

**WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES**

January 13, 2022

Members Present: Marjorie Shamp; Bob Troutman; Susan Buchwalter; Brent Brown; Jerry Herman; Ella Kick; Dennis Tafoya; Melissa Craemer Smith

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Dianne Burris, Director of Nursing; Wendy Anderson, Director of WIC; Chrystal Marcum, Director of Finance and Human Resources

Guest(s) Present: Barbara Biro, Prosecutors Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Jerry Herman at 8:04 a.m. At this time, Jerry Herman introduced the new board member Melissa Craemer Smith.	No action needed
Health Commissioner Update	<p>Dr. Cascarelli shared his report for January 2022:</p> <ul style="list-style-type: none"> <li>• Continuing to work with school districts and provide them quarantine guidance in light of the mask to stay test to play guidance for K-12 environments. ODH/CDC Foundation has sent us a person to act a health department school liaison. Her name is Jennifer Brindle. She started late last month. She has received training from ODH on contract tracing and the school mask to stay test to play guidance. She also has been helping nursing enter case data</li> <li>• Cases are at their highest since the beginning of the pandemic. For the week ending January 8<sup>th</sup> we had 1,264 new cases reported, which was up from 905 for the previous week. The positivity rate of those tested last week was 26%, which was also the highest it has been.</li> <li>• 47% of Wayne County residents of ages 5 and older, 82% 65 and older fully vaccinated. 49% ages 18 and older vaccinated with a booster, 68% 65 and older vaccinated with a booster.</li> </ul>	No action needed

	<ul style="list-style-type: none"> <li>• Nick has done several interviews with the Daily Record and WQKT late last month and early this month related to the latest surge of Covid cases, and the quarantine/isolation guidance changes announced two weeks ago.</li> <li>• The agency has been tracking some mental health indicators throughout the pandemic. For year ending 2021 <ul style="list-style-type: none"> <li>• 1,865 mental health related ED visits have occurred in 2021. 233 were under age 18 (above historical average for both adults and children)</li> <li>• 16 suicide deaths have occurred in 2021 (similar to the historical average)</li> <li>• 301 overdose related ED visits have occurred in 2021 (below the historical average)</li> <li>• 31 overdose deaths occurred in 2021 (above the historical average)</li> </ul> </li> <li>• There has been a request sent to Ohio's Office of Budget and Management this week to reimburse for local health departments for lost costs related to the food program. The approval and amounts have not been released yet.</li> <li>• Grants: <ul style="list-style-type: none"> <li>• Nick and Chrystal Marcum, Director of Finance and Human Resources, are working with Anthony Gallam our preparedness coordinator on submitting the PHEP grant.</li> <li>• Nick has been working with Chrystal and Dianne Burris, Director of Nursing on submitting a new Covid grant. This grant roughly \$190,000 over the next 18 months is focused on Covid vaccine distribution with an emphasis on health equity and those disproportionately impacted by not being vaccinated.</li> </ul> </li> <li>• Red Cross Building update – The Red Cross has signed the agreement with Commissioners. They need to do the title search so Nick imagines there will be moving on some things shortly.</li> </ul>	
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Environmental Health Meeting Minutes	There was no Environmental Health Meeting.	No action needed
Board of Health Meeting Minutes December 9, 2020	The Meeting Minutes from the December 9, 2021, Meeting were approved as presented.	No action needed
Board of Health Meeting Minutes December 16, 2020	The Meeting Minutes from the December 16, 2021, Emergency Meeting were approved as presented.	No action needed
Operation Sub-Committee Meeting Minutes	There was no Operations Meeting.	No action needed
Financial Requests	<p>Chrystal Marcum, Director of Finance and Human Resources discussed the Financial Requests:</p> <ol style="list-style-type: none"> <li>1. The Approval of Bills and Interagency Transactions was approved.</li> <li>2. The Interagency Transactions and Payments were approved.</li> <li>3. The Expenditure Reimbursements were approved.</li> <li>4. The Authorization to Appropriate Funds was approved.</li> <li>5. The Approval of Travel and Related Expenses was approved.</li> </ol>	<ol style="list-style-type: none"> <li>1. Troutman/Kick All in favor</li> <li>2. Kick/Brown All in favor</li> <li>3. Troutman/Tafoya All in favor</li> <li>4. Kick/Brown All in favor</li> <li>5. Kick/Shamp All in favor</li> </ol>

Receipts & Expenses	The Receipts and Expenses through December, 2021 were reviewed.	No action needed
Environmental Health Update	<p>Dr. Cascarelli, Health Commissioner shared the Environmental Health update on the behalf of Vaughn Anderson, Director of Environmental Health:</p> <p><b><u>Water Pollution Control Loan Fund</u></b></p> <p>Will be receiving \$150,000.00 this year, which is the same as the previous year. Funding will be awarded later than usual due to the pandemic.</p> <p><b><u>Household Hazardous Waste Collection</u></b></p> <p>Collection dates for 2022 have been set with the Fair Board, once in May and a second in June. An October Event is penciled in budget depending at the Wayne County Fair Grounds.</p>	No action needed
Nursing Department Update	<p>Dianne Burris, Director of Nursing gave an update on her department:</p> <p>Nursing continues to be busy with the Covid Pandemic, giving vaccines, Covid vaccines documentation and answering calls and questions. The agency averages 75 calls per day, with an average of 150 vaccines weekly between 2 days.</p> <p>Nursing currently only has one BCMH nurse and another staff nurse resigned this week.</p> <p>Conversation held about information to be shared at meetings.</p>	No action needed
WIC Department Update	<p>WIC Director, Wendy Anderson, shared her department's update.</p> <ul style="list-style-type: none"> <li>• WIC continues to have the increase of fruit and vegetable money per person. This will continue through March 2022 at this time.</li> <li>• Caseload is at 1286; 1186 is the state assigned caseload number. The department is currently at 108% of the state assigned amount</li> <li>• Out of the 512 available appointments, 394 showed up</li> <li>• WIC appointment show rates are around 77%.</li> </ul>	No action needed

<p>Human Resources Update</p>	<p>Chrystal Marcum, Director of Finance and Human Resources updated the Board on her department.</p> <p><b><u>Personnel Updates</u></b></p> <p>Resignation – Jenna Boliantz, PT Public Health Nurse 2, \$23.08 per hour, effective January 3, 2022</p> <p>New Hire – Mark Ritchey, Intermittent Public Health Nurse 2, \$22.00 per hour at no more than 1000 hours per year, effective December 16, 2021</p> <p><b><u>Vital Statistics and Administration Update</u></b></p> <ul style="list-style-type: none"> <li>• 89% Operating Ratio</li> <li>• Thanked the board for their support during the loss of employee Donna Merriman, Clerk 1, at the Wayne County Health Department for 10 years.</li> </ul> <p><b><u>Agency Credit Card Users Update</u></b></p> <p>As the staffing has changed within the agency recently, the assigned credit card users needed to be updated by removing Donna Merriman and adding Holly Leeder and Beth Knopp. An updated letter was presented to the Board for approval.</p>	<p>Kick/Tafoya All in favor</p> <p>Troutman/Kick All in favor</p> <p>No action needed</p> <p>Brown/Smith All in favor</p>
<p>Old Business</p>	<p>Vaughn Anderson discussed Board Orders for the following:</p> <p><b><u>Board Order</u></b></p> <p>Miller - 14555 Jericho Rd. - Abated.</p>	<p>No action needed</p>
<p>New Business</p>	<p><b><u>Amish Non-Electric Home Variance</u></b></p> <p>Schrock – 4272 South Funk Road - Approved per policy. Staff recommends approval for privy and greywater system.</p>	<p>Tafoya/Shamp All in favor</p>

	<p><b><u>Legacy Lot Variance</u></b></p> <p>Brockett – 6200 Massillon Road - Approved per policy. Staff recommends approval to have leach lines not meet length of contour but exceed square ft of treatment on an existing lot created prior to 2007 and to avoid discharging system.</p> <p><b><u>Associate Medical Director Contract</u></b></p> <p>Contract presented for Board approval for Amy Jolliff, MD. Board approved as presented..</p> <p><b><u>Water Pollution Control Loan Fund Resolution 1-13-2022</u></b></p> <p>“A resolution authorizing Nicholas Cascarelli to apply for, accept, and enter into a Water Pollution Control Loan Fund agreement on behalf of the Wayne County Combined General Health District of Wayne County for the repair and replacement of home sewage treatment systems.”</p>	<p>Buchwalter/Shamp All in favor</p> <p>Tafoya/Shamp All in favor</p> <p>Kick/Troutman Roll Call: Troutman, Kick, Shamp, Buchwalter, Brown, Tafoya, Smith</p>
<p>Future Meetings</p>	<p>01/25/2022 Environmental Health Sub Committee</p> <p>01/28/2022 Operations Sub Committee</p> <p>02/10/2022 Board of Health</p>	<p>No action needed</p>
<p>Adjourn</p>	<p>The meeting was adjourned by consensus at 8:44 a.m.</p>	<p>No action needed</p>

Approved by the Board of Health on this day, February 10, 2022.

  
 Jerry Herman  
 President, Board of Health

  
 Nicholas Cascarelli, Ed.D.  
 Health Commissioner