

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

March 10, 2016

Members Present: Susan Buchwalter, Bob Troutman, Jerry Herman, Robert Lindsay, Dennis Tafoya, Jack Miller, Rick Hanlon, Carl Forrer, Brent Brown, Anne Wiseman

Staff Present: Nicholas V. Cascaarelli, MHHS., Health Commissioner; Tara McCulloch, MAP, PHR, SHRM-CP; Vaughn Anderson, RS; Susan Varnes, RN; Steve Rich, Marjorie Shamp, Roberta James

Guest(s) Present: Jonnie Bond, Bobby Warren

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order at 8:00 a.m. by Susan Buchwalter.	No action needed
Health Commissioner Update Nicholas Cascarelli, M.H.H.S.	<p>Health Commissioner Nicholas Cascarelli gave an update of his recent activities as follows:</p> <ul style="list-style-type: none"> • Convened the District Health Advisory Council on March 7th. Congratulations to Bob Troutman for being selected for another five year term. I would also like to congratulate Ella Kick and Carl Forrer for also being reappointed to represent the cities of Wooster and Orrville, respectively for another three year term. I would also like to welcome Rick Hanlon to the Board representing the City of Rittman. • We turned in our Annual financial Report, Quality Indicators and Standards and State subsidy by the March 1 deadline. • Attended AOHC board meeting on February 19th. The major topic of discussion was the regional meetings with Director of ODH and the agenda he would like to push forward in legislation this spring. • Attended AOHC Northeast Meeting with Dr. Buchwalter on March 4th where Director Hodges shared his plans on requiring non-profit hospitals to work with local health departments on the community health assessments. They are required to do this every three years as a mandate for the IRS. Health departments are on a five year cycle. This would require us by 2020 to be on three year cycles with hospitals. The other major change is to change the current 	No action needed

	<p>language on the accreditation language from permissive to required for the director to require local health departments to be accredited by 2020.</p> <ul style="list-style-type: none"> • Convened Quality Improvement trainings for newer staff. Conducted two training sessions for 7 staff to be trained on February 24th and 25th to accommodate staff schedules. Some of them were due to become team members on the upcoming QI teams. This was the same QI training I had done for the board last year. • We will be finishing up the five year work plans and projections for the board this month. • Convened a Child Fatality Review Board where we reviewed 8 deaths on March 1. One of them was preventable. As a result we will be working with other area agencies that are part of the Child Fatality Review Board to stress the importance of safe sleep for infants. • Attended the Family and Children First Council Communications meeting on March 7th. They have revised their social media policy, which we take a look at to adapt for our own. 	
<p>Environmental Health Agenda</p>	<p>Environmental Health Director Vaughn Anderson presented the following Environmental Health agenda items:</p> <ul style="list-style-type: none"> • Two medical variances were approved per policy on 03/03/16 by staff at 1442B South Carr Road, Orrville and at 12371 Oller Road, Creston. • Keith and Katie Kerns, 654 West Britton Road, Burbank. Old Wayne County Sanitary Code allowed installation of a septic tank during winter months without the leach lines (can't install leach during winter/ spring). No variance was required as long as septic tank is pumped monthly (max. 6 months). This allows homeowner to move into home and not stay in a hotel or other place. New state code effective January 1, 2015 also allows this but is required to 	<p>Forrer/Lindsay All</p>

	<p>have a variance now approved by the Board of Health. Staff recommends approval.</p> <ul style="list-style-type: none"> • Food License applications mailed by 01/29/16 with 03/01/16 deadline. There are four delinquent food service licenses at this time. Per ODA and ODH must immediately refer to Prosecutor. • Jonnie Bond, 8251 Newkirk Road, Shreve. Ms. Bond attended meeting (property owner) and stated has not been abated. Also another citizen complainant received. Staff provided update which stated issue not abated. Discussion to either schedule a hearing 04/14/16 to clean up or refer to prosecutor. Ms. Bond stated hardships of caring for other people and she tried to explain her situation. Two options for this situation: refer to prosecutor or ORC 3707.02 (30 days) or refer to prosecutor. Motion to refer to prosecutor. • DIR Farmland LLC, 7447 Fox Lake Road, Sterling. Sign was posted and rope barrier installed. Tabled until 05/12/16. Also no burning unless OEPA permission. • Wayne Lemaster, 2223 Sylvan Road, Wooster. Steve Rich took pictures and property is abated. Vaughn reports trash/nuisance is abated. • Jennifer O'Brien or Craig Murry, 5237 East Sterling Road, Creston. Vaughn spoke to owner on 03/03/16. The electrician finally is completing the work 03/03/16. Owner is calling Aeration Septic to have new motor put in hopefully by 03/10/16. Vaughn verified aerator up and running. Abated • Phillip Cehrs, 3442 Lattasburg Road, Wooster. Vaughn and Steve attended hearing on 02/19/16. Judge Weist gave Mr. Cehrs 60 more days to clean up since Cehrs stated he has money from logging. The Judge stated the jails are full of criminals so did not want jail time. Cehrs stated he would have it cleaned up and he was given Zollinger information to assist in demolition. Carl stated maybe Vaughn should discuss with Judge Weist about putting money from logging into escrow. 	<p>Herman/Tafoya All</p> <p>Motion made to refer to Prosecutor Forrer/Tafoya</p> <p>Opposed: Brown/Lindsay</p> <p>Tabled</p> <p>Abated</p> <p>Abated</p> <p>No action needed.</p>
Environmental Health Meeting Minutes	Board approved minutes	No action needed
Board of Health Meeting Minutes February 11, 2016	Attendance name of Rick Halon should be Rick Hanlon. Board approved minutes.	Wiseman/Forrer All

Environmental Sub-Committee Minutes February 23, 2016	Board approved minutes	Troutman/Wiseman
Operations Sub-Committee Minutes	<p>Nominations were made for BOH officers. Dr. Buchwalter nominated for President and Ella Kick nominated for Vice President. Ella Kick was not present.</p> <p>Carl Forrer made motion for Ella Kick to be Vice President as pending – with her approval. If she declines, then back to committee. Motion made to table Vice President position until next meeting.</p> <p>Board approved minutes</p>	<p>Dr. Buchwalter for President: Wiseman/Troutman all</p> <p>Brown/Tafoya All</p> <p>Brown/Troutman All</p>
Approval WCHD Bills & Interagency Transactions/Payments	Board approved	Wiseman/Brown All
Travel	Board approved travel	Herman/Brown All
Patient Care	Director of Patient Care, Susan Varnes reported WIC case load is increasing. In nursing they are working on public relations.	No action needed
Administrative Items	<p>Approved hiring of Caitlin Fridley – PT Breast Feeding Peer Helper, WIC</p> <p>Tara McCulloch presented need for an Administration/Fiscal, Clerk 1</p>	<p>Brown/Wiseman All</p> <p>Forrer/Troutman All</p>
New Business	Resolution #: 03-10-2016: Human Subject Protection	9 Yeas/0 Nays Troutman/Wiseman
Public Speaks	Bobby Warren commented about Columbus Dispatch and the HPV vaccine. He accepted Thank You from Susan Varnes about his article on the Ziko virus.	No Action Needed

Upcoming Meetings	03/29/16 Environmental Health Sub Committee Admin. Bldg., 428 W. Liberty, 2 nd Fl Conf Room 04/01/16 Operations Sub Committee Health Dept., 203 S. Walnut, Lower Level Conf Room 04/14/16 Board of Health Admin. Bldg., 428 W. Liberty, 2 nd Fl Conf Room	No action needed
Adjourn	Meeting was adjourned at 9:00 a.m.	All

Approved by the Board of Health on this 14th day of April, 2016.

Anne Wiseman Vice-Pres.
 Susan Buchwalter, Ph.D.
 President, Board of Health

Nicholas Cascarelli
 Nicholas Cascarelli, M.H.H.S.
 Health Commissioner