

MOBILE RETAIL FOOD ESTABLISHMENT FACILITY REVIEW INFORMATION (NEEDS TO BE SUBMITTED FOR REVIEW)

1. Detailed Floor Plan Drawing of the Entire Operation
2. Events (Indoor and/or Outdoor)
 - Where You Plan to Operate (i.e. Farmers Markets, Wayne County Events, Other Health District Events, Etc.)
 - Approximate Days/Hours of Operation
3. Detailed List of Retail Food Establishment Items Proposed to be Sold
(Note: Free Samples Provided – Need to Indicate How Samples will be Provided)
4. List of Food and/or Beverage Suppliers/Sources
5. Lighting Plan – May Be Required Depending on When and Where You Operate
6. Handwashing – Wet Towelettes (Approved for Hands and/or Face)
 - Required for Minimal Handwashing Need
7. Outdoors Overhead Protection (i.e. Instant Canopy – Need Size and Manufacturer)
8. Equipment – Need Table(s) Information (i.e. Manufacturer, Size, Surface Finish)
 - How Many Tables Planned (To Be Shown on Floor Plan Drawing)
9. Equipment – Commercial Refrigerator and/or Freezer (Need Manufacturer and Model Number with Spec Sheet) –

Acceptable Equipment Testing Agency Logos Include the Following:



10. Equipment – Insulated Cooler Chests Might Be Approved Depending on Location and Duration of Event
11. Thermometer(s) – Need Reading Thermometer in Commercial Refrigerator and Digital Probe Thermometer for Checking Internal Product Temperatures (If Applicable)
12. Product Labels Required – Must Meet All Labeling Requirements
13. Miscellaneous – Need to Have Written Procedures and Clean-Up Kit for Responding to Possible Vomiting and Diarrhea Events (This Department Can Provide the Written Procedures)
14. ODA Processing and/or Food Storage Warehouse – License/Registration may be Required from Ohio Department of Agriculture (Food Safety Division)

Name of Operation: _____

Address of Operation: _____

Phone Number(s): _____

Email Address: _____

Name of Applicant (Print Name): _____

Signature of Applicant: _____

Date: _____

Submit Facility Review Materials:

Wayne County Health Department

Environmental Health Unit

Food Safety Program

428 West Liberty Street

Wooster, OH 44691

330-264-2426



Public Health
Prevent. Promote. Protect.