

**WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES**

June 13, 2019

**Members Present:** Susan Buchwalter; Jerry Herman; Brent Brown; Dennis Tafoya; Carl Forrer; Rick Hanlon; Ella Kick, Robert Lindsay, DO; Marjorie Champ; Robert Troutman; Anne Wiseman

**Staff Present:** Nicholas V. Cascarelli Ed.D., Health Commissioner; Vaughn Anderson, Director of Environmental Health; Chrystal Marcum, Director of Finance and Human Resources; Susan Varnes, Director of Patient Care; Wendy Anderson, WIC Supervisor; Stacey Ramseyer, Patient Care Supervisor; Beth Amstutz-Archer; Dianne Burris; Stephanie Carrell; Dawn Steiner

**Guest(s) Present:** Barbara Biro- Prosecutor's Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Jerry Herman at 8:04 a.m.	No action needed
Health Commissioner Update	<p>Health Commissioner Cascarelli shared his report for June, 2019:</p> <ul style="list-style-type: none"> <li>• Accreditation                             <ul style="list-style-type: none"> <li>○ Nick reviewed the documentation and made changes as needed before submission. We are getting more current documentation. We are on schedule to have everything submitted to PHAB by the end of June. Nick is confident we are in good shape to become accredited.</li> </ul> </li> <li>• Budget bill status                             <ul style="list-style-type: none"> <li>○ Next iteration might be out today.</li> <li>○ Call for a different enforcement of Tobacco 21. Currently punishes the purchaser not the vendor. Bill will supersede any local legislation.</li> <li>○ SIT test taken out</li> <li>○ Tattoo program taken out</li> <li>○ Home Visiting taken out – Department of Medicaid agreed to work with Health administratively</li> </ul> </li> </ul>	No action needed

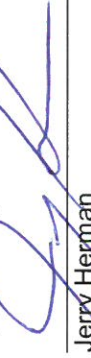
	<ul style="list-style-type: none"> <li>Community Health Assessment/Community Health Improvement Plan Starting the next cycle in July. Target complete date for both is February 2020. Any items in the work plan that align with our mission will be incorporated into the next Strategic Plan for the agency.</li> </ul>	
Environmental Health Meeting Minutes	There was no Environmental Health Meeting.	No action needed
Environmental Health Agenda	<p>Vaughn Anderson, Environmental Health Director, discussed the Environmental Health Agenda.</p> <ol style="list-style-type: none"> <li><b>Solid Waste Nuisance- 18445 Krug Rd.</b> A motion was made to wait 30 days until the Township Trustee hearing. Vaughn will request the township to help us clean up the property. Vaughn will update at the next BOH meeting.</li> <li><b>Solid Waste Nuisance- 1245 Jentes Rd.</b> Prosecutor update. Court today at 10:00 a.m.</li> </ol>	<ol style="list-style-type: none"> <li>Brown/Forrer All in favor</li> <li>No action needed</li> </ol>
Board of Health Minutes	The minutes from May 9, 2019 were approved as mailed.	Forrer/Buchwalter All in favor
Operations Sub Committee Meeting Minutes	There was no Operations Sub-Committee Meeting.	No action needed

<p>Financial Requests</p>	<p>Chrystal Marcum, Director of Finance and Human Resources discussed the Financial Requests with the Board.</p> <ol style="list-style-type: none"> <li>1. The Approval of Bills and Interagency Transactions was approved.</li> <li>2. The Resolution to pay Catrone Trucking was approved.</li> <li>3. The Transfer of Funds was approved.</li> <li>4. The Advance of Funds was approved.</li> <li>5. The Approval of Travel and Related Expenses was approved.</li> </ol>	<ol style="list-style-type: none"> <li>1. Forrer/Kick All in favor</li> <li>2. Wiseman/Forrer All in favor</li> <li>3. Kick/Lindsay All in favor</li> <li>4. Kick/Lindsay All in favor</li> <li>5. Kick/Lindsay All in favor</li> </ol>
<p>Receipts &amp; Expenses</p>	<p>The Receipts and Expenses through May 2019 were reviewed.</p>	<p>No action needed</p>
<p>Patient Care Update</p>	<p>Susan Varnes gave the Patient Care Update: Changes made in Patient Care have brought in an increase of foot traffic and associated revenue. Susan introduced her newly hired staff to the Board: Welcome to, Stacey Ramseyer, Nursing Supervisor; Wendy Anderson, WIC Supervisor; Dianne Burris, RN; Stephanie Carrell, RN; and Dawn Steiner, RN.</p>	<p>No action needed</p>
<p>Administrative Board Items</p>	<p>Chrystal Marcum, Director of Finance and Human Resources shared the Administrative Board items:</p>	

	<p><b><u>Retirements:</u></b></p> <p>Sandy White, Clerk 1 (PT) at \$11.57/hour, effective August 2, 2019.</p> <p>Roberta James, Clerk 1 (PT) at \$10.53/hour, effective July 6, 2019.</p>	<p>Brown/Buchwalter All in favor</p>
<p>Old Business</p>	<p>There was no business to discuss.</p>	<p>No action needed</p>
<p>New Business</p>	<p>Chrystal Marcum, Director of Finance and Human Resources proposed the 2020 Budget for approval.</p> <p>Vaughn Anderson, Director of Environmental Health discussed Environmental Health's New Business:</p> <ol style="list-style-type: none"> <li>1. Ida Shelter. TBD Berg Rd., Apple Creek, Ohio, 44606. East Union TWP. Non-electric home septic variance. Use a cast in place privy and grey water system. Board of Health approved per policy 2-14-19 variance for 3701-29-12 (H) for cast in place privy/ 50 gallon septic barrels and 3701-29-15 (H) for leach lines. Staff recommends approval.</li> <li>2. Abe Troyer. 10688 S. Apple Creek Rd., Fredericksburg, Ohio, 44627. Salt Creek TWP. Variance of 3701-29-18 ( c) (6) to use septic tank as a temporary holding tank until leach lines are installed due to weather. Approved per policy. Staff Recommends Approval.</li> <li>3. Gary Mast. 10324 James Rd., Fredericksburg, Ohio 44676. Franklin TWP. Variance for 3701-29-06 (3) (b) soil absorption area shall be 50' from pond. Building a 2nd dwelling for assistance in care and medical care for mother.</li> </ol>	<p>Hanlon/Tafoya All in favor</p> <ol style="list-style-type: none"> <li>1. Forrer/Hanlon All in favor</li> <li>2. Buchwalter/Wiseman All in favor</li> <li>3. Troutman/Wiseman All in favor</li> </ol>

	Requesting new dwelling close by existing dwelling for ease of access to care. Septic leach area will be approximately 34' from pond. Staff requires a perimeter drain to protect leach area and with that recommends approval.	
Public Speaks	No one from the public spoke.	No action needed
Future Meetings	6/25/19 No Environmental Health Sub-Committee 6/28/19 Operations Sub Committee 7/11/19 Board of Health	No action needed
Adjourn	The meeting was adjourned at 8:42 a.m.	No action needed
Continuing Education	Vaughn Anderson discussed Vector Borne Diseases.	No action needed

Approved by the Board of Health on this day, July 11, 2019.

  
 Jerry Herman  
 President, Board of Health



Nicholas Cascarelli, Ed.D.  
 Health Commissioner

