

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

May 9, 2019

Members Present:

Susan Buchwalter; Jerry Herman; Brent Brown; Carl Forrer; Rick Hanlon; Ella Kick, Robert Lindsay, DO; Marjorie Shamp; Robert Troutman; Anne Wiseman

Staff Present:

Nicholas V. Cascarelli Ed.D., Health Commissioner; Vaughn Anderson, Director of Environmental Health; Chrystal Marcum, Director of Finance and Human Resources; Susan Varnes, Director of Patient Care; Steve Rich; Beth Amstutz-Archer

Guest(s) Present:

Barbara Biro- Prosecutor's Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Jerry Herman.	No action needed
Health Commissioner Update	<p>Health Commissioner Cascarelli shared his report for May, 2019:</p> <ul style="list-style-type: none"> • Accreditation <p>We have been working on assembling documentation on the last few measures. Nick will continue to review the documentation we are planning to submit this month. We should be on schedule to have everything submitted to PHAB by beginning of June.</p> • Nick conducted a presentation for the Counseling Center staff on April 23rd. He did a general discussion of health department programs and services. • He is currently reviewing the substitute House Bill 1 (budget bill) and will have a more full report by Operations or next Board meeting. • Nick is working on a White Paper with fellow Health Commissioners for AOHC to discuss the dangers of vaping among youth and the science that supports raising the age for tobacco (nicotine) use to 21. 	No action needed

	<ul style="list-style-type: none"> • Board continuing education – <ul style="list-style-type: none"> ○ May - Performance management ○ June – Vector Borne Illness ○ Any suggestions for future ones 	
Environmental Health Meeting Minutes	There was no Environmental Health Meeting.	No action needed
Environmental Health Agenda	<p>Vaughn Anderson, Environmental Health Director, discussed the Environmental Health Agenda.</p> <ol style="list-style-type: none"> 1. Solid Waste Nuisance- 18445 Krug Rd. Asking TWP for assistance. No bids received. 2. Solid Waste Nuisance- 1245 Jentes Rd. No update available from the Prosecutor. 3. Solid Waste Nuisance- 141 Pine St. Cleanup completed 5/7/19. 	<ol style="list-style-type: none"> 1. No action needed 2. No action needed 3. Abated
Board of Health Minutes	The minutes from April 11, 2019 were approved as mailed.	Forrer/Buchwalter All in favor
Operations Sub Committee Meeting Minutes	<p>The Operations Sub-Committee Meeting Minutes from April 26, 2019 were approved.</p> <ol style="list-style-type: none"> 1. Susan Varnes, Director of Patient Care, discussed the recommendations for updated nursing fees and discussed new fees and services. 	<p>Troutman/Lindsay All in favor</p> <ol style="list-style-type: none"> 1. Wiseman/Buchwalter All in favor


	<p>2. The BOH approved the Operations Committee's recommendation to approve The Employee Appreciation Luncheon.</p> <p>The approval included expenses up to \$300.00 and a building closure for 2 hours. The luncheon will be June 13, 2019.</p>	<p>2. Wiseman/Lindsay All in favor</p>
<p>Financial Requests</p>	<p>Chrystal Marcum, Director of Finance and Human Resources discussed the Financial Requests with the Board.</p> <ol style="list-style-type: none"> 1. The Approval of Bills and Interagency Transactions was approved. 2. The Resolution to pay Amos Hauling was approved. 3. The Transfer of Appropriations was approved. 4. The Approval of Travel and Related Expenses was approved. 	<ol style="list-style-type: none"> 1. Shamp/Kick All in favor 2. Kick/Wiseman All in favor 3. Shamp/Kick All in favor 4. Hanlon/Wiseman All in favor
<p>Receipts & Expenses</p>	<p>The Receipts and Expenses through April 2019 were reviewed.</p> <p>Susan Varnes discussed the incoming revenue for Patient Care, noting how the changes made have slowly increased revenue.</p> <p>The Board thanked Susan for her hard work.</p>	<p>No action needed</p>
<p>Patient Care Update</p>	<p>Susan Varnes gave the Patient Care Update: Susan has been busy with hiring, WIC Grant and WIC's budget revision.</p>	<p>No action needed</p>

	<p>Stacey Ramseyer, Patient Care Supervisor, recently completed her 6 month probationary period and Wendy Anderson, WIC Supervisor has completed 5 months.</p>	
<p>Administrative Board Items</p>	<p>Chrystal Marcum, Director of Finance and Human Resources shared the Administrative Board item: New Hire: Dawn Steiner RN, Public Health Nurse 2 (part-time) at \$20.60/hour, effective May 1, 2019.</p>	<p>Wiseman/Kick All in favor</p>
<p>Old Business</p>	<p>Vaughn Anderson, Director of Environmental Health discussed Old Business: Resolution # 05-09-2019 "Turnover rates for Existing Public Swimming Pools." Older, existing Pools that are allowed longer turnover rates on existing Licenses include: Best Western Pool License #14 Christmas Run Pool License #24 Christmas Run Wading Pool License #25 Freedlander Pool License #26 Freedlander Special Use Pool License #27 Pine Cove License #31 Orrville City Special Use Pool License #16 * Pools shall comply with code turnover rates when new pump and/or pools goes through plan review or does not meet water quality standards. Maximum allowed turnover rate of 12 hrs.</p>	<p>Hanlon/Shamp Roll Call: Yeas: Troutman, Buchwalter, Lindsay, Shamp, Hanlon, Kick, Forrer, Brown, Wiseman</p>
<p>New Business</p>	<p>Vaughn Anderson discussed New Business: Septic Variance 1. <u>Robert Smith and Samantha Burkhardt</u>, 6676 Millersburg Rd, Wooster, OH 44691. Franklin TWP.</p>	<p>1. Troutman/Wiseman All in favor</p>

	<p>Existing lot with failed septic system. Variance request for 3701-29-6 (3)(a) to have one leach line installed within 10 feet of hardscape (gravel lot) and curtain drain within 10 feet of property line. Only other option is to discharge septic. Staff recommends approval.</p> <p>Walk In Septic Tank Variance</p> <p>2. Leroy Raber 7130 E Moreland Rd. Fredericksburg, OH 44627. Salt Creek TWP.</p> <p>Variance is for the use of a septic tank as a holding tank until weather permits leach lines to be installed. Variance #OAC 3701-29-18(c)(6)</p>	<p>2. Hanlon/Wiseman All in favor</p>
Public Speaks	No one from the public spoke.	
Future Meetings	<p>5/28/19 No Environmental Health Sub-Committee</p> <p>5/24/19 Operations Sub Committee</p> <p>6/13/19 Board of Health</p>	No action needed
Adjourn	The meeting was adjourned at 8:45 a.m.	
Continuing Education	The Directors discussed their department's Performance Management.	No action needed

Approved by the Board of Health on this day, June 13, 2019.


 Jerry Herman
 President, Board of Health


 Nicholas Cascarelli, Ed.D.
 Health Commissioner

