. Once we pay the invoice, Cortney will be scheduled to go to a training on their online database system. The next training is scheduled for May. Once she is trained, we will have 6 months to upload the documentation with descriptions for each document. We have close to 300 documents to upload and describe. • Included in your supplementary materials today is an updated Board Orientation document. The previous document was over 12 years old, so we needed to make sure the board had a more current one. The previous one you may have received was authored by the Ohio 	No action needed.

	<p>Association of Boards of Health. We heavily borrowed from that document. It gives you the historical and legal basis for boards of health. It also gives you insight on board member responsibilities.</p> <ul style="list-style-type: none"> • The leadership team is hard at work on getting some last few accreditation documentation items together. • The annual District Health Advisory Council meeting will be March 5th at 8 AM here. <p>Dr. Cascarelli also shared The Board of Health Orientation that was updated recently.</p>	
<p>Environmental Health Agenda</p>	<p>Legacy Lot Septic Variance</p> <p><u>Greg Starr</u>. 6699 Cleveland Rd., Wooster, Ohio, 44691. Wayne TWP. Existing lot. Installing on-lot septic to avoid off-lot discharge. Due to lot size and existing structures, length along contour can't be met. Length required is 88'. Variance is for 80' but adding extra 100 square feet of treatment to compensate. Variance for 3701-29-15 General soil absorption standards (N) (2).</p> <p>Solid Waste Nuisance</p> <p><u>Jonnie Bond</u>. 1245 Jentes Rd., Wooster, Ohio, 44691. Wayne TWP. Complaint #20170151. Repeat Enforcement for individual but different property. We have cleaned up 2 of her properties in the past that she owned or otherwise controlled. Violation of Regulation 98 and open dumping of trash and solid waste OAC 3745-27-05 + 60 and ORC 3734.03. Orders to correct violations mailed, hand delivered or discussed with owner and/or her attorney 8/29/17, 8/30/17, 9/27/17, 9/28/17, 10/4/17 and 10/5/17. Re-inspections showed limited to no progress on 10/5/2017. Pictures and complaint summary included. One extension was requested by her attorney and granted. Due to no further progress and repeat offender staff recommends refer to BOH and declare public health nuisance ORC 3707.01. No progress observed 10/23/2017. Jonnie and her attorney came to EH-Subcom to explain why issue has not been</p>	<p>Approved per policy 11/9/17.</p>

	<p>addressed. They stated money still tied up in litigation. No plan or time schedule to cleanup property was proposed by them. See EH-Subcom minutes for more detailed discussion. Staff recommended EH Subcom refer to BOH and declare public health nuisance. Re-inspection update to be given at meeting. Mailed Board Order 11/10/2017 and emailed letter to attorney 11/13/2017 with read receipt and reply email on 11/13/2017. Re-inspection to be completed 12/13/2017 with update to Board. If not abated, refer to prosecutor.</p> <p>Steve Rich went to the property on 12/13/17, not abated. Vaughn showed pictures to the Board. Ms. Bond's attorney sent a letter to the Board to say he couldn't make the meeting due to the weather and other circumstances. Prosecutor gave update. Motion made to refer to the Prosecutor's office.</p> <p>Prosecutor update given at the Board of Health Meeting. They are looking into options to avoid a Stay. May consider filing criminal charges so that court may allow the Health Department to do the clean-up.</p> <p>Vaughn stated that he has gotten a call from neighbors who are very upset, claiming that Ms. Bond is bringing more onto the property. The issue is unverified as Vaughn got the call late in the day on January 10, 2018. Vaughn to ask prosecutor if Board can declare a nuisance and immediately refer to prosecutor. Carl would like to see these issues resolved faster. Vaughn stated it followed current approved policy and actually was expedited through the process: But he agreed with Carl on wanting a faster resolution if possible. Vaughn will update EH Sub. or Operations.</p> <p>Steve Rich visited the property again after receiving complaints from the neighbors. The waste has now expanded down the driveway, a bunch of totes were added plus an old ambulance.</p> <p>Prosecutor update given. Pursuing both civilly and criminally.</p>	<p>No action needed at this time. Waiting for updates from the Prosecutors.</p>
Environmental Health Sub-Committee	There was no January meeting.	No action needed
Board of Health Minutes	Minutes from January 11, 2018 were accepted.	Brown/Lindsay All in favor

<p>Operations Sub-Committee</p>	<p>Jerry Herman updated the Board on the items discussed at the Operations Sub-Committee Meeting January 26, 2018.</p> <ul style="list-style-type: none"> • Facilities update given. With no particular timeline, Dr. Buchwalter recommends meeting with the Wayne County Commissioners to update our plans for our facilities. BOH to place ad requesting RFQ (Request For Qualifications) from architects. • Wayne County Board of Health Bylaws were discussed. • Minutes from January 26, 2018 were accepted. 	<ul style="list-style-type: none"> • Forrer/Lindsay All in favor • No action needed • Wiseman/Brown All in favor
<p>Financial Requests</p>	<p>A. The Board approved the payment of bills in the amount of \$2,835.63 to be generated on February 5, 2018 (preauthorized) and bills in the amount of \$24,049.58 to be generated for payment on February 15, 2018.</p> <p>The Board approved Interagency Transactions in the amount of \$2,095.28 and Expenditure Reimbursements in the amount of \$3,480.92.</p> <p>B. The Board approved Travel and related expenses.</p>	<p>A. Kick/Lindsay All</p> <p>B. Herman/Forrer All</p>
<p>Receipts & Expenses</p>	<p>Revenue and Expense reports for January 2018 were reviewed.</p>	<p>No action needed.</p>
<p>Patient Care Update</p>	<p>Director of Patient Care, Susan Varnes, gave the Patient Care update for December 2017.</p> <p>Susan updated the Board on Flu, through February 3, 2018, there have been 107 flu hospitalizations in Wayne County, with 7353 confirmed hospitalizations in Ohio. There have been 3 pediatric mortalities related to the flu.</p> <p>Susan also updated the Board on WIC's new Walk-In clinic on Tuesdays, and the new Walk-In times for STD clinic.</p>	<p>No action needed.</p>

