

## WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

January 19, 2023

**Members Present:** Susan Buchwalter; Brent Brown; Jerry Herman; Ella Kick; Robert Lindsay; Amanda Nelson; Marjorie Shamp; Melissa Craemer Smith; Anne Wiseman

**Staff Present:** Nicholas V. Cascarelli, Health Commissioner; Theresa Schlauch, Director of Finance and Human Resources; Vaughn Anderson, Director of Environmental Health; Wendy Anderson, Director of WIC, Patty Reining, Director of Nursing

**Guest(s) Present:** Matthew Aberegg and Barb Biro from Wayne County Prosecutors Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Jerry Herman at 8:01 a.m.	No action needed
Health Commissioner Update	<p>Dr. Cascarelli shared his report for January 2023:</p> <ul style="list-style-type: none"> <li>• Our Covid-19 cases have been decreasing with 68 cases last week. However, hospitalizations are up with 11 over the last two weeks with two deaths. This puts us up to “medium” community spread according to the CDC.</li> <li>• Vaccination rates are unchanged from last month. We have 50% of all Wayne County residents age 5 and older, 82% age 65 and older fully vaccinated. We have 13% of residents age 5 and older vaccinated with the bivalent booster, and 36% 65 and older vaccinated with the bivalent booster.</li> </ul>	No action needed

<p>Board of Health Meeting Minutes</p>	<ul style="list-style-type: none"> <li>• We now have access to the accreditation board new online documentation submission system. We are in the process of uploading our final documentation requirements.</li> <li>• The County Commissioners have appointed Dr. Cascarelli to convene an Overdose Fatality Review Board for Wayne County. Much like the Child Fatality Review Board, a main purpose of the Fatality Review Board will help design community interventions to prevent future overdose deaths.</li> <li>• We have completed the budget for the new PHEP Grant as well as a budget revision for the Covid Vaccine Grant.</li> <li>• We will be receiving another Public Health Workforce Grant that will start in July. We have not received an allotment for Wayne County.</li> <li>• The meeting with the Budget Commission has been scheduled for April 11<sup>th</sup> 2023.</li> <li>• The Renovations of the new building are being prepped to go out for bid.</li> </ul>	<p>No action needed</p>
<p>Board of Health Meeting Minutes</p>	<p>The meeting minutes for meeting on January 19<sup>th</sup> 2023 were corrected. On Page 4, 1/9/23 the date to be corrected for Johnnie Bond.</p>	<p>No action needed</p>

<p>Operation Sub-Committee &amp; Environmental Meeting Minutes</p>	<p>New intermittent positions at \$12/hr comes to BOH as recommendation from the Committee. Positions to be through July 2023. Motion carries.</p> <p>Resignation for Vitals Position. Recommendation to find one full-time or two Part time employees. Motion carries.</p>	<p>No action needed</p>
<p>Receipts &amp; Expenses</p>	<p>The Approval of Bills and Interagency Transactions were approved. Travel and related expenses were approved.</p>	<p>Lindsay/Brown All in favor Wiseman/Shamp All in favor</p>
<p>Environmental Health Update</p>	<p>Vaughn Anderson, Director of Environmental Health updated the Board.</p> <ul style="list-style-type: none"> <li>• 2 corrective actions. ODA has accepted our Plan of Action from Food Survey.</li> <li>• Solid Waste Assistance Grant increased from \$42,500 to \$51,995. Still will be receiving \$2500 for tire program and \$2500 for each HHW Event.</li> </ul>	<p>No action needed</p>

<p>Community Health Update</p>	<p>Patty Reining, Director of Nursing, gave an update.</p> <ul style="list-style-type: none"> <li>We have had lower Clinic numbers recently. We will be starting Travel Consults again soon. The Harm Reduction Grant is being researched on the needle exchange program.</li> </ul>	<p>No action needed</p>
<p>WIC Update</p>	<p>Wendy Anderson, Director of WIC, gave an update.</p> <ul style="list-style-type: none"> <li>Our caseload is 1021, and we have 1154 currently on the program. 554 appointments were scheduled, with 449 showing.</li> </ul>	<p>No action needed</p>
<p>Human Resources</p>	<p>Theresa Schlauch, HR and Finance Director, gave an update.</p> <p><b><u>Resignations</u></b></p> <ul style="list-style-type: none"> <li>Jeanne Hostetler, Clerical Specialist, \$14/hr, effective January 5<sup>th</sup>, 2023.</li> </ul>	<p>Kick/Wiseman All in favor</p>

<p>New Business</p> <p>Water Pollution Resolution Control Fund</p>	<p>Environmental Health Director, Vaughn Anderson presented the following New Business:</p> <ul style="list-style-type: none"> <li>• Water Pollution Resolution No. 1-19-2023 Read by Jerry Herman.</li> <li>• Water Pollution Resolution Control Fund is Approved.</li> </ul>	<p>Craemer Smith/Wiseman Roll Call: Wiseman; Brown; Buchwalter; Kick; Shamp; Lindsay; Craemer Smith; Nelson;</p> <p>Wiseman/Shamp</p>
<p>Septic Variance</p>	<p>Septic Variance of 3701-29-18 (C) (6) Dean Kakes 1841 Deerfield Ave SW to have septic tank installed and used as a temporary holding tank until weather permits you to install the leach lines. Tank shall be pumped. 6-month variance. Staff recommends approved.</p>	<p>Nelson/Lindsay All in favor</p>
<p>Well Variance</p>	<p>Well Variance of OAC 3701-28-07 (D) Chandler Armstrong- 4637 Columbus Rd. to have new garage addition within 10ft of existing well. They have a detached garage and would like to build an attached garage for safety and convenience due to age. Staff recommends approval.</p>	<p>Nelson/Shamp All in favor</p>

New Business Assistant Medical Director Contract	The Assistant Medical Director Contract was approved for Dr. Amy Jolliff as backup to The Medical Director through 12/31/2023.	Wiseman/Kick All in favor
Old Business	<ul style="list-style-type: none"> <li>• Bond 1245 Jentes Rd.-Prosecutor Barb spoke on the Johnnie Bond hearing, Solid Waste Public Health Nuisance. Johnnie came and neighbors to hearing. She has 45 days to show progress before next court date 2/23/2023</li> <li>• Hunter 525 Markley- Sewer/plumbing still leaking, escalation now to court due process.</li> </ul>	No action needed
Public Speaks	No one present	No action needed
Future Meetings	03/03/2023 Environmental Health Sub Committee/Operations 03/16/2023 Board of Health Meeting	No action needed
Adjourn	The meeting was adjourned by consensus at 8:44 a.m.	No action needed

Approved by the Board of Health on this day, February 16<sup>th</sup>, 2022.

  
Jerry Herman  
Board of Health President



Nicholas Cascarelli, Ed.D.  
Health Commissioner