

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

September 14, 2017

Members Present: Susan Buchwalter, PhD; Robert Lindsay, DO; Carl E. Forrer; Jerry Herman; Ella Kick, PhD; Dennis Tafoya, Robert Troutman, Jack Miller, Anne Wiseman, Rick Hanlon

Staff Present: Nicholas V. Cascarelli Ed.D., Health Commissioner; Tara McCulloch, Director of Finance and Human Resources; Susan Varnes, Director of Patient Care; Vaughn Anderson, Director of Environmental Health; Beth Amstutz-Archer

Guest(s) Present: Jonathon Hamers, Prosecutor's Office; Bobby Warren, The Daily Record,

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order at 8:02a.m. by Susan Buchwalter as a quorum was met.	No action needed.
Health Commissioner Update	<p>Health Commissioner, Nicholas Cascarelli, Ed.D. presented his Health Commissioner Report for September 2017.</p> <ul style="list-style-type: none"> • Accreditation update <ul style="list-style-type: none"> ○ Directors have completed the Performance Monitoring Plan for the Performance Management System and have started to do some monitoring. The Directors did a nice job putting these pieces together. ○ CHIP will be completed next month. ○ I completed the first round of trainings for staff on Cultural Competency and Health Equity. ○ I applied for the Accreditation Support Grant from NACCHO. We applied for \$15,000. If funded we will use \$10,000 of the grant to offset ½ of the initial application fee for accreditation. The balance we will use to contract with a consulting company started by our former Accreditation Coordinator, Emily Frantz for her to evaluate our documentation that we plan to submit for accreditation. 	No action needed.

	<ul style="list-style-type: none"> ○ I completed an online orientation course required of Health Commissioners by PHAB before we can apply. ○ We plan to apply for accreditation in late fall, early winter. <ul style="list-style-type: none"> ● We received full funding on the Maternal and Child Health grant this year. I will have the contracts for the contracted entities on this grant at next month's board meeting. ● We will be releasing the second edition of the Community Health Newsletter to our various stakeholders in the municipalities this month. 	
<p>Environmental Health Agenda</p>	<p style="text-align: center;"><u>2nd Dwelling or Medical Variance Renewal</u></p> <p>A. <u>Paul and Arbutus Dobbins</u>. 1970-1972 N. Kansas Rd., Orrville, Ohio, 44667. Green TWP. Compliance Inspection Passed 8/10/17</p> <p>B. <u>Karen Scott and Tim Mcvey</u>. 1783 Steiner Rd., Creston, Ohio, 44217. Wayne TWP. Compliance Inspection Passed 9/6/2017</p> <p style="text-align: center;"><u>Well Variance</u></p> <p>C. <u>Jeff Baer</u>. 14539 Fox Lake Rd., Marshallville, Ohio, 44645. Baughman TWP. Variance for OAC 3701-28-07 (D) and (H). Existing well is 4 feet from existing dwelling and 4 feet from existing driveway. Applicant wants to tear down OLD dwelling and build new dwelling on same foundation. Variance requested to have new dwelling still 4 feet from existing well and since extending driveway 1-2 feet from well. Well contractor visited site and met with builder and owner to ensure well is protected during construction and serviceable after construction. Well alteration permit has been reviewed and will be approved pending variance approval. Since existing condition and well to be protected during construction staff recommends approval.</p>	<p>A. Approved per policy</p> <p>B. Approved per policy</p> <p>C. Tafoya/Troutman Forrer opposed All else in favor</p>

	<p><u>Solid Waste Nuisance</u></p> <p>D. <u>Billie Thacker and/or bank of New York Mellon</u>. 9001 Fraze Rd., Marshallville, Ohio, 44645. Complaint #20160169. Billie Thacker is property owner per Auditor. No contact has ever been made. Through a title search we located other potential property owners and tried to notify them. No contact was made. Finally, we contacted mortgage company. Although certified mail was received no contact has been made. Complaint verified by Ken Eng on 12/2/2016. Violation of Regulation 98 and open dumping of trash, tires and solid waste OAC 3745-27-05 + 60 and ORC 3734.03. Orders to abate mailed and hand delivered 12/2/2016, 1/17/17, 2/14/17 and 5/12/17. Re-inspections showed no progress. Extended compliance due difficulty in determining owner. Per treasurer documents mortgage foreclosure in progress. Pictures were included. Due to no progress or communication staff recommends refer to BOH and declare nuisance. At the 7/13/2017 BOH meeting Item tabled for prosecutor to research property foreclosure/bankruptcy issue. Vaughn relayed required information to prosecutor to research BOH ability to declare property a PHN and liability issues. 8/10/2017 BOH Declared PHN ORC 3707.01. 8/17/2017 staff posted Orders at property. No communication or contact received. Staff recommends scheduling hearing to cleanup property ORC 3707.02. Hearing scheduled for next BOH meeting, October 12, 2017.</p> <p><u>Failed Operation and Maintenance Sewage Inspection</u></p> <p>E. <u>Devin Scraton</u>. 6083 Weilersville Rd., Smithville, Ohio, 44677. Failed final compliance inspection 8/9/2017. #20170041</p> <p>The above referenced property has failed several inspections with little to no contact or progress. Multiple extensions have been granted. BOH declared a PHN on 7/13/2017.. Case E signed for certified letter stating Board Declared a PHN 7/22/2017. Prosecutor mailed demand letter 9/5/2017. Deadline to correct PHN 10/5/2017. No contact still from property owner.</p> <p>F. <u>Anongsack Luangraj</u>. 2230 W. High St., Orrville, Ohio, 44667. Passed compliance inspection 8/24/2017. #20170058</p>	<p>D. Herman/Wiseman All in favor</p> <p>E. Prosecutor update</p> <p>F. Abated</p>
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Environmental Health Sub-Committee	There was no Environmental Health Sub-Committee meeting.	No action needed.
Board of Health Minutes	Minutes from August 10, 2017 were approved.	Wiseman/Forrer All in favor
Operations Sub-Committee	There was no Operations Sub-Committee meeting.	No action needed.
Financial Requests	<p>A. The Board approved the payment of bills in the amount of \$3,601.97 to be generated on September 14, 2017 (preauthorized) and bills in the amount of \$96,441.82 to be generated for payment on September 21, 2017.</p> <p>The Board approved Interagency Transactions in the amount of \$2,150.34 and Expenditure Reimbursements in the amount of \$2,500.95.</p> <p>B. The Board approved Travel and related expenses.</p> <p>C. The Board approved Transfer of Appropriations</p> <p>D. The Board approved Transfer of Funds</p> <p>E. The Board approved Water Pollution Control Loan Fund Payments to:</p> <p>Shetler Services in the amount of \$17,186.50. Shetler Services in the amount of \$11,750.00.</p> <p>Fryburg Excavating & Trucking in the amount of \$16,196.50. Fryburg Excavating & Trucking in the amount of \$13,767.02.</p>	<p>A. Kick/Wiseman All</p> <p>B. Kick/Wiseman All</p> <p>C. Kick/Tafoya All</p> <p>D. Herman/Forrer All</p> <p>E. Herman/Forrer All</p>
Receipts & Expenses	The Board reviewed the Revenue and Expense reports for August 2017.	No action needed.

