

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

January 11, 2018

Members Present: Susan Buchwalter, PhD; Robert Lindsay, DO; Carl E. Forrer; Jerry Herman; Ella Kick, PhD; Robert Troutman, Jack Miller, Anne Wiseman, Rick Hanlon, Dennis Tafoya,

Staff Present: Nicholas V. Cascarelli Ed.D., Health Commissioner; Tara McCulloch, Director of Finance and Human Resources; Susan Varnes, Director of Patient Care; Vaughn Anderson, Director of Environmental Health; Beth Amstutz-Archer

Guest(s) Present: Andrea Uhler, Prosecutor's Office; Marjorie Shamp- Alternate BOH Member

| TOPIC | INFORMATION | BOARD ACTION |
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| Call to Order | The meeting was called to order at 8:02 a.m. by Dr. Buchwalter as a quorum was met. | No action needed. |
| Health Commissioner Update | <p>Health Commissioner, Dr. Cascarelli shared the Wayne County Health Department Strategic Plan Goals and Objectives 2016-2020 Progress Report, dated 1/1/18.</p> <p>Dr. Cascarelli also shared the 2016 Drug Overdose Data Wayne County General Findings. He noted there was a rise in over dose deaths in 2016, but that 2017 numbers have already shown a decrease in deaths related to overdose.</p> | No action needed. |
| Environmental Health Agenda | <p>Walk-In Variance</p> <p>Benjamin Shaffer. 1950 Old Columbus Rd., Wooster, Ohio, 44691. Variance for 3701-29-03 Registration of installers, service providers, and septage haulers and C(5) where 6 CEU's were required to be taken in 2017 for 2018. Due to end of year timing and issues, not able to get 6 in 2017.</p> | <p>Herman/Troutman All in favor</p> |

Will need to get an additional 6 CEU's in 2018 (for a total of 12) for 2019 requirements. Per policy, staff recommends approval.

Solid Waste Nuisance

Jonnie Bond, 1245 Jentes Rd., Wooster, Ohio, 44691. Wayne TWP. Complaint #20170151. Repeat Enforcement for individual but different property. We have cleaned up 2 of her properties in the past that she owned or otherwise controlled. Violation of Regulation 98 and open dumping of trash and solid waste OAC 3745-27-05 + 60 and ORC 3734.03. Orders to correct violations mailed, hand delivered or discussed with owner and/or her attorney 8/29/17, 8/30/17, 9/27/17, 9/28/17, 10/4/17 and 10/5/17. Re-inspections showed limited to no progress on 10/5/2017. Pictures and complaint summary included. One extension was requested by her attorney and granted. Due to no further progress and repeat offender staff recommends refer to BOH and declare public health nuisance ORC 3707.01. No progress observed 10/23/2017. Jonnie and her attorney came to EH-Subcom to explain why issue has not been addressed. They stated money still tied up in litigation. No plan or time schedule to cleanup property was proposed by them. See EH-Subcom minutes for more detailed discussion. Staff recommended EH Subcom refer to BOH and declare public health nuisance. Re-inspection update to be given at meeting. Mailed Board Order 11/10/2017 and emailed letter to attorney 11/13/2017 with read receipt and reply email on 11/13/2017. Re-inspection to be completed 12/13/2017 with update to Board. If not abated, refer to prosecutor.

Steve Rich went to the property on 12/13/17, not abated. Vaughn showed pictures to the Board. Ms. Bond's attorney sent a letter to the Board to say he couldn't make the meeting due to the weather and other circumstances. Prosecutor gave update. Motion made to refer to the Prosecutor's office.

Prosecutor update given at the Board of Health Meeting. They are looking into options to avoid a Stay. May consider filing criminal charges so that court may allow the Health Department to do the clean-up.

Vaughn stated that he has gotten a call from neighbors who are very upset, claiming that Ms. Bond is bringing more onto the

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| | <p>property. The issue is unverified as Vaughn got the call late in the day on January 10, 2018. Vaughn to ask prosecutor if Board can declare a nuisance and immediately refer to prosecutor. Carl would like to see these issues resolved faster. Vaughn stated it followed current approved policy and actually was expedited through the process: But he agreed with Carl on wanting a faster resolution if possible. Vaughn will update EH Sub. or Operations.</p> | <p>No action needed at this time. Prosecutor's Office will give update.</p> |
| Environmental Health Sub-Committee | <p>There was no December meeting.</p> | <p>No action needed</p> |
| Board of Health Minutes | <p>Minutes from December 14 2017 were accepted with correction.</p> | <p>Lindsay/Kick All in favor</p> |
| Operations Sub-Committee | <p>Jerry Herman updated the Board on the items discussed at the Operations Sub-Committee Meeting December 22, 2017.</p> <ul style="list-style-type: none"> • Proposed Staffing Addition in Nursing (1 F.T.E.) • Personnel Policy Manual: Medical Marijuana Policy • Dress Code Policy Discussion <p>Jerry let the Board know that there will be no changes made to the Policy concerning jeans, and that the discretion will be left to the supervisors.</p> <ul style="list-style-type: none"> • The minutes were accepted. • Jerry updated the Board of Health on the Facilities Committee. | <ul style="list-style-type: none"> • Herman/Troutman All in favor • Kick/Lindsay Ferrer abstained All else in favor • No action needed • Troutman/Kick All in favor • No action needed |

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| <p>Financial Requests</p> | <p>A. The Board approved the payment of bills in the amount of \$1,894.13 to be generated on January 11, 2018 (preauthorized) and bills in the amount of \$62,971.43 to be generated for payment on January 18, 2018.</p> <p>The Board approved Interagency Transactions in the amount of \$3,394.81 and Expenditure Reimbursements in the amount of \$5,569.35.</p> <p>B. The Board approved Travel and related expenses.</p> <p>C. The Board approved the Transfer of Appropriations.</p> <p>D. The Board approved the Authorization to Advance Funds from Ebola grant fund in the amount of \$7,964.68 into the General Fund. Because Ebola owes the General Fund \$10,000.00 and the Ebola Grant is now closed, The Board approved the balance of \$2,032.32 be converted to a Transfer In; this amount of the Transfer In will not be repaid to the General Fund.</p> <p>E. The Board approved the Authorization to Appropriate Unappropriated Funds.</p> | <p>A. Forrer/Kick All</p> <p>B. Kick/Herman All</p> <p>C. Hanlon/Kick All</p> <p>D. Kick/Wiseman All</p> <p>E. Herman/Lindsay All</p> |
| <p>Receipts & Expenses</p> | <p>Revenue and Expense reports for December 2017 were reviewed.</p> | <p>No action needed.</p> |
| <p>Patient Care Update</p> | <p>Director of Patient Care, Susan Varnes, gave the Patient Care update for November, 2017.</p> <p>Susan updated the Board on Flu, noting there is a widespread status across the country. There has been one pediatric death in Ohio this year from the flu.</p> <p>The WIC Advisory Council was held January 10, 2018. Susan told the WIC Advisory Council about the change to Walk-In WIC Clinic hours, beginning January 23, 2018. It was well received.</p> <p>Beginning January 8, 2018 STD clients can now be seen through Walk In Clinic. This will allow more flexibility for Thursdays for staff, and allow more time for STD clients to be seen.</p> | <p>No action needed.</p> |

