

**WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES**

July 13, 2017

Members Present: Robert Lindsay, DO; Carl E. Forrer; Jerry Herman; Ella Kick, PhD; Brent Brown; Robert Troutman, Jack Miller, Anne Wiseman

Staff Present: Tara McCulloch, Director of Finance and Human Resources; Vaughn Anderson, Director of Environmental Health; Susan Varnes, Director of Patient Care; Beth Amstutz-Archer

Guest(s) Present: Jonathon Hamers, Prosecutor's Office; Bobby Warren, The Daily Record.

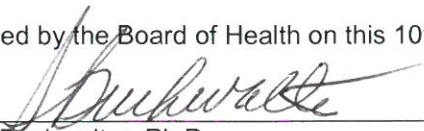
TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order at 8:02a.m. by Jerry Herman as a quorum was met.	No action needed.
Health Commissioner Update	Health Commissioner, Nicholas Cascarelli, Ed.D. was not present at the meeting due to an out of town meeting; therefore Tara, Susan and Vaughn updated the Board on their parts of the Strategic Plan.	No action needed.
Environmental Health Agenda	<p>A. Second Dwelling or Medical Variance Renewal:</p> <p>Wain Neuenschwander. 2176 Good Rd., Orrville, Ohio, 44667. Baughman TWP. Passed compliance inspection RH 6/22/2017</p> <p>B. Failed Operation and Maintenance Sewage Inspection:</p> <p><u>1.</u> Wendy August. 16388 Church Rd., Dalton, Ohio, 44618. Failed final compliance inspection 6/22/2017. #20160167</p> <p><u>2.</u> Devin Scraton. 6083 Weilersville Rd., Smithville, Ohio, 44677. Failed final compliance inspection 6/21/2017. #20170041</p> <p><u>3.</u> Anongsack Luangraj. 2230 W. High St., Orrville, Ohio, 44667. Failed final compliance inspection 6/21/2017. #20170058</p> <p>The above referenced property has failed several inspections with little to no contact or progress. Multiple extensions have been granted. Staff recommends refer to BOH and declare a PHN. Complaints are enclosed.</p>	<p>A. Brown/Wiseman All in favor</p> <p>B. Forrer/Lindsay All in favor</p>

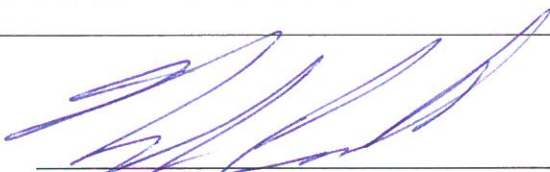
	<p>C. Solid Waste Nuisance:</p> <p><u>Billie Thacker and/or bank of New York Mellon</u>. 9001 Frazee Rd., Marshallville, Ohio, 44645. Complaint #20160169. Billie Thacker is property owner per Auditor. No contact has ever been made. Through a title search we located other potential property owners and tried to notify them. No contact was made. Finally, we contacted mortgage company. Although certified mail was received no contact has been made. Complaint verified by Ken Eng on 12/2/2016. Violation of Regulation 98 and open dumping of trash, tires and solid waste OAC 3745-27-05 + 60 and ORC 3734.03. Orders to abate mailed and hand delivered 12/2/2016, 1/17/17, 2/14/17 and 5/12/17. Re-inspections showed no progress. Extended compliance due difficulty in determining owner. Per treasurer documents mortgage foreclosure in progress. Pictures included. Due to no progress or communication staff recommends refer to BOH and declare nuisance.</p> <p>There may be some issues with property in terms of bankruptcy and/or foreclosure Carl pointed out. Vaughn still recommended declare property a public health nuisance as we have done in the past but deferred to prosecutor opinion. John Hammers agreed with Carl to allow time to research potential issue with property before calling a public health nuisance. Board table action until next Board meeting.</p>	<p>C. Wiseman/Lindsay All in favor</p>
Environmental Health Sub-Committee	Minutes from June 27, 2017 were approved as mailed.	No action needed.
Board of Health Minutes	Minutes from June 8, 2017 were approved as mailed.	No action needed.
Operations Sub-Committee	There was no Operations meeting.	No action needed.
Financial Requests	<p>A. The Board approved the payment of bills in the amount of \$2458.70 to be generated on July 13, 2017 (preauthorized) and bills in the amount of \$103,712.35 to be generated for payment on July 20, 2017.</p> <p>The Board approved Expenditure Reimbursements in the amount of \$4,203.09.</p> <p>B. The Board approved Travel and related expenses.</p>	<p>A. Wiseman/Kick All</p> <p>B. Wiseman/Brown All</p>

	<p>C. The Board approved Transfer of Payroll Appropriations.</p> <p>D. The Board approved Water Pollution Control Loan Fund Payments to: \$11,124.00 to Shetler Services, \$9,794.55 to Shetler Services, and \$550.00 to Greg's Septic Assessment (a division of Piatt Excavating)</p>	<p>C. Troutman/Brown All</p> <p>D. Troutman/Wiseman All</p>
Receipts & Expenses	The Board reviewed the Revenue and Expense reports for June 2017.	No action needed.
Patient Care Update	<p>Director of Patient Care, Susan Varnes, presented the May, 2017 Patient Care update.</p> <p>The first Orrville Vaccine Clinic began last month; staff saw more non-Amish and more people from the northern tier of the county. There is no longer a clinic in Apple Creek.</p> <p>Project Dawn is well attended and still in need.</p> <p>WIC's Breastfeeding Department is working with the Maternal and Child Health (MCH) Grant to help support breastfeeding.</p> <p>A brief discussion was held concerning the continuing Opiate Epidemic.</p>	No action needed.
Administrative Board Items: Personnel Changes	<p>Tara McCulloch, Director of Finance and Human Resources updated the Board on personnel changes.</p> <p><u>Retirements:</u></p> <p>Emily Beattie, Nutritionist (WIC-PT), effective at close of business June 28, 2017.</p> <p>Tara discussed with the Board that General Fund obligations (for Beattie's sick, vacation and personal time payout) will be paid using Restricted Funds (accrued but unused leave from grant-funded employees converted to Salary Conversion for retirement payouts) and General GF Salary Conversion funds budgeted for this purpose.</p> <p>Pat Donihue, (PHN2-FT), effective at the close of business August 30, 2017.</p>	Forrer/Lindsay All

	<p><u>Internal Hire (to fill retirement vacancy):</u></p> <p>Stacey Shahedeh (PHN3-PT) to fill FT vacancy left by Donihue retirement, effective July 17, 2017, at \$22.04/hour (current rate of pay.)</p> <p>60% of Stacey's salary will be IAP Grant Funds, and 40% will be General Funds. 100% of Stacey's Major Medical benefits will have to come from the General Fund; IAP will be reimbursed from the General Fund via Expenditure Reimbursement at monthly BOH meetings.</p> <p>WIC is in the process of hiring a part-time dietitian, Tara asked the Board for permission to hire before the next BOH meeting, and have the hire approved retroactively at the August Board meeting.</p>	<p>Ferrer/Kick All</p>
Old Business	No old business was discussed.	No action needed.
New Business	There was no new business to discuss.	No action needed.
Public Speaks	Bobby Warren from The Daily Record, briefly discussed "Compassion Fatigue" in reference to the Opiate Epidemic and Narcan distribution.	No action needed.
Future Meetings	<p>July 25, 2017                      Environmental Health Sub-Committee</p> <p>July 28 ,2017                      Operations Sub-Committee</p> <p>August 10, 2017                      Board of Health Meeting</p>	No action needed.
Adjournment	The meeting was adjourned as there was no more business.	No action needed.

Approved by the Board of Health on this 10th day of August, 2017.

  
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 Susan Buchwalter, Ph.D.  
 President, Board of Health

  
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 Nicholas Cascarelli, Ed.D.  
 Health Commissioner