

**WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES**

April 15, 2021

**Members Present:** (This was a virtual meeting) Susan Buchwalter; Brent Brown; Carl Forrer; Rick Hanlon; Jerry Herman; Ella Kick; Robert Lindsay; Marjorie Shamp; Dennis Tafoya; Bob Troutman

**Staff Present:** Nicholas V. Cascarelli, Health Commissioner; Chrystal Marcum, Director of Finance and Human Resources; Vaughn Anderson, Director of Environmental Health; Beth Amstutz-Archer, Assistant Fiscal Officer

**Guest(s) Present:** Barbara Biro, Prosecutors Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Jerry Herman at 8:00 a.m.	No action needed
Health Commissioner Update	<p>Dr. Cascarelli the Health Commissioner Report and the Patient Care Report for April 2021:</p> <ul style="list-style-type: none"> <li>• Dawn Steiner, our new nursing supervisor, has done a great job in her first month. She is very organized and professional. There has been a seamless transition.</li> <li>• Our meeting with the Budget Commission was held this past Tuesday. We had requested and received an increase of 3% of our subdivision allocation for 2022 from 2021. Chrystal did an outstanding job outlining our need. Nick appreciated Jerry being on the call and pledging his support for staff especially considering these difficult times.</li> <li>• We are seeing a reduced demand for vaccine. Last week was the first time in the previous several weeks we did not book all the available appointments. The trend is continuing this week. As a result, Dawn and Nick are working together to plan more outreach clinics.</li> </ul>	No action needed

- We have reached out to the Chambers of Commerce to offer to bring closed clinics to worksites for their members. We pilot tested doing clinics for a few businesses (to achieve health equity and risk reduction) prior to advertising with the Chambers. Those businesses were Gerber Poultry and Ohio Farms Packing Co.
- We reached out to the Hispanic community in Orrville and did a clinic at the Orrville Mennonite Church.
- We also reached out to the local NAACP as well. They were going to check through the churches and get back to us. No clinics as a result yet.
- We are planning to work with the homeless when receive more Johnson and Johnson.
- We have also reached out to physicians that see the Amish population to help coordinate and encourage the Amish community to get vaccinated. We are in the process of setting up clinic(s) in the southeastern part of the county.
- Next Friday April 23rd, we will be doing a vaccine clinic in Doylestown at the Crossroads Community Church. We are also making that one no appointment necessary.
- Wooster City Schools and Triway Local Schools 16-18 will be vaccinated by Akron Children's Hospital. Since Discount Drug Mart receives Pfizer, the TriCounty ESC will be working with Discount Drug Mart to get the balance of the school districts. We have pledged vaccinators to assist.
- We reached out to the College of Wooster since their Johnson and Johnson Clinic was cancelled we offered to vaccinate students who may be staying on campus through the summer.
- We have administered approximately 7000 first doses of Moderna and 3600 vaccines have been completed [2nd dose Moderna (2700) or Johnson and Johnson (900)].
- Much of the contact tracing for Covid for the entire state is being centralized to ODH. The state is wanting local health department providers to concentrate on the vaccination response. We have started this process already.
- The state through their contractor has provided us three nurses at no cost to us to help us with Covid related activities. They are helping with vaccinations, data entry and fielding calls from the public related to Covid. It is working out very well.

	<ul style="list-style-type: none"> <li>• We are beginning to resume more of our normal programming in nursing. We will begin to offer Project Dawn (Narcan) classes and resume our normal outreach clinics over the next few months as we look to get back to full staffing of regular nurses.</li> <li>• We are receiving another Covid Related grant, Vaccine Equity grant geared toward reimbursing us for conducting activities aimed at achieving health equity for populations that may not have the same opportunities to receive vaccine. Laura Cerrito, our preparedness coordinator is putting the grant together with Chrystal. We will potentially receive \$100,000.</li> <li>• Budget Bill update – The Amended Substitute House Version of the Budget Bill includes provisions to force City Health Districts that serve under 50,000 people to merge with their county health departments.</li> <li>• As these orders have changed and are more permissive, Vaughn has been doing a great job in working with municipalities and other entities that are planning events to endure they are safe.</li> <li>• WIC report <ul style="list-style-type: none"> <li>• The federal waiver that allows us to not have to see children and moms in our clinic (but allows us to provide WIC benefits of foods and nutrition education) is supposed to end on April 20th, 2021 this may change how we do clinic services. We are waiting to see if the Waiver will be continued for another 90 days or if it will officially end and we will need to see children in the clinic again.</li> <li>• State WIC is continuing to increase the state caseloads by offering increase in Fruit and vegetable money to \$35 per person, improving the app for WIC to allow more options for participants to make their experience with WIC easier.</li> </ul> </li> </ul>	
<p>Environmental Health Meeting Minutes</p>	<p>There was no Environmental Health Meeting.</p>	<p>No action needed</p>


Environmental Health Update	Vaughn Anderson, Director of Environmental Health, updated the Board on the Food Inspection Plan for facilities that were closed or not inspected due to COVID-19 for the 2020 license year. Staff inspected the majority of facilities that were not inspected during that license period in March and April of 2021 to ensure public health. Vaughn feels if they paid for a license fee they should get inspected.	No action needed
Board of Health Meeting Minutes	The meeting minutes from the March 11, 2021 meeting were approved as presented.	No action needed
Operation Sub-Committee Meeting Minutes	Dr. Buchwalter discussed the meeting minutes from the March 26, 2021:	No action needed
Financial Requests	<p>Chrystal Marcum, Director of Finance and Human Resources discussed the Financial Requests:</p> <ol style="list-style-type: none"> <li>1. The Approval of Bills and Interagency Transactions was approved.</li> <li>2. The Authorization to Transfer Appropriations was approved</li> <li>3. The Amended Certificate Increase/Amended Appropriations- COVID Response Supplement was approved.</li> <li>4. The Amended Certificate Increase/Amended Appropriations- Contact Tracing was approved.</li> </ol>	<ol style="list-style-type: none"> <li>1. Troutman/Kick All in favor</li> <li>2. Shamp/Buchwalter All in favor</li> <li>3. Troutman/Kick All in favor</li> <li>4. Troutman/Hanlon All in favor</li> </ol>
Receipts & Expenses	The Receipts and Expenses through March 2021 were reviewed.	No action needed


Patient Care Update	Dr. Cascarelli discussed the Patient Care Update during his Health Commissioner update.	No action needed
Administrative Items	<p>Nick Cascarelli discussed the Administrative Board Items:</p> <p><b><u>Resignation</u></b> Cortney Ardrey, Community Health Promotions Coordinator, FT, \$21.65 per hour, effective April 1, 2021.</p> <p><b><u>Retirement</u></b> Susan Varnes, Director of Patient Care, FT, \$32.00 per hour, effective April 30, 2021</p> <p><b><u>New Hire</u></b> Sharen Brigham, Clerk 1, Intermittent, \$10.00 per hour, effective March 30, 2021</p>	<p>1. Kick/Shamp All in favor</p> <p>2. Troutman/Lindsay All in favor</p> <p>3. Kick/Lindsay All in favor</p>
Administration Update	<p>Chrystal Marcum, Director of HR and Finance shared her update with the Board: The (AFR) Annual Financial Report has been completed and turned in. The Budget Commission meeting was held April 6<sup>th</sup>, 2021. Chrystal thanked Nick and the Board members that attended. A Part-time Clerk will be hired for the Administration Department by the next Board meeting. Vital Stats continues to be by appointment only. We are welcoming walkins as needed. There are 2 additional grants due next Friday, Vaccine Equity and Coronavirus Response Supplemental.</p>	No action needed

Old Business	<p><b><u>Failed Operation and Maintenance Sewage Inspection- Violation 3701-26-06 E</u></b></p> <p>1. Anderson. 14646 Hatfield Rd. Prosecutor update: Default Judgement received yesterday, with the entry dated April 14, 2021, the nuisance can be abated in 10 days. Barbara Biro is waiting on an answer from the court if the court will assess civil penalties.</p>	1. No action needed
New Business	<p><b><u>Failed Operation and Maintenance Sewage Inspection- Violation 3701-26-06 E</u></b></p> <p>2. Landston. 4806 W. Lincoln Way Rd. Abated.</p> <p><b><u>Septic Medical Variance</u></b></p> <p>3. Snively. 106 Spruce St.</p> <p><b><u>H2OHIO Septic System Replacement Grant</u></b></p> <p>Vaughn Anderson, Director of Environmental Health shared the details of the new grant: The Ohio EPA awarded Wayne County an additional grant of \$150,000.00 to help Wayne County residents to update their septic systems. This grant is similar to the Water Pollution Control Loan Fund that we received \$150,000.00 for in 2021.</p>	<p>2. No action needed</p> <p>3. Hanon/Buchwalter All in favor</p> <p>No action needed</p>
Public Speaks	There was no one from the public present at the meeting.	No action needed
Executive Session	A motion was made to enter into Executive Session at 8:52am to discuss Personnel and possible purchase of property.	<p>Kick/Troutman</p> <p>Roll Call: Forrer, Troutman, Kick, Hanlon, Shamp, Buchwalter, Lindsay, Tafoya, Herman, Brown</p>

	<p>A motion was made to exit Executive Session.</p>		<p>Kick/Troutman</p> <p>Roll Call: Forrer, Troutman, Kick, Hanlon, Shamp, Buchwalter, Lindsay, Tafoya, Herman, Brown</p>
<p>Future Meetings</p>	<p>04/27/2021</p>	<p>Environmental Health Sub Committee</p>	<p>No action needed</p>
	<p>04/23/2021</p>	<p>Operations Sub Committee (Combined with EH meeting)</p>	
	<p>05/13/2021</p>	<p>Board of Health</p>	
<p>Adjourn</p>	<p>The meeting was adjourned by consensus at 9:25 am.</p>		<p>No action needed</p>

Approved by the Board of Health on this day, May 13, 2021.

  
 Jerry Herman  
 President, Board of Health

  
 Nicholas Cascarelli, Ed.D.  
 Health Commissioner

