

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

June 8, 2017

Members Present: Susan Buchwalter, PhD; Robert Lindsay, DO; Carl E. Forrer; Jerry Herman; Ella Kick, PhD; Dennis Tafoya; Brent Brown; Robert Troutman, Rick Hanlon, Jack Miller, Anne Wiseman

Staff Present: Nicholas V. Cascarelli, Ed.D., Health Commissioner; Tara McCulloch, Director of Finance and Human Resources, Vaughn Anderson, Director of Environmental Health, Laura Cerrito; Beth Amstutz-Archer

Guest(s) Present: Jonathon Hamers, Prosecutor's Office; Bobby Warren, The Daily Record,

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order at 8:02a.m. by Susan Buchwalter as a quorum was met.	No action needed.
Health Commissioner Update Nicholas Cascarelli, Ed.D.	<ul style="list-style-type: none"> • Accreditation update <ul style="list-style-type: none"> ○ Performance management draft complete. After sessions attended at the Ohio Public Health Combined Conference. We will need to revise. ○ Access to Health requirements will be taken care of by the Community Health Improvement Plan ○ CHIP first draft complete. Will be finishing over the summer. ○ Making changes to website to be more compliant with accreditation requirements ○ I will be creating a training for staff on Cultural Competency and Health Equity. The training will incorporate our Health Equity Policy approved by the Board last month • Submitted the Maternal and Child Health grant last week. <ul style="list-style-type: none"> ○ Continue to work with FCF Council on coordinating the Early Childhood mental Health and Adolescent Health pieces. 	No action needed.

	<ul style="list-style-type: none"> ○ Continue to work with Community Action on the transportation deliverable related to maternal and child health needs. ○ Eliminated the nutrition in schools piece. ○ The nutrition and physical fitness assessment in Wayne, Ashland and Holmes will also continue ○ To replace the nutrition in schools, we are collaborating with our WIC breastfeeding department. The staff will bolster the Wayne County Breastfeeding Coalition and create a referral and tracking system for follow up with all Wayne County new moms to increase breastfeeding and breastfeeding awareness. ○ We will continue the Cribs for Kids program by providing 30 kits. This is up from 25 this year. ○ The various activities under this grant have been very helpful in providing much needed accreditation documentation. <ul style="list-style-type: none"> ● Ohio Association of Boards of Health (OABH) <ul style="list-style-type: none"> ○ OABH will be reaching out to you individually. They are looking for greater participation from local Boards of Health members. They will be having a statewide meeting in September. 	
<p>Environmental Health Agenda</p>	<p><u>A. 2nd Dwelling Medical Variance Renewal:</u></p> <p><u>Hiram and Geneva Fisher.</u> 6006 Hoffman Rd., Wooster, Ohio, 44691. Wayne TWP. Compliance Inspection Passed 5/24/2017. RH</p> <p><u>B. (Walk In) Septic Variance:</u></p> <p><u>Jason and Chandra Bruner.</u> Britton Rd., Lot 25, west Salem, Ohio 44287. Variance approved for OAC 3701-29-06 General provisions and prohibitions (G) (3) (b) A STS soil absorption component shall be at least fifty feet from any surface water impoundment, lake, river, wetland, perennial stream, and</p>	<p>A. No action needed</p> <p>B. Troutman/Tafoya All</p>

	road cut-banks or stream cut-banks. Variance allows leach lines to be within 50 ft. This is an existing lot and without variance other option would be to NPDES discharge off-lot to the stream.	
Environmental Health Sub-Committee	Minutes from were approved as mailed.	No action needed.
Board of Health Minutes	Minutes from May 11, 2017 were approved as mailed.	No action needed.
Operations Sub-Committee	Minutes from May 26, 2017 were accepted as mailed. Jerry Herman, Chair of Operations updated the Board of Health on the planning of The Long-Term Facilities Planning Team. The Team will consist of Board of Health members: Jerry Herman, Anne Wiseman, Carl Forrer and Dennis Tafoya. The committee will meet at 5:00pm and dates are yet to be determined. Jerry mad a motion to establish a Long Term Facilities Committee.	No action needed. Herman/Kick All
Financial Requests	The Board approved the payment of bills in the amount of \$2043.31 to be generated on June 8, 2017 (preauthorized) and bills in the amount of \$41,466.79 to be generated for payment on June 15, 2017. The Board approved Interagency Transaction/payments in the amount of \$699.57; and Expenditure Reimbursements in the amount of \$2,054.92. The Board approved Travel and related expenses.	Herman/Wiseman All Herman/Wiseman All Kick/Forrer All
Receipts & Expenses	The Board reviewed the Revenue and Expense reports for May 2017.	No action needed.
Patient Care Update	Director of Patient Care, Susan Varnes was away at a conference; Therefore, Nicholas Cascarelli, Health Commissioner presented the April, 2017 Patient Care update.	No action needed.

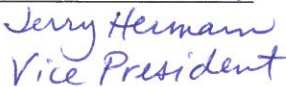
	<p>Project DAWN classes have been very busy, with the next 3 classes fully booked.</p> <p>As discussed at The Operations Sub-Committee meeting, Susan continues to research the need to diversify the Nursing Program due to the availability of general and travel vaccines and STD testing at drug stores. Susan is looking for new ways to serve the community. The changes in Patient Care will need to be considered by The Long Term Facilities Committee.</p>	
<p>Administrative Board Items: Personnel Changes</p>	<p>Tara McCulloch, Director of Finance and Human Resources updated the Board on personnel changes.</p> <p>Daniel Hackett advancement from SIT to Sanitarian 1 at \$19.04/hour effective May 17, 2017. (Retroactive to date RS license issued.)</p> <p>Colleen Dundon advancement from Sanitarian 1 to Sanitarian 2 at \$19.54/hour effective PPB July 11, 2017.</p> <p>Resignation of Caitlyn Fridley, Breastfeeding Peer Helper, effective at close of business June 28, 2017.</p> <p>Addition of hours (full time per ACA), Ashley Kuehn, Breastfeeding Peer Helper, from 14 hours/week to 30 hours/week, effective June 27, 2017.</p>	<p>Kick/Herman All</p>
<p>Old Business</p>	<p>No old business was discussed.</p>	<p>No action needed.</p>
<p>New Business: Regional Mutual Aid Agreement WIC Breastfeeding Consultation Contract- FY 2018</p>	<p>Nick discussed The Regional Mutual Aid Agreement and asked for the Board's approval to sign into the agreement.</p> <p>Contract for Breastfeeding Consultation Services between the Health Department and Darcy Cicconetti, RNC, IBCLC, CCE. Contract effective October 1, 2017- September 30, 2018.</p>	<p>Wiseman/Troutman All Brown/Hanlon All</p>
<p>Public Speaks</p>	<p>No one from the public spoke.</p>	<p>No action needed.</p>

<p>Future Meetings</p>	<p>June 27, 2017 June 23, 2017 July 13, 2017</p> <p>Environmental Health Sub-Committee Operations Sub-Committee Board of Health Meeting</p> <p>It was discussed at the meeting that neither Dr. Buchwalter nor Nicholas Cascarelli will be at the July meeting. A vote was held and it was determined the meeting will not be rescheduled.</p>	<p>No action needed.</p>
<p>Adjournment</p>	<p>The meeting was adjourned as there was no more business.</p>	<p>No action needed.</p>

Approved by the Board of Health on this 13th day of July, 2017.



 Susan Buchwalter, Ph.D.
 President, Board of Health



 Jerry Heermann
 Vice President



 Nicholas Cascarelli, Ed.D.
 Health Commissioner

