

## WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

August 8, 2019

Members Present:

Susan Buchwalter; Brent Brown; Carl Forrer; Rick Hanlon; Robert Lindsay, DO; Robert Troutman

Staff Present:

Nicholas V. Cascarelli Ed.D., Health Commissioner; Vaughn Anderson, Director of Environmental Health; Chrystal Marcum, Director of Finance and Human Resources; Susan Varnes, Director of Patient Care; Steve Rich; Beth Amstutz-Archer

Guest(s) Present:

Barbara Biro- Prosecutor's Office, Dennis Henning

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Board Secretary, Dr. Nicholas Cascarelli at 8:08 a.m.	No action needed
Health Commissioner Update	<p>Health Commissioner Cascarelli shared his report for August, 2019:</p> <ul style="list-style-type: none"> <li>• Accreditation                             <p>We received word on August 2nd from PHAB that we needed to correct or submit new documentation on 41 documents of over 600 documents submitted. 33 of these were lack of dates or a health department person or logo. These have already been fixed and resubmitted. Three documents are "out of scope" because PHAB considers them "clinical". We have question into PHAB so as to not make them so "clinical". Our responses on these are due September 1st.</p> </li> <li>• New website will be released early next week.</li> <li>• First 2019-2021 Community Health Assessment/Community Health Improvement Planning meeting held July 23rd. The next Meeting will be August 20th. After this meeting these will be held bi-weekly. I would like to have a new CHA/ CHIP and agency Strategic plan complete by December 31st.</li> <li>• Applied for the Creating Health Communities grant. The major activities on the grant if funded are to establish two farmers markets in targeted areas (food desserts) of the county. The other major activity is to work with Orrville to add infrastructure for a bicycle rental station located in the portion of the Bike trail that goes through Orrville.</li> </ul>	No action needed

<p>Environmental Health Meeting Minutes</p>	<p>Dr. Susan Buchwalter and Vaughn Anderson discussed the Environmental Health Sub-Committee Meeting Minutes from July 30, 2019.</p> <ol style="list-style-type: none"> <li>1. <u>Failed Operation and Maintenance Sewage Inspection</u> Verna Rufener- 14677 Shondel Rd., Rittman, OH 44270. Chippewa TWP #20190090. Failed Compliance Inspection on 7/17/19. OAC 3701-29-06 (E) (1)(2)(3) Staff recommends refer to Board of Health and order to abate under ORC 3718.08.</li> <li>2. <u>Leach Well Law Review</u> Discussion was held on developing a plan of action on the replacement of Leach Wells. Motion made to develop a resolution, which will become policy, and a procedural-plan of action.  Vaughn also shared a letter from Barbara Biro, Wayne County Assistant Prosecuting Attorney, in reference to 2019-300-1968 Legal Opinion Regarding Dry Well (Leach Law).</li> <li>3. <u>Failed Compliance Inspection</u> John Hochstetler- 6600 Cleveland Rd., Wooster, OH 44691. Wayne TWP #20190005. Failed Compliance Inspection on 7/24/19. OAC 3701-29-06 (E)(1)(2)(3) Staff recommended refer to Board of Health and order to abate under ORC 3718.08.</li> </ol>	<p>No action needed</p> <ol style="list-style-type: none"> <li>1. Buchwalter/Forrer All in Favor</li> <li>2. Buchwalter/Hanlon All in favor</li> <li>3. Buchwalter/Brown All in favor</li> </ol>
<p>Environmental Health Agenda</p>	<p>Vaughn Anderson, Environmental Health Director, discussed the Environmental Health Agenda.</p> <ol style="list-style-type: none"> <li>1. <u>Solid Waste Nuisance- 18445 Krug Rd.</u> Township Trustees are moving forward and the sheriff gave permission to begin cleanup. Vaughn read Regulation 98 which pertains to open burning.  Mr. Henning, the property owner at 18445 Krug Rd., attended the meeting.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action needed</li> </ol>

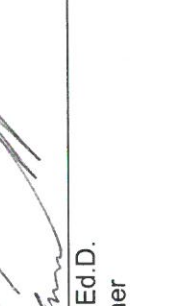
	<p>Mr. Henning spoke to the Board about his property and asked several questions. The Board informed Mr. Henning that at this time, this was just an opportunity for him to listen to an update from the staff. That the order has already been issued and we are in the middle of the cleanup proceedings. Mr. Henning had no comments or questions regarding the Board order from 12/14/18 that declares his property a Public Health Nuisance.</p> <p>2. <u>Solid Waste Nuisance- 1245 Jentes Rd.</u> Vaughn and Barbara Biro, from the Prosecuting Attorney's Office, updated the Board. Barbara stated there is a pre-mediation conference scheduled.</p> <p>The Minutes from July 30, 2019 were accepted with correction.</p>	<p>2. No action needed</p> <p>Brown/Hanlon All in favor</p>
Board of Health Minutes	<p>The Minutes from July 11, 2019 were approved as mailed.</p>	<p>Troutman/Lindsay All in favor</p>
Operations Sub Committee Meeting Minutes	<p>Brent Brown discussed the Operations Sub Committee Meeting Minutes:</p> <ol style="list-style-type: none"> <li>1. New Business- 2017-2018 WCHD Post Audit Conference Call update. Brent discussed what to expect for the next audit, including our expectations from the Auditor's Office. Chrystal Marcum, Director of Finance and Human Resources distributed the letter from the State and the full audit results.</li> <li>2. New Business- Agreement between Lake County General Health District and the Wayne County Health Department.</li> <li>3. New Business- Agreement between the Wayne County Health Department and Matthew D. Falb for Epidemiologist Services. The Agreement was accepted after correction for typo.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action needed</li> <li>2. Wiseman/Troutman All in favor</li> <li>3. Wiseman/Forrer All in favor</li> </ol>

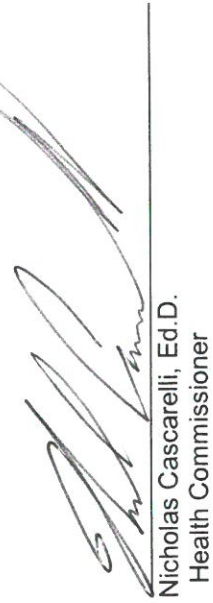
	<p>The Operations Sub Committee Meeting Minutes from July 26 2019 were accepted.</p>	<p>Forrer/Lindsay All in favor</p>
<p>Financial Requests</p>	<p>Chrystal Marcum, Director of Finance and Human Resources discussed the Financial Requests with the Board.</p> <ol style="list-style-type: none"> <li>1. The Approval of Bills and Interagency Transactions was approved.</li> <li>2. The Authorization to Transfer Appropriations was approved.</li> <li>3. The Authorization to Transfer Funds was approved.</li> <li>4. The Approval of Travel and Related Expenses was approved.</li> </ol> <p>Chrystal cited the Administrative Performance Management update.</p>	<ol style="list-style-type: none"> <li>1. Hanlon/Troutman All in favor</li> <li>2. Troutman/Brown All in favor</li> <li>3. Troutman/Brown All in favor</li> <li>4. Brown/Forrer All in favor</li> </ol>
<p>Receipts &amp; Expenses</p>	<p>The Receipts and Expenses through July 2019 were reviewed.</p>	<p>No action needed</p>
<p>Patient Care Update</p>	<p>Susan Varnes, Director of Patient Care, gave the Patient Care Update: The 9<sup>th</sup> Annual Baby Fair was held Saturday August 3, 2019. WIC had their picture in the Daily Record. Immunizations given in Mt. Eaton have reached an all-time high. Mt. Eaton clinic is held the first Friday of every month. Susan shared her Performance Management update with the Board.</p>	<p>No action needed</p>

<p>Administrative Board Items</p>	<p>Chrystal Marcum, Director of Finance and Human Resources shared the Administrative Board items:  <b><u>Resignation:</u></b>  Caitlin Fridley, Clerk 1 (PT) \$10.59, effective August 14, 2019.</p>	<p>Forrer/Brown All in favor</p>
<p>Old Business</p>	<p>Dr. Susan Buchwalter spoke about the conversation held with Mr. Henning.</p>	<p>No action needed</p>
<p>New Business</p>	<p>Vaughn Anderson, Director of Environmental Health discussed Environmental Health's New Business:</p> <ol style="list-style-type: none"> <li>1. <u>Septic Variance- Privy and Grey Water-</u> Andy Miller, 14854 Durstine Rd., Dundee, OH 44624 Requesting a variance OAC 3701-29-12 (H) to use cast in place privy and 2 50-gallon plastic water-tight barrels for grey water treatment. OAC 3701-29-15 (H) to use leach lines that do not meet length of contour (100' long) that are within 6" of perched water and 6" of in-situ, since waste water is only grey water waste-strength. Staff recommends approval.</li> <li>2. <u>Septic Enforcement- Failed Operational-</u> Alisha Lorrain Tope, 67 W. Moreland Rd., Wooster, OH 44691. Franklin TWP #20190035 Violating OAC 3701-29-06 and OAC 3718.011. Final inspection occurred on 8/1/19, the property was still in violation. Staff recommends the Board declare the property a Public Health Nuisance.</li> </ol>	<ol style="list-style-type: none"> <li>1. Forrer/Troutman All in favor</li> <li>2. Hanlon/Troutman All in favor</li> </ol>
<p>Public Speaks</p>	<p>No one from the public spoke.  *Mr. Henning, a member of the Public, spoke during the Environmental Health Agenda.</p>	<p>No action needed</p>

Future Meetings	8/27/19 8/23/19 9/12/19	Environmental Health Sub-Committee Operations Sub Committee Board of Health	No action needed
Adjourn	The meeting was adjourned at 9:21 a.m.		

Approved by the Board of Health on this day, September 12, 2019.

  
 Jerry Herman  
 President, Board of Health

  
 Nicholas Cascarelli, Ed.D.  
 Health Commissioner