

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

May 10, 2018

Members Present: Susan Buchwalter, PhD; Jerry Herman; Brent Brown; Carl E. Forrer; Ella Kick, PhD; Robert Lindsay, DO; Rick Hanlon; Anne Wiseman; Robert Troutman; Jack Miller

Staff Present: Nicholas V. Cascarelli Ed.D., Health Commissioner; Vaughn Anderson, Director of Environmental Health; Tara McCulloch, Director of Finance and Human Resources; Susan Varnes, Director of Patient Care; Steve Rich; Danielle Sharpe

Guest(s) Present: Nathan Shaker; Prosecutor

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order at 8:02 a.m. by Dr. Buchwalter as a quorum was met.	No action needed.
Health Commissioner Update	<p>Applied for the Maternal and Child Health grant. No longer a multicounty application. We applied for \$122,600.</p> <p>Will be contracting out to A Whole Community, Inc. for a nutrition piece in Head Start programs in Wayne County. We are collecting a 10% admin fee.</p> <p>Will be contracting out a piece to the Family and Children First Council working on a promoting resiliency in adolescent. We are collecting a 10% admin fee.</p> <p>The nursing staff will be doing a piece on preconception health for women using work sites with less than 50 employees as sites.</p> <p>Applied to continue to do the Cribs for Kids® program and will serve Holmes and Wayne. The amount we applied for and eligible for is \$30,000.</p>	No action needed.

Accreditation

Directors have completed working on a few small items and additional needed documentation and to plan to address anything left to do.

Workforce Development and Performance Management - Will be reviewing and revising by end of July

Community Health Improvement Planning – In the process of assessing progress toward objectives listed on the work plan.

Significant Meetings

Attend Farm Bureau policy breakfast and started a workgroup in conjunction with the Sheriff and Farm Bureau staff and members to plan farm safety awareness and events.

Facilities Committee

Jerry, Brent and I met with Sue Smail and Patrick Herron regarding a new location. They indicated they did not have anything on the size we were looking at, but they will keep us in mind.

No action needed.

No action needed.

No action needed.

	<p>Accreditation</p> <p>Directors have completed working on a few small items and additional needed documentation and to plan to address anything left to do.</p> <p>The Board will be approving payment today. Once our payment is received we will be in full compliance with ORC mandate to apply for accreditation by July 1, 2018. Cortney and Tara will be going to training in August to begin uploading documents into PHAB's online database.</p> <p>Workforce Development – Will be reviewing and revising in the next month</p> <p>Performance Management – Will be reviewing later this month to begin to look at possible future QI initiatives.</p> <p>Community Health Improvement Planning – Will be assessing progress toward objectives listed on the work plan in the next month.</p>	<p>No action needed.</p>
<p>Environmental Health Agenda</p>	<p>Second Dwelling or Medical Variance Renewal <u>Mervin D. Yoder</u>, 17341 Harrison Rd., Navarre, Ohio, 44662. Paint TWP. Mother moved into home with them. Medical variance no longer required. Manufactured home disconnected and being sold. 5/7/2018</p> <p>Septic Variance Walk-In <u>Jon Keim</u>, 6821 Mt. Hope Rd., Apple Creek Ohio, 44606. Salt Creek TWP. Variance for OAC 3701-29-18 (C). Due to weather leach lines not installed. Septic tank installed and owner want to move into home and use as holding tank until leach lines installed. Max is 6 months. Tank to be pumped periodically. Staff recommends approval.</p>	<p>Remove from Medical Variance.</p> <p>Approved per policy.</p>

Septic Variance

Mr. Mills and Thomas Lyons, 4545 Clear Creek Valley Rd., Wooster, Ohio, 44691. Wayne TWP. Existing parcel created prior to 2007. Due to proximity of cut bank of creek leach lines are not preferred by staff and **can't** meet sq ft policy requirement. Due to existing lot size, configuration, contours and creek a split mound is best practice over off-lot discharge. Policy of Board of Health has been to keep systems on-lot at all possible under staff recommendations. If a variance is required for distance to utility easement (10ft), distance to cut bank (50ft) and location (stacking 50ft) of mounds staff recommends approval.

EH Sub-Committee recommended approval.
Troutman/Herman
All in favor

Well Variance

Tom Buch, 4406 Fulton Rd., Smithville, Ohio, 44677. Canaan TWP. Variance request to have steel conductor casing not grouted due to conditions preventing the temporary casing from being removed. Not possible to grout after the fact. Consultation with ODH stated a variance is required instead of drilling a new well. This was already a replacement well. Drilling another well is not prudent when this well is adequate. Water sample was acceptable and all other portions of well construction completed subject to final approval. Variance for 3701-28-10 Well construction, alteration and maintenance (10) (E) All annular spaces shall be grouted in accordance with the following requirements...

EH Sub-Committee recommended approval.
Wiseman/Hanlon
All in favor

Solid Waste Nuisance

Carol and Greg Rose, 101 Eastern Dr., Shreve, Ohio, 44676. Clinton TWP. Complaint #20180021. Repeat Enforcement for individual. We have cleaned up their property in May 2015. Violation of Regulation 98 and open dumping of trash, solid waste and tires OAC 3745-27-05 + 60. Pictures included. Orders to correct violations hand delivered and posted at property on March 1, 2018. Re-inspections scheduled on or after March 31, 2018. Due to repeat offense staff recommends no extension if not abated by staff deadline. Pending re-inspection staff recommends refer to BOH and declare public health nuisance ORC 3707.01. Inspected by Ken Eng on 4/2/18. Little to no progress and more parcels involved. Staff not sure if Carol is living there or another family. Initial violation orders posted on door. Ken Eng inspected May 2 and observed significant progress. However issue is still being referred to the prosecutor. Even though referred to prosecutor, Ken inspected 5/9/18 and observed no violations. Abated. Case withdrawn.

EH-Sub-Committee recommends BOH Declare a PHN with Cleanup 10 days or be referred to Prosecutor. ABATED.

	<p>Solid Waste Nuisance Jonnie Bond, 1245 Jentes Rd., Wooster, Ohio, 44691. Wayne TWP. Complaint #20170151. Repeat Enforcement for individual but different property. We have cleaned up 2 of her properties in the past that she owned or otherwise controlled. Violation of Regulation 98 and open dumping of trash and solid waste OAC 3745-27-05 + 60 and ORC 3734.03. Orders to correct violations mailed, hand delivered or discussed with owner and/or her attorney 8/29/17, 8/30/17, 9/27/17, 9/28/17, 10/4/17 and 10/5/17. Re-inspections showed limited to no progress on 10/5/2017. Pictures and complaint summary included. One extension was requested by her attorney and granted. Due to no further progress and repeat offender staff recommends refer to BOH and declare public health nuisance ORC 3707.01. No progress observed 10/23/2017. Jonnie and her attorney came to EH-Subcom to explain why issue has not been addressed. They stated money still tied up in litigation. No plan or time schedule to cleanup property was proposed by them. See EH-Subcom minutes for more detailed discussion. Staff recommended EH Subcom refer to BOH and declare public health nuisance. Re-inspection update to be given at meeting. Mailed Board Order 11/10/2017 and emailed letter to attorney 11/13/2017 with read receipt and reply email on 11/13/2017. Re-inspection to be completed 12/13/2017 with update to Board. If not abated, refer to prosecutor. 12/13/2017 Steve Rich inspected and showed no progress. Referred to prosecutor 12/14/2017. No contact from owner/Lawyer at the time of agenda mailing. Vaughn received call from neighbor wanting update and stated she was moving more items onto property. No contact from owner/lawyer. Prosecutor stated they were trying to reach out to her attorney regarding the case. No letter had been sent out yet. No contact from owner/Lawyer. Neighbor called again stating more items and new vehicles including an old ambulance and wanted update. Steve will do a follow-up inspection prior to Board meeting for update. Inspection 2/1/2018 showed no progress and expansion of the nuisance. No contact from property owner at the time of mailing. Neighbors called asking for update. Trash is blowing on their property.No Contact from Bond. Subpoena received 5/1/2018 for court hearing on 5/14/2018. Nathan stated he may file continuance due to no appointed attorney.</p>	BOH declared a PHN. Referred to prosecutor. Prosecutor Update. Hearing scheduled 5/14/18.
Environmental Health Sub-Committee	Minutes from April 24, 2018 were accepted.	Kick/Forrer All in favor
Board of Health Minutes	Minutes from April 12, 2018 were accepted.	Forrer/Kick All in favor

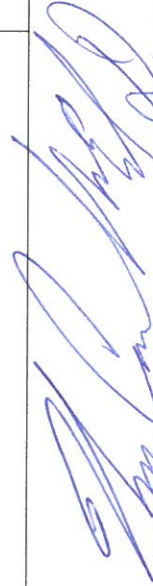
<p>Operations Sub-Committee 2019 WCHD Budget Staff Appreciation/In-Service Luncheon</p>	<p>Minutes from April 27, 2018 were accepted. Operations Sub-Committee reviewed and motioned to approve the 2019 WCHD budget. Operations Sub-Committee reviewed and motioned to approve a Staff Appreciation/In-Service Luncheon on Friday, July 13, 2018 and to close the building from 11:00 a.m.-1:30 p.m. In addition, \$300.00 would be allocated for expenses.</p>	<p>Forrer/Herman All in favor Operations Sub-Committee/Herman All in favor Operations Sub-Committee/Kick All in favor</p>
<p>Financial Requests</p>	<p>The Board approved the payment of bills in the amount of \$2,459.38 to be generated on May 10, 2018 (preauthorized) and bills in the amount of \$43,890.45 to be generated for payment on May 17, 2018. The Board approved Interagency Transactions in the amount of \$2,593.55 and Expenditure Reimbursements in the amount of \$8,020.41. The Board approved Travel and related expenses.</p>	<p>Kick/Wiseman All in favor Herman/Brown All in favor Herman/Wiseman All in favor</p>
<p>Receipts & Expenses</p>	<p>Revenue and Expense reports for April 2018 were reviewed.</p>	<p>No action needed.</p>
<p>Patient Care Update</p>	<p>Susan Varnes, Director of Patient Care reported on the first quarter 2018 statistics for the Patient Care Unit. Communicable disease reports are up significantly, a trend we continue to follow. She also related that the WIC grant has been submitted and our new assigned caseload number is 1520. The first of two Back to School clinics will be held this evening form 5-7:30 at the Wayne County Career Center and another on Saturday, July 28th for 8 am to 12 noon.</p>	<p>No action needed.</p>

Administrative Board Item (s) Personnel	Tara McCulloch resigned from her position as Director of Finance and Human Resources with the Health Department effective Friday, June 8, 2018.	Brown/Forrer All in favor
Old Business	There was no Old Business to discuss.	No action needed.
New Business	There was no New Business to discuss.	No action needed.
Public Speaks	No one from the public spoke.	No action needed.
Future Meetings	<p>May 25, 2018 Operations Sub-Committee</p> <p>June 14, 2018 Board of Health Meeting</p> <p>May 22, 2018 Environmental Health Sub-Committee</p>	No action needed.
Adjournment	The meeting was adjourned at 8:37 a.m.	No action needed.

Approved by the Board of Health on this June 14, 2018.



Susan Buchwalter, Ph.D.
President, Board of Health



Nicholas Cascarelli, Ed.D.
Health Commissioner

