

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

February 10, 2022

Members Present: Brent Brown; Susan Buchwalter; Melissa Craemer Smith; Jerry Herman; Ella Kick; Marjorie Shamp; Dennis Tafoya; Anne Wiseman

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Dianne Burris, Director of Nursing; Wendy Anderson, Director of WIC; Chrystal Marcum, Director of Finance and Human Resources; Vaughn Anderson, Director of Environmental Health; Beth Amstutz-Archer, Fiscal Officer

Guest(s) Present: Barbara Biro, Prosecutors Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Jerry Herman at 8:02 a.m.	No action needed
Health Commissioner Update	<p>Dr. Cascarelli shared his report for February 2022:</p> <ul style="list-style-type: none"> • While we have the school liaison in place, I have still been working with some superintendents on their individual school issues. • Cases are declining rapidly as we had 226 cases week ending February 5th. This is over 1,000 cases per week less than last month at this time. The positivity rate of those tested last week was 13%. While both of these numbers are much better, they still are above the threshold for high transmission of SARS-COV2. • We have 48% of Wayne County residents of ages 5 and older, 80% 65 and older fully vaccinated. We have 54% ages 18 and older vaccinated with a booster, 72% 65 and older vaccinated with a booster. About 4% more residents received their booster in the last month. • I continue to do interviews with the Daily Record and WQKT late last month and early this month related to the latest decline in Covid cases. 	No action needed

	<ul style="list-style-type: none"> • ODH has been charged with determining how much each health department's food program will receive to offset costs from lost revenue. • Red Cross Building update – Jerry and I met with the Commissioners and the architects last week. They provided an overview of the drawings for renovations. • Jerry and I will be meeting with Patrick Herron later this month to discuss budget for the project. • HB51 is legislation that has been approved by the house that will allow us to meet remotely until July. It has bipartisan support and will most likely pass. • The Annual District Health Advisory Council will take place March 7th 8:00 AM at the Commissioners Meeting Room. 	
Environmental Health Meeting Minutes	There was no Environmental Health Meeting.	No action needed
Board of Health Meeting Minutes	The Meeting Minutes from January 13, 2022 were approved as presented.	No action needed
Operation Sub-Committee Meeting Minutes	<p>Anne Wiseman presented the Minutes from the January 28, 2022 meeting:</p> <p>Open Positions within the Agency The following positions were approved to be posted: Public Health Promotions Coordinator, Assistant Fiscal Officer, Public Health Nurse 2, and Secretary in the Administration Department.</p> <p>The minutes were approved as presented.</p>	<p>Committee Recommendation/ Kick All in favor</p> <p>Wiseman/Craemer Smith All in favor</p>


Financial Requests	<p>Chrystal Marcum, Director of Finance and Human Resources discussed the Financial Requests:</p> <ol style="list-style-type: none"> 1. The Approval of Bills and Interagency Transactions was approved. 	1. Brown/Shamp All in favor
Receipts & Expenses	The Receipts and Expenses through January 2022 were reviewed.	No action needed
Environmental Health Update	<p>Vaughn Anderson, Director of Environmental Health updated Board on moving towards being more efficient by:</p> <ul style="list-style-type: none"> • GIS mapping Septic Systems • Putting records online for public access • Using computers for field inspections • The plumbing code is being brought to EH Sub for state license requirement update discussion. 	No action needed
Nursing Department Update	<p>Dianne Burris, Director of Nursing gave an update on her department:</p> <p>Dianne shared a Wayne County Health Department Nursing Services spreadsheet with totals from January 2022.</p> <ul style="list-style-type: none"> • Mid-February a new Covid Vaccine for ages 6-months to 4-years is being released. • Dianne is working with Dr. Smith for a Policy on the new vaccine • The Contract Nurse is doing triage for the school phone calls • Covid calls have dropped • Covid clinics are slowing • New Nurse started and one full time nurse resigned. • Dianne currently has one full time nurse working on Covid and has the need for one more full-time nurse to assist with Communicable Disease and other post-Covid programs. 	No action needed

<p>WIC Department Update</p>	<p>WIC Director, Wendy Anderson, shared her department's update.</p> <ul style="list-style-type: none"> • Case load is 1312 of the state assigned number of 1186 • WIC is at 110% of our caseload. • 547 scheduled appointments with 410 appointments kept. • This is a 76% show rate. • The approved increase in the amount of fruits and vegetable money lasts until March 2022. We are hoping this increase will continue through the waiver and be a permanent increase. 	<p>No action needed</p>
<p>Human Resources Update</p>	<p>Chrystal Marcum, Director of Finance and Human Resources updated the Board on her department.</p> <p><u>Personnel Updates</u></p> <p><u>Resignation</u></p> <p>a. Jessica McCullom, FT-Public Health Nurse 2, \$22.00 per hour, effective February 7, 2022</p> <p><u>New Hire</u></p> <p>b. Mark Ritchey, Intermittent Public Health Nurse 2, \$22.00 per hour at no more than 1000 hours per year, effective December 16, 2021</p> <p><u>Promotion</u></p> <p>c. Beth Knopp, Assistant Fiscal Officer, \$18.00 per hour, effective February 14, 2022</p> <p><u>Vital Statistics and Fiscal Update</u></p> <ul style="list-style-type: none"> • Birth and Death certificate sales have been busy • Holly, Secretary, is being trained in Vital Statistics • Beth A. has been training Beth K. • Chrystal and Beth K are preparing for the Annual Financial Report (AFR) and the Audit. 	<p>a. Wiseman/Kick All in favor</p> <p>b. Tafoya/Brown All in favor</p> <p>c. Brown/Tafoya All in favor</p>

<p>Old Business</p> <p>Red Cross Update</p>	<p>Jerry Herman discussed a Red Cross Building Update:</p> <p>Jerry is going to invite Patrick to hold a budget discussion at the next Board meeting.</p>	<p>No action needed</p>
<p>New Business</p> <p>BOH Nominations</p>	<p>Nick Cascarelli let the Board know that next month we need to elect new Board members. Nominations will be accepted at the Operations Sub Committee Meeting on February 25, 2022.</p> <p>Jerry Herman and Anne Wiseman both have 3-year terms that expire this year.</p>	<p>No action needed</p>
<p>Future Meetings</p>	<p>02/25/2022 Environmental Health Sub Committee (Combined with Operations)</p> <p>02/25/2022 Operations Sub Committee</p> <p>03/10/2022 Board of Health</p>	<p>No action needed</p>
<p>Adjourn</p>	<p>The meeting was adjourned by consensus at 8:48 a.m.</p>	<p>No action needed</p>

Approved by the Board of Health on this day, March 10, 2022.


 Jerry Herman
 President, Board of Health


 Nicholas Cascarelli, Ed.D.
 Health Commissioner

