

**WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES**

October 12, 2017

Members Present: Susan Buchwalter, PhD; Robert Lindsay, DO; Carl E. Forrer; Jerry Herman; Ella Kick, PhD; Robert Troutman, Jack Miller, Anne Wiseman, Rick Hanlon

Staff Present: Nicholas V. Cascarelli Ed.D., Health Commissioner; Tara McCulloch, Director of Finance and Human Resources; Vaughn Anderson, Director of Environmental Health; Beth Amstutz-Archer

Guest(s) Present: Andrea Uhler, Prosecutor's Office; Marjorie Shampe, Alternate Board Member

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order at 8:05a.m. by Susan Buchwalter as a quorum was met.	No action needed.
Hearing HEARING PURSUANT TO RC 3707.02	<ol style="list-style-type: none"> <li>1. Dr. Susan Buchwalter, Board of Health President, Motion made to conduct hearing pursuant to R.C. 3707.02 regarding the property located at 9001 Frazee Rd. Marshallville, OH 44645, owned by (Per Auditor Record) Billie Thacker, Bank of New York Mellon, the Estate of Billie Thacker, for failing to obey the Board's August 10, 2017 Order to abate the nuisance condition of his property.</li> <li>2. No Person that has Interest in Property was present.               <ol style="list-style-type: none"> <li>A. Dr. Buchwalter stated that [Any Person of Interest] was not present and requested verification from Environmental Health Director, Vaughn Anderson, that attempts to notify of the hearing was made.  Vaughn explained to the Board how attempts were made to notify persons of interest including mail, certified mail and posting notice at residence.</li> <li>B. Dr. Buchwalter stated that persons of interest were notified of the hearing and provided an opportunity to attend and show cause why the Board should not proceed and furnish the material and labor necessary to remove the cause of the complaint and assess the costs against his property as a tax lien. Persons of interest have failed to appear.</li> </ol> </li> </ol>	<p align="center">Wiseman/Forrer</p> <p>Yea: Troutman, Herman, Lindsay, Miller, Hanlon, Kick, Forrer, Wiseman</p>

	<p>Vaughn submitted proof of citation, notification, and nuisance condition of the property to the Board. The documents are as follows:</p> <ul style="list-style-type: none"> <li>o Exhibit A – Complaint Record #20160169</li> <li>o Exhibit B – Initial citation – state the violations w/Photos</li> <li>o Exhibit C – Board Order and Posting</li> <li>o Exhibit D – Citation of Hearing and Posting</li> </ul> <p>C. Dr. Buchwalter requested exhibits to be distributed for review by Board members. Documents were reviewed and Board members' questions answered, Board President summarized the proceeding; a motion to proceed with the cleanup was made.</p> <p>Having declared the property in question to be a public health nuisance during the August 10, 2017 public meeting, after hearing evidence of improper dumping and storage of solid waste; having ordered all persons of interest to abate the nuisance condition of the property, which they has failed to do; having notified all persons of interest of today's hearing in which they were afforded an opportunity to attend and show cause why the Board should not proceed to furnish the material and labor necessary to abate the nuisance condition of his property and assess the costs against his property as a lien, which he failed to attend; and having reviewed the evidence submitted by Mr. Anderson, motion to proceed with the clean-up of the property and to assess the costs against the property located at 9001 Frazee Rd. Marshallville, OH 44645. Access cost to parcel ID 14-00015.000. Board President announced Board's decision.</p> <p>3. Concluded hearing and motion made to return to regular agenda.</p>	<p>Kick/Lindsay</p> <p>Yea: Troutman, Herman, Lindsay, Miller, Hanlon, Kick, Wiseman Nay: Forrer</p> <p>Herman/Troutman</p> <p>Yea: Troutman, Herman, Lindsay, Miller, Hanlon, Kick, Forrer, Wiseman</p>
<p>Health Commissioner Update</p>	<p>Health Commissioner, Nicholas Cascarelli, Ed.D. presented his Health Commissioner Report for October 2017.</p> <ul style="list-style-type: none"> <li>• Accreditation update</li> </ul>	<p>No action needed.</p>

	<ul style="list-style-type: none"><li>○ Performance Management System complete.</li><li>○ CHIP will be release later this month.</li><li>○ The balance of documentation will be completed over the fall.</li><li>○ We did not receive the Accreditation Support Grant from NACCHO. We applied for \$15,000.</li></ul> <ul style="list-style-type: none"><li>● We received full funding on the Maternal and Child Health grant this year. ODH has changed the activity and reporting form. Nick has been working with our contracted entities to ensure that these new forms are filed out correctly. This will delay contracts another month.</li><li>● We released the second edition of the Community Health Newsletter to our various stakeholders in the municipalities this month. Nick shared it with the township trustees at their quarterly meeting in September.</li><li>● Vaughn and Nick met with Derek Feurstein last week, who is the new City Manager in Rittman. We discussed health department programs and services.</li><li>● We sent a news release last week regarding West Nile Virus. Over the past month and ½, 4 horses were positive for WNV. We informed the public to continue to use summer preventative measures regarding mosquitoes until we get some overnight frosts.</li></ul>	
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Environmental Health Agenda

Septic Variance

- A. Larry Fletcher. 12631 Doylestown Rd., Rittman, Ohio, 44270. Chippewa TWP. Variance for OAC 3701-29-06 to build garage within 10ft of existing filter bed. Dwelling currently has a small one car garage under house. Can't add to the current garage. Hardship is having multiple cars and larger cars parked outside and lawn equipment. Only suitable area is behind house (flat). Lot is only 1 acre with most not buildable due to ravine. Filter bed is already under hardscape driveway. New garage built on flat area within 10ft of corner of filter bed. Filter bed is deep so exact measurement hard to tell. Property shall be placed on annual operational and inspection program. Since garage not going ON filter bed and lot layout staff recommends approval. EH-Sub voted to refer to BOH for approval.
- B. Jim and Nancy Bates. 210 Valley View Rd., Wooster, Ohio 44691. Wooster TWP. Variance for OAC 3701-29-06 to add more living space within 10ft of existing leach lines. Due to size of lot no other area to add on to dwelling expansion towards leach area. Hardship is elderly parents need assistance. Daughter and grandson live in house now to help take care of each other. Extra living space is needed for care. Both the Wayne County Health Department and a septic installer evaluated system and system is properly working and deep enough that the addition should have no effect on leach. System shall be flagged to ensure no disturbance. Staff recommends approval. Eh-Sub Voted to refer to BOH for approval. Carl Forrer opposed.

A. Herman/Hanlon  
All in favor

B. Hanlon/Miller  
  
Forrer opposed  
All else in favor

Solid Waste Nuisance

- C. Larry B. Sidel. 18072 Goudy Rd., Dalton, Ohio, 44618. Sugar creek TWP. Complaint #20170122. Fourth Repeat Enforcement since 2005. Violation of Regulation 98 and open dumping of trash, tires and solid waste OAC 3745-27-05 + 60 and ORC 3734.03. Orders to abate mailed and hand delivered 7/24/17, 8/14/17, 8/21/17 and 9/1/17. Re-inspections showed no progress. Pictures included. Due to no progress and repeat offender staff recommends refer to BOH and declare public health nuisance ORC 3707.01. Re-inspection did show progress day before EH-Sub meeting 9/25. Due to repeat offender EH-sub voted to refer to BOH and declare public health nuisance. Vaughn let the Board know that Ken Eng saw the property 10/11/17 and while there has been some progress, the property is still an issue.

C. Wiseman/Herman  
All in favor

	<p>Failed Operation and Maintenance Sewage Inspection</p> <p>1. <u>Devin Scraton</u>. 6083 Weillersville Rd., Smithville, Ohio, 44677. Failed final compliance inspection 8/9/2017. #20170041</p> <p>The above referenced property has failed several inspections with little to no contact or progress. Multiple extensions have been granted. BOH declared a PHN on 7/13/2017.. Case #1 signed for certified letter stating Board Declared a PHN 7/22/2017. Prosecutor mailed demand letter 9/5/2017. Deadline to correct PHN 10/5/2017. No contact still from property owner. 9/26/2017 Certified letter from prosecutor unclaimed. Prosecutor sent second demand letter. Staff, Bob, hand delivered BOTH letters and aerator still not installed 9/27/17. Staff will re-inspect before next Board of Health meeting.</p>	<p>1. Prosecutor to update Board at next Board of Health Meeting.</p>
Environmental Health Sub-Committee	Minutes from September 26, 2017 were approved.	Wiseman/Hanlon All
Board of Health Minutes	Minutes from September 14, 2017 were approved as mailed.	No action needed.
Operations Sub-Committee	<p>Jerry Herman was not present at the September 22, 2017 meeting; therefore Anne Wiseman updated the Board.</p> <p>Environmental Health's Procedure for Annual Environmental Health Program's Fee Cost Methodology and Board of Health Adoption was discussed and approved by the Board.</p> <p>The minutes were approved.</p>	<p>Kick/Wiseman All</p> <p>Wiseman/Kick All</p>
First Reading Proposed Regulation 183-Adjusted Fees for 2018	Vaughn gave a brief summary of the new fees. The agency has purchased 4 new vehicles; Environmental Health is now open over the lunch hour and has hired a new clerk, all leading to higher administrative costs.	<p>Kick/Carl</p> <p>Yea: Herman, Lindsay, Kick, Forrer, Wiseman</p> <p>Abstained from voting: Troutman, Hanlon, Miller, Tafoya (not present at the meeting)</p>

<p>Financial Requests</p>	<p>A. The Board approved the payment of bills in the amount of \$2,318.84 to be generated on October 12, 2017 (preauthorized) and bills in the amount of \$98,174.41 to be generated for payment on October 19, 2017.</p> <p>The Board approved Interagency Transactions in the amount of \$2,917.26 and Expenditure Reimbursements in the amount of \$3,508.90.</p> <p>B. The Board approved Travel and related expenses.</p> <p>C. The Board approved Transfer of Appropriations</p> <p>D. The Board approved Transfer In to Sewage from The General Fund. This transfer is the 3% administrative fee claimed from the Water Pollution Control Fund.</p> <p>E. The Board approved Water Pollution Control Loan Fund Payments to:</p> <p>Shetler Services in the amount of \$12,589.35. Shetler Services in the amount of \$5,925.</p> <p>F. The Board approved Advance in for WIC. Tara McCulloch, Director of Finance and Human Resources explained that she will only submit if the payment is not received from ODH in a timely manner.</p>	<p>A. Kick/Troutman All</p> <p>B. Forrer/Herman All</p> <p>C. Herman/Forrer All</p> <p>D. Herman/Troutman All</p> <p>E. Wiseman/Hanlon All</p> <p>F. Forrer/Kick All</p>
<p>Receipts &amp; Expenses</p>	<p>The Board reviewed the Revenue and Expense reports for September 2017.</p>	<p>No action needed.</p>
<p>Patient Care Update</p>	<p>Director of Patient Care, Susan Varnes was not present at the meeting; Therefore, Nicholas Cascarelli gave the Patient Care update for August, 2017.</p> <p>We have had our first hospitalized influenza case. Prior to onset of diagnosis the patient traveled to Canada.</p> <p>(B)CMH had a site visit from state that went well. Our current unduplicated caseload is 371 clients. We were reminded that ODH's gold standard for patient to nurse ratio is one FT nurse per every 100 (B)CMH clients. We currently have 1.5 FTE.</p> <p>We continue to see Infectious Disease cases increase.</p>	<p>No action needed.</p>

