

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

March 8, 2018

Members Present: Susan Buchwalter, PhD; Jerry Herman; Brent Brown; Carl E. Forrer; Rick Hanlon; Ella Kick, PhD; Robert Lindsay, DO; Dennis Tafoya; Robert Troutman

Staff Present: Nicholas V. Cascarelli Ed.D., Health Commissioner; Vaughn Anderson, Director of Environmental Health; Tara McCulloch, Director of Finance and Human Resources; Steve Rich, Beth Amstutz-Archer

Guest(s) Present:

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order at 8:01 a.m. by Dr. Buchwalter as a quorum was met.	No action needed.
Health Commissioner Update	<p>Health Commissioner, Dr. Cascarelli shared his report for March, 2018:</p> <p>Dr. Cascarelli indicated that the Health Department needs a letter of support from the Board to move forward with accreditation. More information is listed under new business below.</p> <p>Dr. Cascarelli discussed the most recent Child Fatality report that contains reviews of child deaths that occurred between 2012 and 2016. And he discussed the 2017 Annual Report.</p>	No action needed.
Environmental Health Agenda	<p>Second Dwelling or Medical Variance Renewal</p> <p><u>Emma R. Miller</u>, 1442 S. Carr Rd., Orrville, Ohio, 44667 East Union TWP. Passed Compliance Inspection 2/27/18.</p> <p>Curtis and Rebecca Oller, 12371 Oller Rd., Creston, Ohio, 44287. Canaan TWP. Compliance Inspection pending. Vaughn updated the BOH that it passed inspection 3/1/18.</p>	<p>Approved per policy. No action needed.</p>

Unlicensed FSO/RFE Operations

License applications mailed by 1/31/18 with 3/1/18 deadline. Phone calls also being made. Mailing delinquent letters week of 3/5/18 with late fee and notice of BOH pending action. List of operating unlicensed RFE/FSO as of BOH meeting 3/8/18 will be furnished. As of this mailing, approximately 100 facilities may be operating without a license with one license day remaining. Per ODA and ODH must immediately refer to the Prosecutor. Operating without a license due to failure to renew license 3717.23 Applying for license or renewal of license (D) for RFE and 3717.43 Application for license or renewal required- temporary license- limitations, display (D) for FSO.

At time of BOH meeting, 21 food establishments have not renewed their licenses and will be referred to the Prosecutor.

Brown/Troutman
All

Solid Waste Nuisance

Jonnie Bond. 1245 Jentes Rd., Wooster, Ohio, 44691. Wayne TWP. Complaint #20170151. Repeat Enforcement for individual but different property. We have cleaned up 2 of her properties in the past that she owned or otherwise controlled. Violation of Regulation 98 and open dumping of trash and solid waste OAC 3745-27-05 + 60 and ORC 3734.03. Orders to correct violations mailed, hand delivered or discussed with owner and/or her attorney 8/29/17, 8/30/17, 9/27/17, 9/28/17, 10/4/17 and 10/5/17. Re-inspections showed limited to no progress on 10/5/2017. Pictures and complaint summary included. One extension was requested by her attorney and granted. Due to no further progress and repeat offender staff recommends refer to BOH and declare public health nuisance ORC 3707.01. No progress observed 10/23/2017. Jonnie and her attorney came to EH-Sub Committee meeting to explain why issue has not been addressed. They stated money still tied up in litigation. No plan or time schedule to cleanup property was proposed by them. See EH-Sub Committee minutes for more detailed discussion. Staff recommended EH Sub Committee refer to BOH and declare public health nuisance. Re-inspection update to be given at meeting. Mailed Board Order 11/10/2017 and emailed letter to attorney 11/13/2017 with read receipt and reply email on 11/13/2017. Re-inspection to be completed 12/13/2017 with update

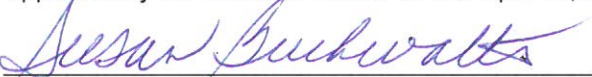
	<p>to Board. If not abated, refer to prosecutor.</p> <p>Steve Rich went to the property on 12/13/17, not abated. Vaughn showed pictures to the Board. Ms. Bond's attorney sent a letter to the Board to say he couldn't make the meeting due to the weather and other circumstances. Prosecutor gave update. Motion made to refer to the Prosecutor's office.</p> <p>Prosecutor update given at the Board of Health Meeting. They are looking into options to avoid a Stay. May consider filing criminal charges so that court may allow the Health Department to do the clean-up.</p> <p>Vaughn stated that he has gotten a call from neighbors who are very upset, claiming that Ms. Bond is bringing more onto the property. The issue is unverified as Vaughn got the call late in the day on January 10, 2018. Vaughn to ask prosecutor if Board can declare a nuisance and immediately refer to prosecutor. Carl would like to see these issues resolved faster. Vaughn stated it followed current approved policy and actually was expedited through the process: But he agreed with Carl on wanting a faster resolution if possible. Vaughn will update EH Sub. or Operations.</p> <p>Steve Rich visited the property again after receiving complaints from the neighbors. The waste has now expanded down the driveway, a bunch of totes were added plus an old ambulance.</p> <p>Prosecutor update given. Pursuing both civilly and criminally.</p> <p>Inspection 2/1/18 showed no progress and expansion of the nuisance. No contact from property owner at the time of mailing.</p> <p>Steve Rich prepared an affidavit showing what the Health Department has done.</p> <p>Prosecutor update: Vaughn gave the update because there was no one from the Prosecutor's Office at the BOH meeting. The Stay has been lifted. Can now pay property tax, but they have not been paid.</p>	<p>No action needed at this time. Waiting for updates from the Prosecutors.</p>
Environmental Health Sub-Committee	There was no February meeting.	No action needed

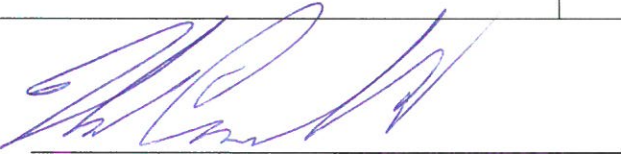
Board of Health Minutes	Minutes from February 8, 2018 were accepted, with a correction, adding Brent Brown to the members present.	Kick/Forrer All in favor
Operations Sub-Committee	<p>Jerry Herman updated the Board on the items discussed at the Operations Sub-Committee Meeting February 23, 2018.</p> <ul style="list-style-type: none"> • Proposed Policy Updates <ul style="list-style-type: none"> i. Chapter 2: Discrimination/Harassment Reporting ii. Chapter 3: Prohibit Workplace Romances between Supervisor-Direct Report iii. Chapter 3: Work Standards- Employees may be required to perform duties outside position description/normal working hours in public health emergency iv. Chapter 4: Part-Time Employees Holiday Leave v. Chapter 4: Exhausting All Accrued Leave before being granted Leave Without Pay. • Proposed Wellness Benefit (not to be part of PPM) Membership Reimbursement- up to \$20/month • Nominations for 2018 Board Members. Dr. Susan Buchwalter for President Jerry Herman for Vice President • Wayne County Board of Health Bylaws, which were listed in BOH minutes as discussed last month. 	<ul style="list-style-type: none"> • Herman/Lindsay All in favor • Herman/Kick All in favor • Herman/Brown All in favor • Herman/Brown All in favor
Financial Requests	<p>A. The Board approved the payment of bills in the amount of \$2,733.15 to be generated on March 8, 2018 (preauthorized) and bills in the amount of \$87,308.40 to be generated for payment on March 15, 2018.</p> <p>The Board approved Interagency Transactions in the amount of \$657.74 and Expenditure Reimbursements in the amount of \$12,037.13.</p> <p>B. The Board approved Travel and related expenses.</p> <p>C. The Board approved the payment to Shetler Services for the Water</p>	<p>A. Troutman/Herman All in favor</p> <p>B. Brown/Forrer All in favor</p> <p>C. Kick/Lindsay</p>

	Pollution Control Fund contract.	All in favor
Receipts & Expenses	Revenue and Expense reports for February 2018 were reviewed.	No action needed.
Patient Care Update	<p>Director of Patient Care, Susan Varnes, was not present at the meeting therefore; Dr. Cascarelli gave the Patient Care update for February 2018.</p> <p>WIC Walk-In clinics on Tuesdays have been bringing in new clients.</p> <p>Nursing update, flu starting to go down, fewer hospitalizations statewide and locally.</p> <p>Wayne College, last Saturday, Renee Seeds, RN, promoted Project Dawn Opiate Training. For the Opiate Task Force for Wayne County.</p> <p>Planning on 2 Back to School clinics, at WCSCC. Dates are May 10, 2018 5:00pm-7:30pm and July 28, 2018 8:00am-noon.</p>	No action needed.
Administrative Board Items: Personnel	<p>The Board approved a Resignation:</p> <p>Carol Denbow, Registered Dietician (WIC-PT), effective at the close of business March 28, 2018.</p>	Kick/Herman All
Old Business	There was no old business to discuss.	No action needed.

New Business	<p>The Board approved the letter of support for the Wayne County Health Department to apply for accreditation.</p> <p>Nick and Tara will meet with the Budget Commission on April 10, 2018.</p>	Herman/Hanlon All
Public Speaks	No one from the public spoke.	No action needed.
Future Meetings	<p>March 23, 2018 Operations Sub-Committee</p> <p>April 12, 2018 Board of Health Meeting</p> <p>March 20, 2018* Environmental Health Sub-Committee</p> <p>*please note meeting date has been changed to 3/20/17.</p>	No action needed.
Adjournment	<p>The meeting was adjourned at 9:37 a.m.</p> <p>Continuing Education for BOH members immediately followed.</p>	No action needed.

Approved by the Board of Health on this April 12, 2018.


 Susan Buchwalter, Ph.D.
 President, Board of Health


 Nicholas Cascarelli, Ed.D.
 Health Commissioner