

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

November 14, 2019

Members Present: Susan Buchwalter; Brent Brown; Rick Hanlon; Jerry Herman; Ella Kick; Robert Lindsay, DO; Robert Troutman; Anne Wiseman;

Staff Present: Nicholas V. Cascarelli Ed.D., Health Commissioner; Vaughn Anderson, Director of Environmental Health; Chrystal Marcum, Director of Finance and Human Resources; Susan Varnes, Director of Patient Care; Beth Amstutz-Archer

Guest(s) Present: Barbara Biro- Prosecutor's Office; William Burkey; Luis Garcia; Susana M. Quenterto

| TOPIC | INFORMATION | BOARD ACTION |
|--|--|--|
| Call to Order | The meeting was called to order by Jerry Herman at 8:01a.m. | No action needed |
| <p align="center">Public Hearing</p> <p align="center">Second Reading Of Proposed Regulation 185 and Proposed Regulation 186</p> | <p>The Board of Health entered into a public hearing at 8:04a.m.</p> <p>Vaughn Anderson, Director of Environmental Health discussed the Second Reading of Proposed Regulation 185, to be effective January 1, 2020.</p> <p>There were members of the public present at the hearing, but they did not comment.</p> <p>The Board of Health exited the public hearing at 8:07a.m.</p> | <p>Kick/Lindsey Roll Call: Yea: Kick, Brown, Hanlon, Buchwalter, Lindsey, Troutman</p> <p>Hanlon/Brown Roll Call: Yea: Wiseman, Brown, Kick, Hanlon, Lindsey, Buchwalter, Troutman</p> |

| | | |
|-----------------------------------|--|---|
| | <p>The Board approved The Second Reading of Proposed Regulation 185.</p> <p>Vaughn shared with the Board comments that were received from members of the public pertaining to Proposed Regulation 185.</p> <p>The Board approved The Second Reading of Proposed Regulation 186.</p> <p>Vaughn shared with the Board comments that were received from members of the public pertaining to Proposed Regulation 185 and Proposed Regulation 186.</p> | <p>Hanlon/Kick Roll Call: Yea: Wiseman, Brown, Kick, Hanlon, Lindsey, Buchwalter, Troutman</p> <p>Kick/Brown Roll Call: Yea: Buchwalter, Lindsey, Hanlon, Kick, Brown, Wiseman</p> <p>Troutman abstained because he is a member of the Fair Board which has a Camp License through the WCHD</p> |
| <p>Health Commissioner Update</p> | <p>Health Commissioner Cascarelli shared his report for November, 2019:</p> <ul style="list-style-type: none"> • Accreditation No new information. The site visit is scheduled for April 2 and 3, 2019; 2 to 4 Board members will be needed. Govern entity session typically meets on day 2. • CHA/CHIP has met 5 times so far, we have finished with the preliminary assessment. One of the assessments is the local public health system assessment. To conduct these we used the Local Assessment of the National Public Health Performance Standards. This is the most widely used instrument across the country. <ul style="list-style-type: none"> ○ Engage the community throughout the process of setting priorities, developing plans and implementing health education and health promotion activities. ○ Create forums for communication of public health issues | <p>No action needed</p> |

| | | |
|---|--|---|
| | <p>We will be investigating topics such as substance use disorders, cancers, childhood trauma and mental health. The tentative targets of these focus groups and key informant interviews will be HR Professionals, school counselors, Amish, minority populations, healthcare providers and mental health providers.</p> <ul style="list-style-type: none"> • Grants <ul style="list-style-type: none"> ○ We did not receive the Creating Healthy Communities Grant. Nick has requested the scoring of the grant for Quality Improvement. ○ The Solid Waste District approved at their Board meeting November 1, 2019 to grant us an additional \$35,000.00 yearly to run the Household Hazardous Waste Program from April-October. • Nick presented to Public Employment Retirees, Inc. on November 7, 2019 about the Wayne County Health Department's programs and services. There were about 50 people in attendance. | |
| <p>Environmental Health Meeting Minutes</p> | <p>There was no Environmental Health meeting in October.</p> | <p>No action needed</p> |
| <p>Environmental Health Update</p> | <p>Vaughn Anderson, Environmental Health Director, discussed the Environmental Health Update.</p> <p>A. <u>Septic O/M Nuisance- 1209 Kansas Rd.</u></p> <p>Abated</p> <p>B. <u>Septic O/M Nuisance- 5091 E. Lincoln Way Rd.</u></p> <p>Prosecutor Update: Letter sent October 21, 2019, giving 30 days to abate. The 30 days expires on November 20, 2019, then a complaint can be drafted. Staff will go out to the property on the 19th.</p> | <p>A. No action needed</p> <p>B. No action needed</p> |

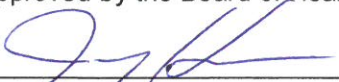
| | | |
|--|--|--|
| Board of Health Minutes | The Minutes from October 10, 2019 were approved as presented. | No action needed |
| Operations Sub Committee Meeting Minutes | <p>Anne Wiseman discussed the Operations Sub Committee Meeting Minutes from October 25, 2019:</p> <ul style="list-style-type: none"> • Vaughn discussed the Update on Leach Wells and will draft a plan of action. Solid Waste Nuisance- Vaughn reiterated that the WCHD cannot charge a simple flat-fee but is able to assess/tax staff- time and cost from Board Order to clean up. • A recommendation came from the Committee to close the Walnut Street Office at 11:30a.m. on December 20, 2019 for the Staff Holiday Party. <p>The minutes were accepted as presented.</p> | <ul style="list-style-type: none"> • No action needed • All in favor <p>Wiseman/Buchwalter All in favor</p> |
| Financial Requests | <p>Chrystal Marcum, Director of Finance and Human Resources discussed the Financial Requests with the Board.</p> <ol style="list-style-type: none"> 1. The Approval to Pay Amos Hauling was approved. 2. The Approval to Pay Shrock Premier Custom Construction, LLC. was approved. 3. The Approval of Bills and Interagency Transactions was approved. | <ol style="list-style-type: none"> 1. Kick/Wiseman All in favor 2. Troutman/Wiseman All in favor 3. Troutman/Brown All in favor |

| | | |
|----------------------------|---|--|
| | <p>4. The Authorization to Transfer Funds was approved.</p> <p>5. The Authorization to Transfer Appropriations was approved.</p> <p>6. The Authorization to Advance to Funds was approved.</p> <p>7. The Approval of Travel and Related Expenses was approved.</p> | <p>4. Kick/Wiseman All in favor</p> <p>5. Kick/Wiseman All in favor</p> <p>6. Kick/Wiseman All in favor</p> <p>7. Wiseman/Brown All in favor</p> |
| Receipts & Expenses | The Receipts and Expenses through October 2019 were reviewed. | No action needed |
| Patient Care Update | Susan Varnes, Director of Patient Care shared information about her quarterly reports for Patient Care as her update. | No action needed |
| Administrative Board Items | <p>Chrystal Marcum, Director of Finance and Human Resources shared the Administrative Board items:</p> <p><u>New Hires:</u></p> <p>Rebecca Norris, FT Clerk1, \$10.53 per hour, effective October 28, 2019.</p> <p>Jenna Boliantz, PT PHN2, \$20.60 per hour, effective November 4, 2019.</p> <p>Abigail Baker, FT Clerk 1, \$10.53 per hour, effective November 12, 2019.</p> | Troutman/Wiseman All in favor |

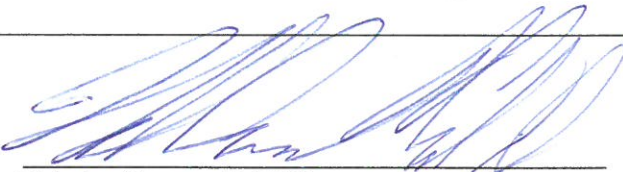
| | | |
|--|--|--|
| Administrative Quarterly Report | Chrystal Marcum, Director of Finance and Human Resources, discussed the Quarterly Report for Administration. | No action needed |
| Old Business | 1. Barabara Biro, from the Prosecutor's Office, updated the Board on 1245 Jentes Rd. Ms. Bond is dismissing the appeal. The case is officially closed. | No action needed |
| New Business Environmental Health Items | <p>Vaughn Anderson discussed New Business Items A-C below:</p> <p>A. <u>Sam Stutzman, 3092 Welty Rd. Apple Creek, OH East Union TWP.</u></p> <p>Amish, Non-Electric home privy and grey water variance. Variance to use a cast in place privy and grey water system. 3701-29-12(H) 3701-29-15(H).</p> <p>B. <u>Resolution 11-14-2019 for Water Pollution Control Loan Fund.</u></p> <p>Vaughn discussed Resolution 11-14-2019; he is submitting the paperwork for approval now, so that the funds can be released as soon as possible in 2020.</p> <p>C. <u>Water Pollution Control Loan Fund Contract.</u></p> <p>The Board approved the Contract.</p> | <p>A. Wiseman/Troutman All in favor</p> <p>B. Wiseman/Buchwalter All in favor</p> <p>C. Hanlon/Buchwalter All in favor</p> |
| New Business MAC | <p>D. <u>Ohio Department of Health Medicaid Administrative Claiming "MAC" Local Health Department Process Contract</u></p> <p>Susan Varnes, Director of Patient Care, and Nick Cascarelli discussed the details of the MAC contract.</p> | D. Kick/Wiseman All in favor |

| | | |
|---------------------------------------|--|----------------------------|
| <p>New Business Sewage Survey</p> | <p>E. <u>Sewage Survey</u> Nick discussed the Sewage Survey that occurred October 29, 2019. No major issues were noted. We are waiting on the Final Report from ODH.</p> | <p>E. No action needed</p> |
| <p>Public Speaks</p> | <p>No one from the public spoke.</p> | <p>No action needed</p> |
| <p>Future Meetings</p> | <p>11/26/19 Environmental Health Sub Committee 11/22/19 Operations Sub Committee 12/12/19 Board of Health</p> | <p>No action needed</p> |
| <p>Adjourn</p> | <p>The meeting was adjourned at 8:52 a.m.</p> | <p>No action needed</p> |

Approved by the Board of Health on this day, December 12, 2019.



 Jerry Herman
 President, Board of Health



 Nicholas Cascarelli, Ed.D.
 Health Commissioner

