

**WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES**

June 11, 2020

**Members Present:**

(This was a virtual meeting) Brent Brown; Susan Buchwalter; Rick Hanlon; Jerry Herman; Ella Kick; Robert Lindsay, Marjorie Shamp; Dennis Tafoya; Bob Troutman, Anne Wiseman

**Staff Present:**

Nicholas V. Cascarelli, Health Commissioner; Vaughn Anderson, Director of Environmental Health; Chrystal Marcum, Director of Finance and Human Resources; Beth Amstutz-Archer, Assistant Fiscal Officer

**Guest(s) Present:**

Andrea Uhler, Prosecutor's Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Jerry Herman at 8:03 a.m.	No action needed
Health Commissioner Update	<p>Nick Cascarelli shared his Health Commissioner Report for June, 2020.</p> <ul style="list-style-type: none"> <li>• Nick has been working with local schools on reopening. Served on a team of Health Commissioners to review the draft guidance for return to school from the state working group.</li> <li>• He is working with College of Wooster on their reopening in the fall.</li> <li>• He is working with both Wayne County and Orrville Libraries on their reopening planning.</li> <li>• Vaughn and Nick met with Wayne County Fair Board on June 2nd. They will be working with them on the guidance and will do some joint statements regarding their decisions.</li> <li>• No word from Public Health Accreditation Board on any new dates for the site visit.</li> <li>• The Health Department is maintaining appointment based only for all of our services for June.</li> </ul>	No action needed

	<ul style="list-style-type: none"> <li>Nick participated in a second interview with WQKT. Susan, Vaughn and Nick had participated in some stories with the Daily Record over the past month.</li> <li>Resuming normal activities with the various community coalitions/task forces Nick serves. He plans to resume with Community Health Assessment/Community Health Improvement Planning in July.</li> <li>Chrystal and Nick presented to the Budget Commission June 9th. Nick is very appreciative of the Board Support as Jerry and Anne were also in attendance and made statements for supporting our request.</li> </ul>	
Environmental Health Meeting Minutes	There was no Environmental Health Sub-Committee Meeting.	No action needed
Environmental Health Update	<p>Vaughn Anderson, Director, shared his Environmental Health Update:</p> <p>Due to Covid-19 restrictions, some 2020 Seasonal Food-Vendors have requested a refund of their licensing fees. Vaughn spoke to the State and they approve the refund request, but recommended it be brought to our Board's attention. These Vendors have not operated at all and will not be able to open for the year due to the Covid-19 Pandemic.</p> <p>Vaughn asked that the Board approve refunding the local portion of the licensing fee, only if the local Health Department did not perform an inspection. The State portion of the fee has already been paid to the State and will not be refunded. If a Vendor receives a refund, they will need to return their license. This is a one-time refund due to the Covid-19 Pandemic.</p> <p>Vaughn asked for Board approval to issue refunds to Licensed Facilities that meet the criteria.</p>	Tafoya/Shamp All in favor
Board of Health Minutes	The Minutes from May 14, 2020 were approved as presented.	No action needed
Operations Sub Committee Meeting Minutes	Anne Wiseman discussed the Operations Sub-Committee Meeting Minutes from May 22, 2020. The Minutes were approved as presented.	No action needed

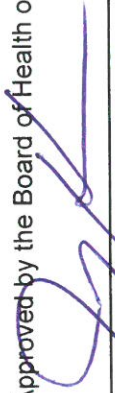
<p>Financial Requests</p>	<p>Director of Finance and Human Resources, Chrystal Marcum shared the Financial Requests with the Board.</p> <ol style="list-style-type: none"> <li>1. The Approval of Bills and Interagency Transactions was approved.</li> <li>2. The Authorization to Transfer Appropriations was approved.</li> <li>3. The Authorization to Advance Funds (For Contact Tracing) was approved.</li> <li>4. The Amended Certificate Increase/Amended Appropriations (Contact Tracing) was approved.</li> <li>5. Travel and Related Expenses was approved.</li> </ol>	<ol style="list-style-type: none"> <li>1. Buchwalter/Wiseman All in favor</li> <li>2. Buchwalter/Wiseman All in favor</li> <li>3. Brown/Lindsay All in favor</li> <li>4. Brown/Troutman All in favor</li> <li>5. Troutman/Wiseman All in favor</li> </ol>
<p>Receipts &amp; Expenses</p>	<p>The Receipts and Expenses through May 2020 were reviewed.</p>	<p>No action needed</p>
<p>Patient Care Update</p>	<p>Susan Varnes, Director of Patient Care was not present at the meeting; Therefore, Nick shared the Patient Care Update:</p> <p><b><u>WIC Grant</u></b> The WIC grant was submitted.</p> <p><b><u>Covid-19</u></b> Patient Care continues to busy with Covid-19. Matt Falb, our Contracted-Epidemiologist has been providing weekly Covid-19 updates.</p>	<p>No action needed</p>

	<p><b><u>Non Patient Care Information</u></b></p> <p>Board members had questions about The Health Department's role in enforcing the Governor's Orders.</p> <p>Vaughn mentioned that calls to Environmental Health have slowed and noted that Chrystal and Beth also answer phone calls related to Covid-19 Enforcement.</p> <p>Vaughn explained how Sanitarians go out to businesses that are licensed by the Health Department if we get several complaints.</p> <p>Most complaints are about masks not being worn by Employees.</p>	
Administrative Board Items	<p>There were no Administrative Board Items to discuss.</p>	No action needed
Old Business	<p>Vaughn Anderson discussed his Old Business Items:</p> <p><b><u>Failed Operation and Maintenance Sewage Inspection- Violation of 3701-29-06E</u></b>  By a motion and a second with all Board members that were present in agreement, the Wayne County Board of Health votes to order the correction of the sewage treatment system violation(s) at the listed properties below, prior to June 10, 2020.</p> <ol style="list-style-type: none"> <li>1. Shaw. 1810 S. Smyser Rd. Abated.</li> <li>2. Laungraj. 2230 W. High St. Abated.</li> <li>3. Gamble. 15969 Galehouse Rd. Has Service Provider working on it. Vaughn recommends this get referred to the Prosecutor.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action needed.</li> <li>2. No action needed.</li> <li>3. Hanlon/Troutman All in favor</li> </ol>

<p>New Business</p>	<p>Vaughn Anderson discussed his New Business Items:</p> <p><b><u>Failed Operation and Maintenance Sewage Inspection- Violation of 3701-29-06 E</u></b>  By a motion and a second with all Board members that were present in agreement, the Wayne County Board of Health votes to order the correction of the sewage treatment system violation(s) at the listed properties below, prior to July 15, 2020.</p> <ol style="list-style-type: none"> <li>1. Buza. 14608 Hametown Rd. Failed Re-inspection 06/01/2020.</li> <li>2. Tackett. 13673 Kaufman Ave. Failed Re-inspection 05/26/2020.</li> </ol> <p><b><u>Well Variance</u></b></p> <ol style="list-style-type: none"> <li>3. Stoll. 6000 Taylor Rd. Variance of AOC 3701-28-07 (D)  Hardship due to medical need of family, Staff Recommends Approval</li> </ol> <p><b><u>Walk-In Variances</u></b></p> <ol style="list-style-type: none"> <li>4. Sam Yoder. 12492 Franchester Rd., West Salem, OH. Congress TWP  Non-electric home privy/tank and grey-water variance. 3701-29-15 (H) and OAC 3701-29-12 (H) Approved per Policy.</li> <li>5. Jonas D. and Mary J. Zook. 7297 Ruff Rd., West Salem, OH. Congress TWP  Non-electric home privy/tank and grey-water variance. 3701-29-15 (H) and OAC 3701-29-12 (H) Approved per Policy.</li> </ol>	<ol style="list-style-type: none"> <li>1. Wiseman/Shamp  All in favor</li> <li>2. Kick/Tafoya  All in favor</li> <li>3. Lindsay/Kick  All in favor</li> <li>4. Hanlon/Shamp  All in favor</li> <li>5. Hanlon/Shamp  All in favor</li> </ol> <p>No action needed</p>
<p>Public Speaks</p>	<p>There were no members of the Public present.</p>	

<p>Future Meetings</p>	<p>06/23/2020 Environmental Health Sub Committee</p> <p>06/26/2020 Operations Sub Committee</p> <p>07/16/2020 Board of Health (Third Thursday of July)</p> <p>If July Board meeting is not a virtual meeting, he still plans on offering a virtual option for Board members that do not want to be present.</p>	<p>No action needed</p>
<p>Adjourn</p>	<p>The meeting was adjourned at 8:59 am.</p>	<p>No action needed</p>

Approved by the Board of Health on this day, July 16, 2020.

  
 Jerry Herman  
 President, Board of Health

  
 Nicholas Cascarelli, Ed.D.  
 Health Commissioner