

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES
January 12, 2017

Members Present: Anne Wiseman, RN, BSN; Robert Lindsay, DO; Carl E. Forrer, Jerry Herman;
Susan Buchwalter, PhD; Ella Kick, Ph.D ; Jack Miller; Dennis Tafoya; Brent Brown; Rick Hanlon; Marjorie Shamp (alternate)

Staff Present: Nicholas V. Cascarelli, Ed.D., Health Commissioner; Vaughn Anderson, RS; Tara McCulloch, MAP, PHR, SHRM-CP;
Susan Varnes, RN; Beth Amstutz-Archer; Cortney Ardrey

Guest(s) Present: Jonathon Hamers, Prosecutor's Office; Bobby Warren, The Daily Record.

| TOPIC | INFORMATION | BOARD ACTION |
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| Call to Order | The meeting was called to order at 8:02 a.m. by Susan Buchwalter as a quorum was met. | No action needed. |
| Health Commissioner Update Nicholas Cascarelli, Ed.D. | The Health Commissioner gave an update on the progress toward achieving the goals as stated in the Strategic Plan. For the goal related to Workforce Development, he indicated that as part of the strategic plan they will finish the Workforce Development Plan. For the goal related to communications, we have developed a communications plan for the agency, utilized electronic forms of media and incorporate the new brand. For the goal related to operational efficiency and effectiveness we have implemented QI teams, have and continue to review IT utilization, evaluated efficiencies and effectiveness of both EH and Patient grant dollar utilization, sought out new opportunities in 2016. Care programs. For the goal related to fiscal sustainability, we have evaluated fees, maximize. | No action needed. |
| Environmental Health Agenda | Environmental Health Director Vaughn Anderson presented the following Environmental Health agenda items: A. Solid Waste Nuisance Mary Giffin and Dan Giffin. 7188 Eby Rd., Smithville, Ohio, 44677. Green TWP. Complaint #20160090. | A. Motion to refer to Prosecutor's office: Tafoya 2 nd : Brown Carl Forrer abstained All in favor |

Mary is property owner but son is handling cleanup. Complaint verified by Bob Hempel on 4/29/2016. Violation of Regulation 98. Orders to abate delivered 5/2/2016. 5/27/2016 re-inspection showed some progress. Extended 30 days. 6/23/2016 Dan called Vaughn. A verbal compliance plan was agreed. He is to have to have the solid waste violation corrected no later than 7/31/2016. Final staff extension. 8/12/2016 re-inspection and no progress. Hand delivered NOV with referral letter to come to EH Sub-com meeting. Dan also called and I explained the issue and procedure. Pictures were included. EH Sub-Committee meeting on 8/23/2016. Carl Forrer abstained from any discussion on this matter. Dan was at the meeting. Vaughn stated he has spoken to Dan Giffin. Most of the waste appears to be from prior tenant and Dan is cleaning up. Vaughn wants a final date so it doesn't drag on. Dan says he is trying but his mom's health has delayed clean up. Also, he has found so many tires it is becoming difficult. Vaughn gave him some contractors that can help. Vaughn recommended issue be referred to the 10/13/16 Board meeting for enforcement. Thus allowing him some extra time to clean up since he is making an effort. This is a final extension. Dan stated he understood and will have cleaned up including the "sewage barrel" under trailer. A progress inspection will occur on or before 9/8/2016 with a final deadline to abate before 10/13/2016. Rick Hanlon made a motion to refer case to Board of health on 10/13/2016 and if not abated declare a public health nuisance. Dr. Lindsay seconded and with all members in attendance agreeing. Letter hand delivered to both addresses by staff on 8/31 and 9/12. Compliance inspection will be completed on 10/12/2016 before BOH meeting. If not abated EH Sub-Committee recommends declare a public health nuisance. Board Declared PHN 10/13/2016. Vaughn hand delivered letter 10/17/2016 and spoke to son Dan Giffin who stated he got letter also 10/24/2017. He said it should be finished by BOH meeting. Compliance inspection to be done 10/12/2016 for update. If not abated refer to prosecutor since second occurrence. Vaughn mailed letter giving owner an extension to have all solid waste cleaned up and recycling items stored in a manner to not create a public health nuisance. Inspection will be completed on 12/7/2016 with update at BOH meeting. If not abated refer to prosecutor. Due to progress staff recommended one final extension. Board agreed. Inspection update to be given at meeting. If not abated, refer to prosecutor. Carl Forrer abstained.

Vaughn updated the Board, after visiting the property again on 1/11/17, he sees there is still clean up being done, but due to heavy winds the debris is spread around the property. Waste recyclables are still on property. Vaughn recommends referring to the Prosecutor's office. Vaughn stated it a difficult decision because property owner has not caused the issue and is in poor health and the Dan Giffin (son) has already spent considerable time and

money cleaning up from an unauthorized tenant. Vaughn wanted to thank him. However, Vaughn reluctantly has concluded the remaining waste needs addressed and is the responsibility of the current owner.
Motion to refer to the Prosecutor's office. Carl Forrer abstained.

B. Solid Waste Nuisance

Phillip Cehrs, 3442 Lattasburg Rd Wooster OH 44691.

Steve Rich, Registered Sanitarian from The Environmental Division of the Wayne County Health Department went to court on behalf of the Health Department.

Prosecutor update, Andrea Uhler is no longer handling the Cehr's case, John Hammers is now handling it.

The property is listed for Sheriff's Sale on 12-21-16. Several potential new owners have asked Vaughn how long the Board of Health will give them to clean up the property; Vaughn has recommended giving any new owner a 4-6 month time frame, so that the property would be cleaned up by summer time. Because it is not before the Board for a decision, there is no Board of Health recommendation.

Property sold at Sheriff's sale 12/21/2016. No information on new owner. The item was tabled.

C. Septic Variance

Aden Troyer. 11461 Salt Creek Rd, Fredericksburg, Ohio 44627.

Variance is for 11607 Salt Creek Rd., Salt Creek TWP., 3.51 Acres.

Requesting a variance of 3701-29-06 (G) (1) (e) "Boards of health shall not waive the requirement for sufficient area to accommodate for complete relocation and replacement of a STS when reviewing the creation of new lots and subdivisions in accordance with rule 3701-29-08 of the Administrative Code." See lot map on attachment. As you can see there is NO room to begin with for any on-lot septic and land is all hardscaped. Parcel has 2 commercial small businesses that need split. Not a public health issue or problem but they want to make lot individual owned which staff supports. Staff has consulted with ODH and they agree to support this split since there

**B. Prosecutor's Update:
Property sold at
Sheriff's Sale.**

**C. Motion: Brown
2nd: Herman
Carl Forrer opposed
All else in favor**

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| | is no room already, existing, has 2 businesses on one parcel and no knowledge of water is run to either business. Approval subject to property owner(s) acknowledgement that no matter is allowed unless septic approved by OEPA. Staff recommends approval. Motion to approve, Carl Forrer opposed. | |
| Environmental Health Sub-Committee | Motion to approve minutes from meeting, 12/27/16. | Motion: Wiseman 2 Nd : Herman All in favor |
| Board of Health Minutes | Minutes from December 8, 2016 were accepted. | Minutes approved as mailed with a single correction. |
| Operations Sub-Committee | There was no December meeting. | No action needed |
| Financial Requests | The Board approved the payment of bills in the amount of \$2,551.99 to be generated on January 12, 2017 (preauthorized) and bills in the amount of \$37,336.87 to be generated for payment on January 19, 2017. The Board approved interagency transaction/payments in the amount of \$769.19. The Board approved Expenditure Reimbursements in the amount of \$4783.35. The Board approved Authorization to Appropriate Funds | Forrer/Kick All Kick/Herman All |
| Out-of-Town Travel Reimbursements | The Board approved out-of-town travel. | Herman/Brown All |
| Water Pollution Control Loan Fund Resolution No. 01-12-2017 | The Board approved resolution No 01-12-2017; The resolution is now dated effective January 12, 2017. | Lindsay/Tafoya All |
| Receipts & Expenses | The Board reviewed the Revenue and Expense reports for December 2016. | No action needed. |

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| Patient Care Update | <p>Director of Patient Care Susan Varnes presented the monthly Patient Care statistical report. She noted an increase of Influenza activity. Susan met with Bobby Warren from The Daily Record, for an article on Influenza. There have been 12 hospitalizations from the flu.</p> <p>WIC had their bi-annual WIC Advisory Council meeting on January 11, 2017. Patient Care is gathering year-end STATS.</p> | No action needed. |
| Administrative Board Items | There we no Administrative Board Items to discuss. | No action needed. |
| Old Business | No old business was discussed. | No action needed. |
| New Business IAP Grant | Holmes County FY2016 MOA (IAP)-Memorandum of Agreement (Revised for extension/additional funds) | Kick/Forrer All in favor |
| Public Speaks | No one from the public spoke. | No action needed. |
| Future Meetings | <p>January 24, 2017 Environmental Health Sub-Committee</p> <p>January 27, 2017 Operations Sub-Committee</p> <p>February 2, 2017 Board of Health Meeting</p> | No action needed. |
| Continuing Education | Cortney Ardrey, Accreditation Coordinator, presented the Board's continuing education. She spoke about her role in the accreditation process. | No action needed. |
| Adjournment | The meeting was adjourned as there was no more business. | No action needed. |

Approved by the Board of Health on this 9th day of February, 2017.


 Susan Buchwalter, Ph.D.
 President, Board of Health


 Nicholas Cascarelli, Ed.D.
 Health Commissioner