

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

February 15, 2024

Members Present: Brent Brown; Melissa Craemer Smith; Jerry Herman; Robert Lindsay; Amanda Nelson; Marjorie Shamp;

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Theresa Schlauch, Director of Finance and Human Resources; Vaughn Anderson, Director of Environmental Health; Patty Reining, Director of Community Health; Wendy Anderson, Director of WIC

Guest(s) Present: Thomas McCarthy, Wayne County Prosecutors Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Melissa Craemer Smith at 8:02 a.m.	No action needed
Board of Health Meeting Minutes	The meeting minutes from January 18 th , 2024 were approved as presented.	Herman/Shamp All in favor
Financial Requests	Theresa Schlauch, Director of Finance and Human Resources, presented the Financial Overview for January. The Approval of Bills and Interagency Transactions were approved. Travel and related expenses were approved.	Shamp/Lindsay All in favor Herman/Nelson All in favor
Operations Sub-Committee & Environmental Meeting Minutes	The meeting minutes from February 2 nd , 2024 minutes were discussed: <ul style="list-style-type: none"> • 2025 Budget- bringing to next OPS meeting • Solar Eclipse- bringing to next OPS meeting 	No action needed No action needed

	<ul style="list-style-type: none"> • Mobile Operations Fee- starting Feb 14th 2024, new ODA law came into effect for low risk vs high risk food vendors. New fee established by law. However, Vaughn wants to do a regulation this year to make sure we are compliant. ODH has not stated a change yet but we have no low risk FSO Mobiles. We have 13 low risk RFE. • Pre-authorized Bills- 2024 revised pre-authorized bills for \$72,400. • Salary Scale- a new position for Dietary Technician and Reinstating the Vital Statistics Registrar were approved. • Staff Promotions- Ashley Kuehn from Senior Clerical Specialist to Vital Statistics Registrar. \$19.65/hr.; Beth Westfall from Patient Appointment Scheduler to Senior Clerical Specialist. \$17.74/hr. 	<p>No action needed</p> <p>Committee Recommendation All in favor</p> <p>Committee Recommendation All in favor</p> <p>Committee Recommendation All in favor</p>
<p>Old Business Prosecutors Update</p>	<p>Vaughn Anderson, Environmental Health Director, and Thomas McCarthy from the Wayne County Prosecutors Office, gave an update.</p> <ul style="list-style-type: none"> • Hunter Properties LLC- 525 Markley Rd: The prosecutor's office received 3 tax returns and it is apparent that they do have enough money to pay the fees. As of the 1st of the month they will be garnishing wages and forcing foreclosure. • Garnes- 3733 W. Sterling Rd: Service was not issued/verified. Has until Feb. 26th, 2024 to respond. Staff verified yesterday that property is still a nuisance. 	<p>No action needed</p>

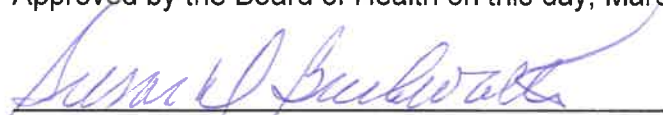
<p>New Business Administrative Items</p>	<p><u>Resignation</u></p> <ul style="list-style-type: none"> Deanna Ferry, Accounting Specialist, \$19.65/hr. effective February 9, 2024. <p><u>New Hires</u></p> <ul style="list-style-type: none"> Moriah Sowers, Accounting Specialist, \$20.00/hr. effective February 13, 2024. 	<p>Lindsay/Shamp All in favor</p>
<p>New Business Resolution 02-15-2024</p> <p>Septic Variance</p>	<p>Nicholas Cascarelli, Health Commissioner, presented Resolution 02-15-2024.</p> <p>“A RESOLUTION AUTHORIZING NICHOLAS CASCARELLI, Ed D TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND AGREEMENT ON BEHALF OF THE WAYNE COUNTY GENERAL COMBINED HEALTH DISTRICT OF WAYNE COUNTY FOR THE REPAIR AND REPLACEMENT OF HOME SEWAGE TREATMENT SYSTEMS.”</p> <p>Gavin Christine. 6314 S. Funk Rd: Wayne County Combined General Health District approved a variance of 3701-29-18 (C) (6) to have septic tank installed and used as a temporary holding tank until weather permits to install the leach lines. This variance is contingent upon you pumping the septic tank by a registered septic hauler as needed or at a minimum of once per month with proof to the Wayne County Health Department via a pumping receipt by a registered septic hauler. Staff recommends approval.</p>	<p>Herman/Lindsay Roll Call: Brown; Herman; Nelson; Shamp; Lindsay</p> <p>Brown/Shamp All in favor</p>
<p>Associate Medical Director</p>	<p>The 2024 Associate Medical Director Contract was presented for Dr. Amy Jolliff.</p>	<p>Brown/Herman All in favor</p>

<p>Health Commissioner Update</p>	<p>Nicholas Cascarelli, Health Commissioner, gave an update.</p> <ul style="list-style-type: none"> • We are preparing a final draft of the Community Health Assessment. A town hall was convened on January 25, 2024 and feedback received included more drug arrest data and sharing the findings with churches and schools. We should release at the end of the month or early March. • We started working on revising the Community Health Improvement Plan and should have it released to the public in June. • We expect to hear today whether or not we received the Youth Suicide Prevention grant. • We will be collaborating with Holmes County on the Get Vaccinated Grant. ODH indicated that Holmes County needed to find a partner county since their potential grant award was less than 30k and they will not issue a grant award unless above 30k. We did this with Holmes prior to the pandemic when this grant used to be called Immunization Action Plan grant. We will have to do a contract with Holmes and we will keep 10% of their reimbursement for administrative costs. The grant will start in July. • The District Advisory Council meeting will be March 4th, 2024 and will be at the Commissioners meeting room. Brent Brown's term is up and he has elected to continue to serve another 5 years. Marjorie Shamp's term is up and also has elected to continue if voted by the District Licensing Council today. • The City of Columbus perhaps with other cities/communities/entities will sign on to a lawsuit because the legislature overrode the Governor's veto of a bill prohibiting local governments from passing laws to ban flavored tobacco products. 	<p>No action needed</p>
<p>Environmental Health Update</p>	<p>Vaughn Anderson, Environmental Health Director, gave an update.</p> <ul style="list-style-type: none"> • Methane Well- There were 3 orphan wells found that are leaking Methane and is a safety issue of explosive gas, 2 have been plugged and the 3rd is currently trying to get plugged per ODNR. One person has consulted an attorney. We have notified the EMA, ODA and ODH. TC Energy has said we are not allowed to release records, but we consulted with the 	<p>No action needed</p>

	<p>Prosecutor and they agreed they are public record and they have been released.</p> <ul style="list-style-type: none"> • Secret Rd. Area- E-coli was found in a replacement well. Possible leach wells leaching onto bedrock. Sent out notice for E-coli testing. • Summerset- Received call from a resident on Summerset. Leaking petroleum or diesel in their water system. Staff went to property and also smelled possible "petroleum". Waiting on sample to return and will update. There is a history of previous contamination from 1990 but BUSTR investigation. 	No action needed
Community Health Unit Update	<p>Patty Reining, Director of Community Health, gave an update.</p> <ul style="list-style-type: none"> • We had an Outreach Clinic in Kidron in January • Project Dawn continues to be very busy with 530 kits distributed for January • CPR Training has been going very well and we would like to set up monthly trainings for the future • 2 of our Nurses have completed education of STI/HIV testing to get the program back up and running for the near future • Our Mobile Unit is currently getting decaled and we will soon be doing Outreach and press release. 	No action needed
WIC Unit Update	<p>Wendy Anderson, Director of WIC, gave an update.</p> <ul style="list-style-type: none"> • Our assigned case load is 1130, and we are at 100.18% of case load with 1132. We had 530 schedule appointments and 381 attended, with 16 walk-ins. • This year marks the 50th Anniversary of WIC • March is National Nutrition Month and we are planning different activities to celebrate 	No action needed

	<ul style="list-style-type: none"> WIC continues to look for a part time and full time Dietitian, and are currently still training our Intake and Breastfeeding Peer new employees. 	
Administrative Unit Update	<p>Theresa Schlauch, Director of Finance and Human Resources gave an update.</p> <ul style="list-style-type: none"> Our new Accounting Specialist started in February and we are busy training her along our 2 new Vital Statistic employees who started in January. 	No action needed
Public Speaks	No public present.	No action needed
Future Meetings	<p>03/01/2024 Operations and Environmental Health Sub-Committee</p> <p>03/21/2024 Board of Health Meeting</p>	No action needed
Adjourn	The meeting was adjourned by consensus at 9:24 a.m.	Nelson/Lindsay All in favor

Approved by the Board of Health on this day, March 21, 2024.


 Susan Buchwalter, Ph.D.
 Board of Health President


 Nicholas Cascarelli, Ed.D.
 Health Commissioner