

**WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES**  
October 10, 2019

**Members Present:** Susan Buchwalter; Carl Forrer; Rick Hanlon; Jerry Herman; Robert Lindsay, DO; Marjorie Shamp; Robert Troutman; Anne Wiseman;

**Staff Present:** Nicholas V. Cascarelli Ed.D., Health Commissioner; Vaughn Anderson, Director of Environmental Health; Chrystal Marcum, Director of Finance and Human Resources; Susan Varnes, Director of Patient Care; Steve Rich; Beth Amstutz-Archer

**Guest(s) Present:** Barbara Biro- Prosecutor's Office; Andrea Uhler- Prosecutor's Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Jerry Herman at 8:01a.m.	No action needed
Health Commissioner Update	<p>Health Commissioner Cascarelli shared his report for October, 2019:</p> <ul style="list-style-type: none"> <li>• Accreditation We have a site visit team assigned to us. They will have 12 weeks to review our documentation to ask for additional documentation or questions for clarification.</li> <li>• Social Media We are getting a lot of feedback on our posts. Especially posts about vaping.</li> <li>• Reports               <ul style="list-style-type: none"> <li>o Suicide Data summary is complete and has been released to the press.</li> <li>o Although 2019 date is not included, we are on pace to have the most suicides.</li> <li>o Communicable disease Report is complete. This includes trend data from 2004-2018. Both of these should be available.</li> </ul> </li> </ul> <p>Funding Opportunity- Reproductive Health and Wellness Program. We were approached by ODH to take over the program from Planned Parenthood. We have made a decision not to apply. It is more suitable for an OB/GYN provider or perhaps Viola Startzman to take it on. They currently have more infrastructure to get this going in the time frame that ODH wants.</p> <ul style="list-style-type: none"> <li>• Hoarding Task Force- We are looking at perhaps starting one in Wayne County. We went to Stark County Hoarding Coalition to learn more about how they operate to see if it can be duplicated here.</li> </ul>	No action needed

	<ul style="list-style-type: none"> <li>Child Fatality Review- We are seeing an uptick in infant deaths attributed to unsafe sleep environment this year. We are having Bev Theil do an article in the Daily Record. We are also placing information on social media. Both of these will let residents know about our Cribs for Kids program.</li> </ul>	
<p>Proposed Environmental Health Fees 2020</p>	<ol style="list-style-type: none"> <li>1. First Reading Proposed Regulation 185</li> <li>2. First Reading Proposed Regulation 186</li> </ol>	<p>1. Troutman/Lindsay</p> <p>Roll Call Yeas: Wiseman, Forrer, Kick, Hanlon, Lindsay, Buchwalter, Troutman</p> <p>Abstained: Shamp abstained because she works for a licensed food operation.</p> <p>2. Hanlon/Forrer</p> <p>Roll Call Yeas: Buchwalter, Lindsay, Shamp, Hanlon, Kick, Forrer, Wiseman</p> <p>Abstained: Troutman abstained because he is a member of the Fair Board which has a Camp License through the WCHD.</p>
<p>Environmental Health Meeting Minutes</p>	<p>Dr. Lindsey discussed the Environmental Health Sub-Committee Meeting Minutes from September 24, 2019.</p> <p><b><u>Proposed License Suspension for a Retail Food Establishment</u></b></p>	

1. **Rittman Beverage Center**, 163 E. Ohio St., Rittman, OH 44270. License #1068. Failed to comply with compliance plan on July 11, 208 and failed to appear at second non-compliance conference on September 5, 2019. Facility modification and equipment without approval. Various violations not addressed, repeat or failure to maintain. Bert Ogle, facility representative, provided his input. Discussion continued on hot to proceed to have facility in substantial compliance. Staff recommends refer to Board of Health for license suspension if the 8/15/19 compliance list is not completed by Thursday, October 9, 2019.
2. Additionally, if these corrections are not made by Thursday, October 9, 2019, we will re-instate the Facility Review Fee.
- 10/09/19 Update: Vaughn updated the Board that Jason Murvine, Sanitarian for the Health Department inspected and all violations have been corrected.

**Old Business- Solid Waste Nuisance**

3. **Jonnie Bond**, 1245 Jentes Rd., Wooster OH 44691. Solid Waste Nuisance. Vaughn and Andrea attended the mediation conference 9/17/2019. Jonnie Bond's Attorney stated movers have been hired and getting a dumpster and wanted an extension. Vaughn initially stated no will continue with clean up Friday. After further discussion and with prosecutor support if Bond provides proof of movers and proof on dumpster by Thursday (receipts or contract) he will extend until week of October 7, but was clear Board of Health wants property cleaned up prior to October meeting. All parties agreed. Vaughn did receive those items and prosecutor recommended delay clean up as discussed until week of October 7. Contractor is lined up for cleanup.

**Please see update listed under Environmental Health Update (Below)**

1. No action needed

2. No action needed

3. No action needed

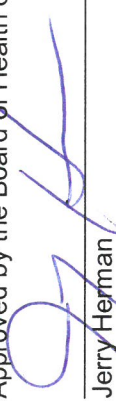
	<p><b><u>New Business-</u></b></p> <p>4. <b><u>David &amp; Becky Wagner</u></b>, 7228 McQuaid Rd., Wooster OH 44691. East Union Twp. #20190062. Failed O/M Inspection. Staff recommends refer to Board of Health and declare a Public Health Nuisance. Update: Abated</p> <p>The minutes were approved as mailed.</p>	<p>4. No action needed</p> <p>Buchwalter/Wiseman All in favor</p>
<p>Environmental Health Agenda</p>	<p>Vaughn Anderson, Environmental Health Director, discussed the Environmental Health Agenda.</p> <p>A. <b><u>Solid Waste Nuisance- 1245 Jentes Rd</u></b></p> <p>Vaughn and Steve Rich were at the property from 9:00am until 3:00pm. Assisting in the clean-up. They removed 80 cubic yards of junk. (2 dumpers full opposed to the 4 dumpsters planned on.) There were areas close to the house that were too filled with hornets, kittens and cats (some that were severely injured), so those areas had to be hand-picked by Vaughn and Steve.</p> <p>Vaughn asked for a future discussion to see if other agencies are available to help in some of these situations. Vaughn wanted to thanks Ms. Bond's neighbor for allowing them access through their yard since the Bond property access was blocked by vehicles.</p> <p><b>Abated</b></p> <p>B. <b><u>Septic O/M Nuisance- 6600 Cleveland Rd</u></b></p> <p>Prosecutor Update: Abated.</p>	<p>A. No action needed</p> <p>B. No action needed</p>

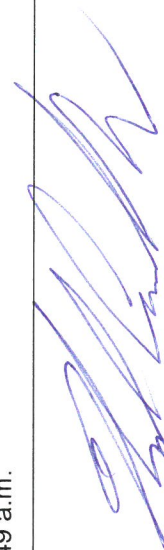
	<p>C. <u>Septic O/M Nuisance- Board Orders- 4931 Steiner Rd. Abated</u></p> <p>D. <u>Septic O/M Nuisance- Board Orders- 1209 S. Kansas Rd</u> Per Vaughn, The BOH orders will need to be re-issued because there was an error. The wrong address was listed at the top. Vaughn will change the deadline date to November, 2019.</p> <p>E. <u>Septic O/M Nuisance- Board Orders- 5091 E. Lincoln Way</u> Refer to Prosecutor.</p>	<p>C. No action needed</p> <p>D. Vaughn will reissue the Board Orders.</p> <p>No Board action needed</p> <p>E. Refer to Prosecutor</p>
Board of Health Minutes	The Minutes from September 12, 2019 were approved as presented.	No action needed
Operations Sub Committee Meeting Minutes	<p>Anne Wiseman discussed the Operations Sub Committee Meeting Minutes from September 27, 2019:</p> <ol style="list-style-type: none"> <li>1. Changes made to Chapter 3 of the Personnel Policy were approved.</li> <li>2. Changes made to Chapter 5 of the Personnel Policy were approved.</li> </ol> <p>The minutes were accepted as presented.</p>	<ol style="list-style-type: none"> <li>1. Forrer/Shamp All in favor</li> <li>2. Forrer/Shamp All in favor</li> </ol> <p>Wiseman/Kick All in favor</p>

Financial Requests	<p>Chrystal Marcum, Director of Finance and Human Resources discussed the Financial Requests with the Board.</p> <ol style="list-style-type: none"> <li>1. The Approval of Bills and Interagency Transactions was approved.</li> <li>2. The Authorization to Transfer Funds was approved.</li> <li>3. The Authorization to Transfer Appropriations was approved.</li> <li>4. The Approval of Travel and Related Expenses was approved.</li> </ol>	<ol style="list-style-type: none"> <li>1. Troutman/Kick All in favor</li> <li>2. Hanlon/Shamp All in favor</li> <li>3. Hanlon/Shamp All in favor</li> <li>4. Wiseman/Shamp All in favor</li> </ol>
Receipts & Expenses	The Receipts and Expenses through September 2019 were reviewed.	No action needed
Patient Care Update	<p>Susan Varnes, Director of Patient Care, gave the Patient Care Update:</p> <p>Susan and Patient Care Supervisor, Stacey Ramseyer, worked on the Title X Grant before deciding not to move forward with applying.</p> <p>The Communicable Disease Report shows STDs continuing to track up. 51% STD for Wayne County. 89 reports by this time in 2018, this year already 179 cases.</p> <p>WIC closed its 2018-2019 Grant year September 31, 2019. 97% of grant funds were expended.</p>	No action needed

Administrative Board Items	<p>Chrystal Marcum, Director of Finance and Human Resources shared the Administrative Board items:</p> <p>1. Resignation of Danielle Sharpe, Environmental Health Clerk 1 (FT), effective October 4, 2019.</p>	1. Wiseman/Shamp All in favor
Old Business	There was no Old Business to discuss.	No action needed
New Business	<p>Vaughn Anderson, Director of Environmental Health, discussed The 2019 Wayne County Fair.</p> <p>Vaughn stated there were new inspections forms used this year and less issues so staffing hours were reduced.</p>	No action needed
Public Speaks	No one from the public spoke.	No action needed
Future Meetings	<p><del>40/22/19 Environmental Health Sub Committee</del> EH Meeting cancelled due to Sewage Survey on the same day.</p> <p>10/25/19 Operations Sub Committee</p> <p>11/04/19 Board of Health</p>	No action needed
Adjourn	The meeting was adjourned at 8:49 a.m.	

Approved by the Board of Health on this day, November 14, 2019.

  
 Jerry Herman  
 President, Board of Health

  
 Nicholas Cascarelli, Ed.D.  
 Health Commissioner

