

## Body Art Establishment – Inspection Report

Name of Establishment: \_\_\_\_\_ Inspection Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ Category: \_\_\_\_\_  
 Licensee Name: \_\_\_\_\_ Approval Number: \_\_\_\_\_

Type Visit:     Standard Inspection                       Re-Inspection                       Complaint                       Other: \_\_\_\_\_  
 \_X\_ Mark if in violation of OAC 3701-9;    NA = Not Applicable

**3701-9-02 Board of Health Approval**

- \_\_\_ (A) Approval to operate
- \_\_\_ (B) Plan approval

- \_\_\_ (Q) Physician care documentation for patrons w/conditions
- \_\_\_ (R) Body art shall be performed only on healthy skin
- \_\_\_ (S) Shall observe standard precautions:
- \_\_\_ (S)(1) Sterile instruments and aseptic techniques in use
- \_\_\_ (S)(2) Hand wash before/after each procedure, fingernails clean and short
- \_\_\_ (S)(3) Clean gloves for each procedure, replaced if torn or if artist leaves body art area
- \_\_\_ (S)(4) Only sterile, single use, disposable needles used
- \_\_\_ (S)(5) Use only single use disposable razors for shaving
- \_\_\_ (S)(6) Marking instruments single use or sterilized by design
- \_\_\_ (S)(7) Products to address blood flow shall be single use
- \_\_\_ (S)(8) Body Art area shall be cleaned/disinfected before use
- \_\_\_ (S)(9) All products dispensed and used to prevent contamination of original container
- \_\_\_ (S)(10) Equipment that is not single use shall be disinfected/sterilized between patrons
- \_\_\_ (S)(11) Follow hand wash techniques and wear gloves when cleaning, disinfecting and sterilization
- \_\_\_ (T) Each patron provided with both verbal and written aftercare guidelines
- \_\_\_ (V) Disposal of sharps shall follow OAC 3745-27
- \_\_\_ (W) Record of each procedure shall include: Patron's name and address, date of service, colors and manufacturer of inks and dyes, jewelry used including size, material of composition, manufacturer, and placement of procedure

**3701-9-04 General Safety & Sanitation**

- \_\_\_ (A) Premises at least 100 square feet: Each individual shall have at least 36 square feet and be adequately spaced or separated with fixed partitions: Complete privacy shall be available, if desired
- \_\_\_ (B) Entire procedure room and equipment shall be maintained in a clean, sanitary condition and in good repair.
- \_\_\_ (C) Min. 20 foot-candles of light throughout establishment: Min. 40 foot-candles of light at level where body art performed
- \_\_\_ (D) Floors under equipment, smooth and washable
- \_\_\_ (E) All tables and other equipment be easily cleanable
- \_\_\_ (F) Restroom facilities available to employees and patrons: Equipped with toilet, toilet paper on holder, sink with hot & cold running water, soap and single-use towels or hand dryer
- \_\_\_ (F) No body art equipment or supplies stored in the restroom
- \_\_\_ (G) Hand wash sink with hot & cold running water, soap and single-use towels or hand dryer in close proximity of body artist and separate from the restroom
- \_\_\_ (H) No overhead or exposed sewerage lines creating potential hazard
- \_\_\_ (I) Receptacles for disposal of gloves, dressings, and trash: Must have a lid and kept closed when not in use
- \_\_\_ (J) No live animals in establishment except support animals
- \_\_\_ (K) No food, drink, personal grooming or similar activities in rooms used for body art or sterilization
- \_\_\_ (L) Water, wastewater, solid waste and infectious waste disposal shall meet requirements of Ohio EPA, ODH or LHD
- \_\_\_ (M) Training of person performing body art services:
- \_\_\_ (M)(1)(a) Completion of courses in body art
- \_\_\_ (M)(1)(b) Written statements of apprenticeship or other documentation
- \_\_\_ (M)(2) Demonstrate knowledge of principles of sterilization
- \_\_\_ (M)(3)(a) Record of completion of First Aid training
- \_\_\_ (M)(3)(b) Record of completion of standard precautions for preventing bloodborne and other infectious diseases
- \_\_\_ (N) Current written infection prevention and control plan in compliance with (02)(B)(8)
- \_\_\_ (O) Body artists shall not perform body art services if impaired by drugs and/or alcohol or any communicable disease, infection or lesions
- \_\_\_ (P) No body art or ear piercing under 18 unless consent form signed, individual must be accompanied by parent, guardian or custodian, and no body art shall be performed on nipple, areola or genital area

**3701-9-05 Additional Requirements for Tattoo Services**

- \_\_\_ (A) Clean skin with soap and water, then use antiseptic solution applied with single use material
- \_\_\_ (B) All products applied to skin, including stencils, shall be single use: No petroleum products with latex gloves
- \_\_\_ (C) Only commercially prepared inks, dyes or pigments shall be used
- \_\_\_ (D) Wash completed tattoo with single use material and antiseptic solution. Allow to dry, and then apply sterile, non-occlusive, single use dressing, secured with non-allergenic tape. Non-medical paper products shall not be used.

**3701-9-06 Additional Requirements for Body Piercing Services**

- \_\_\_ (A) Clean area with soap and water, then use antiseptic solution applied with single use material. Oral piercings, antiseptic mouthwash in single use cup to rinse area. Lip, labret, or cheek piercing, follow both skin and oral procedures
- \_\_\_ (B) New piercing jewelry: ASTM F136 titanium, ASTM F138 steel, solid 14 or 18 karat gold, niobium or platinum: Mill certificates for jewelry shall be maintain at establishment

**3701-9-07 Ear Piercing Gun Standards**

- \_\_\_ (A) Training records for ear piercing gun
- \_\_\_ (B) Disposable gloves shall be used and available
- \_\_\_ (C) Ear piercing gun being cleaned after each use
- \_\_\_ (C)(1) If gun uses disposable single use studs, it shall be placed in ultrasonic cleaner or scrubbed with antibacterial detergent; or
- \_\_\_ (C)(2) If gun designed that all parts that touch patron's skin are disposable, then remove and dispose parts
- \_\_\_ (C)(3) After following (C)(1) and (C)(2), wipe down gun with disinfectant following directions from the manufacturer
- \_\_\_ (C)(4) If gun exposed to blood: (a) place gun in rigid container and return to manufacturer; or (b) sterilize gun in accordance with OAC 3701-9-08; or (c) discard gun
- \_\_\_ (D) Store gun in covered container or cabinet when not in use
- \_\_\_ (E) Prior to performing ear piercing, patron shall be informed as to the frequency and method used to disinfect and sterilize all equipment

**3701-9-08 Sterilize and Disinfection Procedures**

- \_\_\_ (A) All non-disposable equipment shall be cleaned and sterilized in the following manner:
  - \_\_\_ (A)(1) Soak in enzymatic pre-cleaner
  - \_\_\_ (A)(2) Rinse and pat dry
  - \_\_\_ (A)(3) Disassemble or place in open position (if hinged)
  - \_\_\_ (A)(4) Visually inspect for damage that would impair sterilization
  - \_\_\_ (A)(5) Clean in tepid water with detergent capable of breaking down blood, ink, dye, pigments and other contaminants
  - \_\_\_ (A)(6) Fully submerge in disinfectant for amount of time specified by manufacturer
  - \_\_\_ (A)(7) Rinse and pat dry
  - \_\_\_ (A)(8) Place in ultrasonic unit with appropriate solution
  - \_\_\_ (A)(9) Rinse and air dry
  - \_\_\_ (A)(10) Pack in individual sterilization pouches and label with date of processing
  - \_\_\_ (A)(11) Sterilize in steam sterilizer

- \_\_\_ (B) Monitor function of sterilizer:
- \_\_\_ (B)(1) Pouch shall have process indicator which changes color
- \_\_\_ (B)(2) Sterilization integrator shall be placed in each load or digital printout from sterilizer indicates minimum conditions existed; and
- \_\_\_ (B)(3) Biological indicator test is submitted to lab on weekly basis
- \_\_\_ (C) Documentation of indicators, integrators and biological indicators were performed shall include:
  - \_\_\_ (C)(1) Date/time sterilizer load run or biological test was performed; and
  - \_\_\_ (C)(2) Name of person who ran the load or performed the test; and
  - \_\_\_ (C)(3) Results of integrator or digital printout; and
  - \_\_\_ (C)(4) Copy of biological indicator report conducted by private laboratory: All documentation must kept for 2 years
- \_\_\_ (D) As of September 1, 2014, steam sterilizers in new establishments and replacement sterilizers shall be designed to sterilize hollow instruments and have a drying cycle
- \_\_\_ (E) If moisture remains or if sterilizer has malfunctioned, instruments shall be considered contaminated and re-packaged and re-sterilized
- \_\_\_ (F) If all indicators demonstrate sterilization achieved, instruments shall remain in pouches until used
- \_\_\_ (G) If any indicators demonstrate sterilization has not been achieved, sterilizer shall not be used until repaired or replaced
- \_\_\_ (H) After sterilization, all equipment/instruments shall remain in pouches, handled with gloves and stored in clean, dry closed cabinet or container. Equipment/instruments shall not be used if contaminated
- \_\_\_ (I) Expiration date for sterilized equipment/instruments is 1 year from date of sterilization

**Items listed below are in violation of OAC 3701-9 and must be corrected**

Inspected by: \_\_\_\_\_ RS/SIT # \_\_\_\_\_ Licensor: \_\_\_\_\_