

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

November 18, 2021

Members Present: Brent Brown; Susan Buchwalter; Rick Hanlon; Carl Forrer; Jerry Herman; Ella Kick; Robert Lindsay; Marjorie Shamp; Bob Troutman; Anne Wiseman

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Dianne Burris, Director of Nursing; Wendy Anderson, Director of WIC; Vaughn Anderson, Director of Environmental Health; Chrystal Marcum, Director of Finance and Human Resources; Beth Amstutz-Archer, Assistant Fiscal Officer

Guest(s) Present: Barbara Biro, Prosecutors Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Jerry Herman at 8:02am.	No action needed
Health Commissioner Update	<p>Dr. Cascarelli shared his Update for November 2021:</p> <ul style="list-style-type: none"> • ODH changed the school guidance to allow students identified as close contacts to attend school masked as long as they remain symptom free. If they are involved in extracurricular activities they can test once immediately and then again at least five days after exposure, as long as they test negative and continue to mask and are asymptomatic, they can participate. While this has resulted in less calls for us, I fear there will be more spread in those schools that previously required masks. • Cases are beginning to rise again for the second week in a row after 5 weeks of decline. We are still high transmission as our rates still exceed 100 cases per 100,000 per week and the positivity rate is still over 15%. • We started to vaccinate 5-11 year olds. We will continue to vaccinate and give regular doses as well as boosters to adults. We received 3 nurses from ODH that started this week, so Dianne will be working on more clinics in December. • We shot videos of 6 physicians each addressing a myth around vaccine misinformation. The videos are complete but are being edited for radio and television. We will post the long video with all the physicians on our website and will be shared with Wooster Community and Aultman Orrville to share on their social media. 	No action needed

	<ul style="list-style-type: none"> • We are still awaiting the decision from ODH on whether will receive some reimbursement to local health departments for lost opportunity costs from the state during the pandemic. • Submitted a request to see if we are required to require our staff to vaccinate or test. I have received many calls from businesses/agencies asking about our supply I have instructed them to not rely upon what we have as it may fluctuate. • Red Cross Building update – No updates from last month. 	
Environmental Health Sub-Committee Meeting Minutes	There was no Environmental Health Sub-Committee Meeting.	No action needed
Board of Health Meeting Minutes	The minutes from the October 14, 2021, meeting were approved as presented.	No action needed
Operation Sub-Committee Meeting Minutes October 15, 2021	Anne Wiseman discussed the Minutes from October 15, 2021 The minutes were approved as presented.	No action needed
Operations Sub-Committee Meeting Minutes October 22, 2021	Anne Wiseman discussed the Minutes from October 22, 2021 The minutes were approved as presented.	No action needed
Operation Sub-Committee Meeting Minutes November 05, 2021	Anne Wiseman discussed the Minutes from October 22, 2021 1. Lump Sums for 2021 were approved: \$500.00 to be paid to staff with 0-9 years of service \$1000.00 to be paid to staff with 10-19 years of service \$1500.00 to be paid to staff with 20 or more years of service	1. Committee Recommendation All in favor

	<p>To be included with Payroll PPE 12/03/2021 which will be paid 12/17/2021.</p> <p>2. Chrystal presented the proposed 2022 Budget.</p> <p>3. The Board approved an updated Pay Scale including updated Titles. The updated Pay Scale will be effective with the 2022 Budget, PPB 01/02/2022.</p> <p>The minutes were approved as presented.</p>	<p>2. Committee Recommendation All in favor</p> <p>3. Committee Recommendation All in favor</p>
Financial Requests	<p>Chrystal Marcum, Director of Finance and Human Resources, discussed Financial Requests</p> <p>1. The Approval of Bills and Interagency Transactions was approved.</p> <p>2. The Authorization to Transfer Appropriations was approved.</p> <p>3. Receipts and Expenses through October 2021 were reviewed.</p>	<p>1. Kick/Wiseman All in favor</p> <p>2. Kick/Wiseman All in favor</p> <p>3. No Action Needed</p>
Environmental Health Update	<p>Vaughn Anderson, Director of Environmental Health shared his Update:</p> <p>Vaughn gave an update on the Septic H2OHIO Grant and WPCLF Septic Grant. H2OHIO Fund is complete. A total of 21 families have been assisted with either a repair or replacement.</p>	No action needed
Nursing Department Update	<p>Dianne Burris, Director of Nursing shared her update with the Board:</p> <ul style="list-style-type: none"> • Thank you to Chrystal, Vaughn, and Wendy for staff help with Covid clinics 	No action needed

	<ul style="list-style-type: none"> • Vaccine Clinic scheduled for today, 400 scheduled Over 400 scheduled, mostly Moderna, J&J Appointments are full • Pediatric Covid-Clinic saw 84 children on Wednesday, November 17th. • First Responders Covid-Clinic tomorrow for approximately 75 at Safety Center • Mt Eaton Outreach Vaccine Clinic for Childhood Vaccines on November 22nd at New Leaf Center • Flu Vaccine given this year: 66, last year at this time: 175 	
WIC Department Update	<p>WIC Director, Wendy Anderson shared her Department's update:</p> <ul style="list-style-type: none"> • A new formula company will be the main provider of WIC formulas, Enfamil. We are still offering Gerber formula through the end of the calendar year. • Case load is 1317 of the State Assigned number of 1186 We are at 111% of our caseload. • We scheduled 602 Appointments with 456 appointments kept This is a 76% show rate. • National WIC and Congress approved an additional increase in the amount of fruits and vegetable money. Last increase was for April, May, June, and July for \$35.00 per participant. We are hoping this increase will be a permanent increase. 	No action needed
Human Resources Update	Chrystal Marcum, Director of Finance and Human Resource updated the Board on her Department:	

	<p><u>Vital Statistics and Fiscal Updates</u></p> <ul style="list-style-type: none"> • Chrystal shared Ohio Revised Code Section 3709.05 City Health District Board-Compensation, term. The Board members voted to pay themselves for up to an additional 6 meetings per year, effective October 1, 2021. • No new update as Operations Sub-Committee Meetings have been Chrystal's agenda items all month. 	<p>Wiseman/Forrer</p> <p>Rick Hanlon abstained All in favor</p>
<p>Old Business</p>	<p>Vaughn Anderson discussed an Old Business Item:</p> <p><u>Failed Septic Operational</u></p> <p>6083 Weilersville Rd. Board Order, Prosecutor Update- Abated</p>	<p>No Action Needed</p>
<p>New Business</p>	<p><u>Second Reading and Hearing for Proposed Regulation 188</u></p> <p>Hearing opened at 9:02 am.</p> <p>There was no one from the Public in attendance. Vaughn did not receive any comments from the public.</p> <p>Hearing closed at 9:04 am.</p> <p>Second Reading of Proposed Regulation 188:</p> <p>“A regulation established and revising license, permit and service fees in the Wayne County Combined General Health District to provide for the payment toward costs of providing environmental health services and inspections.”</p>	<p>Jerry Herman asked for a Roll Call: Kick, Shamp, Troutman, Wiseman, Forrer, Buchwlaer, Lindsay, Brown</p> <p>Roll Call: Brown, Lindsay, Buchwalter, Forrer, Wiseman, Troutman, Shamp, Kick</p> <p>Brown/Kick All in favor</p>

Public Speaks	No one from the public spoke at the meeting.	No action needed
Executive Session	Entered into Executive Session at 9:10 am. Exit out of Executive Session at 9:45 am.	Buchwalter/Forrer Roll Call: Herman, Kick, Shamp, Troutman, Wiseman, Forrer, Buchwalter, Lindsay, Brown Buchwalter/Forrer Roll Call: Brown, Lindsay, Buchwalter, Forrer, Wiseman, Troutman, Shamp, Kick
Future Meetings	12/28/2021 Environmental Health Sub Committee T.B.D. Operations Sub Committee 12/09/2021 Board of Health	No action needed
Adjourn	The meeting was adjourned at 9:45am.	No action needed
Board CEUs	Dianne presented Continuing Education on the Children With Medical Handicaps Program.	No action needed

Approved by the Board of Health on this day, December 9, 2021.



Jerry Herman
President, Board of Health



Nicholas Cascarelli, Ed.D.
Health Commissioner

