

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

January 16, 2025

Members Present: Brent Brown; Angie Chapman; Fred Finney; Jerry Herman; Robert Lindsay; Carol McKiernan; Robert Troutman

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Theresa Schlauch, Director of Finance & Human Resources; Vaughn Anderson, Director of Environmental Health; Patty Reining, Director of Community Health

Guest(s) Present: Tim Bogner, Wayne County Prosecutors Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Jerry Herman at 8:06 a.m.	No action needed
Board of Health Meeting Minutes	The meeting minutes from December 12 th , 2024 were approved as presented.	Troutman/McKiernan All in favor
Financial Requests	<p>Theresa Schlauch, Director of Finance and Human Resources, spoke on the Financials for December. We are working with the County and will present at next month's meeting.</p> <ul style="list-style-type: none"> • The Approval of Bills and Interagency Transactions were approved. • Travel and related expenses were approved. • The Authorization to Advance Funds from the General Fund to the Get Vaccinated Grant was approved. 	<p>Troutman/Lindsay All in favor</p> <p>Finney/McKiernan All in favor</p> <p>Chapman/Finney All in favor</p>

	<ul style="list-style-type: none"> The Authorization to Transfer Appropriations from Enhanced Operations-Supplies to Enhanced Operations-Contract Services was approved. 	McKiernan/Troutman All in favor
Operations & Environmental Meeting Minutes	There was no January meeting.	No action needed
Old Business Prosecutors Update	<p>Tim Bogner gave an update.</p> <ul style="list-style-type: none"> Hunter Properties- 525 Markley Rd: Owner of property came in and paid approximately \$20k fee, and the case is now closed. However, the nuisance is only temporarily abated due to dwelling being vacant. There are no occupants at the home and the water is shut off. Staff will monitor and also Orrville Utilities has flagged that property to keep an eye on also if anything changes. Stahl- 18575 Galehouse Rd: The Prosecutors office has sent unclaimed mail on 1/9/25, and also by regular mail on 1/15/25, with the deadline being 1/24/25. No contact from property owner. Johnson- 2316 W. Pleasant Home Rd: The owner did come in but we were unavailable at the time to meet with them. We have tried calling but have been unable to get ahold of them. Will give update at next meeting. Prosecutor sent letter again 1/15/2025 with compliance sate of 2/21/2025. 	No action needed
New Business Administrative Items	<p><u>Personnel Resignation</u></p> <ul style="list-style-type: none"> Brandi Nichols, Clerical Specialist, \$14.00/hr., effective December 26, 2024. <p><u>Hire</u></p> <ul style="list-style-type: none"> Lauren Myers, Clerical Specialist, \$14.00/hr., Part-time, starting January 13, 2025. 	<p>Brown/Finney All in favor</p> <p>McKiernan/Lindsay All in favor</p>

<p>New Business Septic Variance</p>	<ul style="list-style-type: none"> • Mitchell Kutz, Registered Environmental Health Specialist in Training, \$20.52/hr., Full-time, effective January 17, 2025. • Gingerich-7909 Ruff Rd: Amish Non-electric home privy and gray water system. Request for a variance of OAC 3701-29-12 (H) to use cast in place privy and 2- 50-gallon plastic water tight barrels for grey water treatment and of OAC 3701-29-15 (H) and (N) to use leach lines that do not meet length of contour (100' long) and are within 6" of perched water and 6" of in-situ since waste water is only grey water waste strength. Staff completed a site visit and recommends approval. 	<p>Troutman/Finney All in favor</p> <p>Lindsay/Finney All in favor</p>
<p>Ohio University Contract</p>	<p>Nicholas Cascarelli, Health Commissioner, discussed the Goods and Services Agreement between the Wayne County Health Department and Ohio University. This will help train professional staff on strategies on helping educate the public on vaccines importance, and we will host 1 event. The Prosecutors office will be looking over to approve. Motion to approve contract pending the Prosecutors approval.</p>	<p>McKiernan/Chapman All in favor</p>
<p>Health Commissioner Update</p>	<p>Nicholas Cascarelli, Health Commissioner, gave an update.</p> <ul style="list-style-type: none"> • We served 155 families at the food pantry on January 14th. We also had 6 volunteers and 5 staff. I want to thank Theresa, Patty, Cheryl and Elesa for helping out in very cold weather. We did not see as much of a traffic jam this month. • I completed a budget revision on the Enhanced Operations grant. As part of the grant we will pay Ohio University \$53,000 to conduct trainings on motivational interviewing to address vaccine hesitancy. These trainings occur all over NE Ohio and we will host one them as well. • I will have a draft of a personnel policy on responsible artificial intelligence (AI) use for the Board to consider at the next operations meeting. 	<p>No action needed</p>

	<ul style="list-style-type: none"> • I have reassigned our Maggie Eby, our Safe Communities Coordinator to report to Wendy and I have reassigned Olivia Troyer, our Public Health Emergency Preparedness Coordinator to report to Patty. • We convened our first traffic fatality review. There were three recent fatalities, one death included a minor so we will also be reviewing that death in our Child Fatality Review meeting this March. • Last month we started a process to reorganize network drives at the South St. Building. The County IT has indicated to me what the new drives will look like an we will be starting the process of migrating files and folders to the new drives. • Dr. Smith, Patty, Melissa and myself met with Wooster Hospital on Wednesday January 15th to discuss working together on infectious diseases. I think we had a productive meeting. We shared with them our concerns regarding the TB case. As a result, they indicated some things they have changed since the TB case. We also discussed some ways to better collaborate going forward. • We received notification that our Solid Waste Program is in substantial compliance by the EPA. They completed our survey at the beginning of November. Very well done Vaughn and Solid Waste Team! 	<p>No action needed</p>
<p>Environmental Health Unit Update</p>	<p>Vaughn Anderson, Director of Environmental Health, gave an update.</p> <ul style="list-style-type: none"> • Solid Waste Survey 2024- No issues. • Recreational Camps Survey 2023- No issues • Food Update- Will not need to hire temporary help due to retirement. 	<p>No action needed</p>
<p>Community Health Unit Update</p>	<p>Patty Reining, Director of Community Health, gave an update.</p> <ul style="list-style-type: none"> • Treatment is still being administered for the TB individual which will continue until May 1st, 2025. • Our Mt. Eaton outreach Clinic was canceled this month due to weather. • Our travel consult program has been very busy, and our Travel Consult Nurse Mark is now working 3 days a week. • Covid-19 cases are currently up with an increase the last 2 weeks. 	<p>No action needed</p>

	<ul style="list-style-type: none"> We have been working with the Wayne County Mental Health and Recovery Board to distribute Project Dawn kits into the Community. We are currently doing interviews for a part-time Clerical position. 	
WIC Unit Update	<p>Nick Cascarelli gave an update on behalf of Wendy Anderson.</p> <ul style="list-style-type: none"> Our assigned case load is 1172, and we are at 90.10% of case load with 1056 Participants. We had 500 scheduled appointments and 385 attended, with 1 walk-ins. Our Show rate is currently 77.0%. WIC is currently fully staffed, and we are still training our new Dietitian. Working on a QI project to improve wait times and times spent in the clinic for appointments. WIC is currently revamping the Breastfeeding Department. Carli will be stepping back into her main role in the department and will be working with our Breastfeeding Peer to help increase the breastfeeding rates. 	No action needed
Administration Unit Update	<p>Theresa Schlauch, Director of Finance and Human Resources, gave an update.</p> <ul style="list-style-type: none"> We have a new employee Lauren Myers in Vital Statistics and are still in the process of training in accounts payable. There is a new Vital Records system that was to start January 1, 2025, but ODH has pushed the starting dates until at least April now. 	No action needed
Public Speaks	No public present.	No action needed
Future Meetings	<p>02/07/2025 Operations and Environmental Health Sub-Committee</p> <p>02/20/2025 Board of Health Meeting</p>	No action needed

Adjourn	The meeting was adjourned by consensus at 9:29 a.m.	No action needed
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Approved by the Board of Health on this day, February 20, 2025.



Susan Buchwalter, Ph.D.
Board of Health President



Nicholas Cascarelli, Ed.D.
Health Commissioner