

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

December 7, 2023

Members Present: Brent Brown; Susan Buchwalter; Jerry Herman; Ella Kick; Amanda Nelson; Marjorie Shamp; Robert Troutman; Anne Wiseman

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Theresa Schlauch, Director of Finance and Human Resources; Vaughn Anderson, Director of Environmental Health; Patty Reining, Director of Community Health; Wendy Anderson, Director of WIC

Guest(s) Present: Jennifer Donahue and Thomas McCarty from Wayne County Prosecutors Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Dr. Buchwalter at 8:02 a.m.	No action needed
Health Commissioner Update	<p>Dr. Cascarelli shared his report for December 2023:</p> <ul style="list-style-type: none"> • We hosted an open house for the community on November 17th from 4-6pm. We had approximately 20 people attend. Most were from other agencies in the county and some family of staff also attended. • We shared a draft of the Community Health Assessment with the steering committee. There were no remarks for changes to date. Elesa and I hosted a community conversation on December 1st. The group had indicated some health care concerns including cancer, heart disease, substance use disorder and mental health. Another concern was that too many people are not self-sufficient and that there are no incentives to make positive health behavior changes. • We plan to begin setting up our performance management system. All directors received a login for access. We hope to utilize the software after the first of the year. 	No action needed

	<ul style="list-style-type: none"> Community health is currently working with the Ohio Department of Health on a communicable disease case within the county. Guidance being given to our local partners regarding situation. We are also working with legal to ensure that all necessary steps that may need to be taken in the future are appropriate, and within the authority of the Health Department. Situation will be closely followed and monitored. 	No action needed
WIC Update	<p>Wendy Anderson, WIC Director, gave an update.</p> <ul style="list-style-type: none"> WIC case load is currently 1169. We are extremely busy with being down a few people in staff. 432 scheduled appointments and booking 4 weeks out. WIC is currently holding job interviews for the Intake, Dietitian, and breastfeeding peer positions. 	No action needed
Human Resources	<p>Theresa Schlauch, Director of Finance and Human Resources, gave an update.</p> <p>Administrative Items</p> <ul style="list-style-type: none"> <u>Resignation</u>- Nikki Phillips, Clerical Specialist, \$14.00 per hour, effective December 20, 2023. 	Brown/Wiseman All in favor
Old Business Prosecutor Update	<p>Vaughn Anderson and Prosecutor's office gave an update:</p> <ul style="list-style-type: none"> Hunter, 525 Markley Rd.-Thomas McCarty from the Wayne County Prosecutors Office gave an update. He spoke with owner who claimed he did not know of all the issues and just learning about. Having an informal meeting with him on Monday and will get update on debtor's exam. 	No action needed

New Business	<p>Vaughn Anderson, Director of Environmental Health, presented the following New Business:</p> <ul style="list-style-type: none"> Jerry's Café, 226 W. Market St. Orrville OH- possible license suspended due to repeat violations and critical violation not verified to have been corrected posing a public health risk. Vaughn to send a letter regarding proposed license suspension or revocation process meeting for the next Board of Health Meeting. Prosecutor stated they may already be a "closure" process with facility. Vaughn to still proceed under ORC 3717.49. <p>*Noted in minutes, Brent Brown left meeting at 9:23 a.m.</p>	No action needed
Executive Session	<p>Entered into Executive Session to discuss personnel at 9:24 a.m.</p> <p>Motion to exit out of executive session at 9:36 a.m.</p> <p>A motion was made to approve the contract for Nicholas Cascarelli as presented.</p> <p>Nick discussed a Youth Suicide Prevention grant that we will be applying for. Some of the activities specified in the grant may require us to contract with some of our community mental health partners.</p>	<p>Herman/Wiseman Roll Call: Herman; Wiseman; Kick; Shamp; Nelson</p> <p>Herman/Kick Roll Call: Herman; Kick; Wiseman; Shamp; Nelson</p> <p>Wiseman/Shamp All in favor</p> <p>No action needed</p>
Public Speaks	No public present.	No action needed

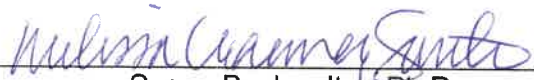
	<ul style="list-style-type: none"> • Next year we will plan to have subsets of staff come to Board meetings to tell you about what they do for the Health Department. This will count toward the required continuing education for Board Members. • We convened our first Overdose Fatality Review meeting on December 6th where we reviewed overdose deaths from earlier this year. We will need to have at least one more meeting in early 2024 to make sure we review all the deaths from 2023. There is a brief report summarizing the 2023 deaths that we will need to submit to ODH by April 1st, 2024. 	No action needed
Board of Health Meeting Minutes	The meeting minutes from November 23 rd , 2023 were approved as presented.	Herman/Troutman All in favor
Operations Sub-Committee & Environmental Meeting Minutes	<p>The meeting minutes from December 1st, 2023 minutes were discussed:</p> <p>2024 Expense Budget- Discussed as Financial Request later in meeting.</p> <p>Staff Pay Increases- Discussed as New business later in meeting.</p> <p>Memorandum of Understanding with Kent State University- tabling currently.</p> <p>Fall Prevention Contract- Discussed as Old business later in meeting.</p> <p>Project Dawn Contract- Discussed as Old business later in meeting.</p> <p>Failed Septic System - Yoder 5882 S. West Lebanon Rd. Staff recommends to escalate enforcement for violations of OAC 3701-29-06 (E) and ORC 3718.011 and to issue Board Orders ORC 3718.08.</p> <p>Septic Variance- Thomas 12292 Franchester Rd. Owner wants to replace leach wells voluntarily. Request for a variance of OAC 3701-29-06 (G) (3) to have septic tank within 10' of the existing building at the above referenced address. Variance was considered to be further away from an intermittent stream and a</p>	<p>Committee Recommendation All in favor</p> <p>Committee Recommendation All in favor</p>

<p>2023 Appropriation and Certificate Reductions</p>	<p>The Approval to Reduce Appropriations for 2023 were presented and approved.</p> <p>The Amended Revenue Certificate Decrease for 2023 were presented and approved.</p>	<p>Herman/Troutman All in favor</p> <p>Herman/Troutman All in favor</p>
<p>Environmental Health Update</p>	<p>Vaughn Anderson, Environmental Health Director, updated the Board.</p> <ul style="list-style-type: none"> • EH purchased 2 new vehicles to do inspections. Staff wants to thank the Board for allowing to purchase. • We are currently monitoring a methane gas leak out of 3 potential orphan wells in Plain Township. Vaughn has contacted the EPA and ODH. • The new field computers were received and working great. <p>*Noted in minutes, Robert Troutman left meeting.</p>	<p>No action needed</p>
<p>Community Health Update</p> <p>Community Health Update</p>	<p>Patty Reining, Director of Community Health, gave an update.</p> <ul style="list-style-type: none"> • COVID-19 hospitalizations have decreased. Still believe numbers are higher than being reported due to self-testing. • RSV adult vaccine doses are currently being given, and still waiting on the infant vaccine. • CPR classes have been booming and many new classes scheduled. Patty will be training the other nurses to also become Certified instructors in the future. • STI Clinics to start back up in the new year. The Stark County Health Department offered to help us with getting the program back up and running. 	<p>No action needed</p>


<p>Old Business Board Orders</p>	<ul style="list-style-type: none"> Garnes, 3733 W. Sterling Rd.- Deadline was 11/27/2023. Staff went out on 12/5/23 and no progress was observed. Proceed with Prosecutor for escalated enforcement. Watts, 2807 Heyl Rd.- Deadline was 11/27/2023. Staff verified Sewage Violations Abated. Hofacker, 2990 S. Elyria Rd.- Deadline was 11/27/2023. Staff inspected 12/5/2023. Violations not corrected and no service contract. Proceed with Prosecutor for escalated enforcement. Bender, 1209 Kansas Rd.- Septic Operational Abated. 	<p>No action needed</p> <p>No action needed</p> <p>No action needed</p> <p>No action needed</p>
<p>Fall Prevention Grant</p>	<p>The Falls Prevention Agreement between the Wayne County Health Department and the Holmes County General Health District was discussed at the December 1st, 2023 Operational meeting and approved.</p>	<p>Committee Recommendation All in favor</p>
<p>SOS Grant</p>	<p>The contract for Mental Health & Recovery Board of Wayne and Holmes Counties SOS 3.0 FY24 was discussed at the December 1st, 2023 Operational meeting and approved.</p>	<p>Committee Recommendation All in favor</p>

Future Meetings	01/05/2024 Operations and Environmental Health Sub-Committee 01/18/2024 Board of Health Meeting	No action needed
Adjourn	The meeting was adjourned by consensus at 9:40 a.m.	No action needed

Approved by the Board of Health on this day, January 18th, 2024.



 Susan Buchwalter, Ph.D.
 Board of Health President



 Nicholas Cascarelli, Ed.D.
 Health Commissioner