

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

March 21, 2024

Members Present: Brent Brown; Susan Buchwalter; Melissa Craemer Smith; Fred Finney; Jerry Herman; Robert Lindsay; Carol McKiernan; Amanda Nelson; Marjorie Shamp; Robert Troutman

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Theresa Schlauch, Director of Finance and Human Resources; Vaughn Anderson, Director of Environmental Health; Wendy Anderson, Director of WIC

Guest(s) Present: Thomas McCarthy and David Haverfield, Wayne County Prosecutors Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Susan Buchwalter at 8:00 a.m.	No action needed
Welcome New Board Members	Introductions of new Board of Health members Fred Finney and Carol McKiernan. Both are long term residents of Wayne County. Fred retired from Mooreland Tree Farm and Carol worked as a Hospice nurse most of her career. The rest of the Board of Health members introduced themselves and gave an overview of the Board responsibilities.	No action needed
Board CEU- Meet WCHD Team Members	Over the next few meetings, staff members from the Health department will be introducing themselves and speaking on what they do for the Health Department. Kelly Starliper introduced herself. She has worked for the WCHD for 1.5 years in the Environmental Health Unit. She mostly works in the Food, Tires, TRC, Household Hazardous Waste, Tattoos, Pools and School Programs. Ken Eng has been with the WCHD since 1993 in the Environmental Health Unit. He works mostly in the Solid Waste, C&DD, Solid Waste Assist, Water, and Food programs. Ken has been married 38 years with 2 children, and has 3 grandkids.	No action needed

<p>No action needed</p>	<p>Kim D'Intino has worked for the WCHD since 1996. She started her career in the WIC unit for the first 5 years, and has been in the Nursing Unit since. Kim works to complete billing for the CMH program, assists with Vaxcare and reporting for Community Health. She strives for herself to have great customer service. Kim is a long term resident of Wooster and has a cat named Pop Tart.</p>	
<p>Craemer Smith/Shamp All in favor</p> <p>Nelson/Shamp All in favor</p>	<p>Susan Buchwalter was nominated to continue on as President of the Board of Health.</p> <p>Melissa Craemer Smith was nominated to continue on as Vice President of the Board of Health.</p>	<p>Election of Board Officers</p>
<p>No action needed</p>	<p>The meeting minutes from February 15, 2024 were approved as presented.</p>	<p>Board of Health Meeting Minutes</p>
<p>Brown/Herman All in favor</p> <p>Troutman/Herman All in favor</p> <p>Herman/Lindsay Roll Call: Troutman; Craemer Smith; Herman; Nelson; Finney; Shamp; Lindsay; Mckiernan; Brown</p>	<p>Theresa Schlauch, Director of Finance and Human Resources, presented the Financial Overview for February.</p> <p>The Approval of Bills and Expenditure Reimbursements/Interagency Transactions were approved.</p> <p>Travel and related expenses were approved.</p> <p>Resolution No. 3-21-2024 A- The Amended Certificate Increases/Appropriation Increases.</p>	<p>Financial Requests</p>

	Resolution No. 03-21-2024 B- The Cash Advance from the General Fund to Public Health Workforce Grant and COVID Bridge Vaccination Grant.	Brown/Craemer Smith Roll Call: McKiernan; Lindsay; Shamp; Finney; Nelson; Herman; Craemer Smith; Troutman; Brown
Operations Sub-Committee & Environmental Meeting Minutes	<p>The meeting minutes from March 1st, 2024 minutes were discussed:</p> <ul style="list-style-type: none"> • All Team Meetings- Requested to close the offices from 8am-10am on 5/1/24; 8/7/24; and 11/6/24 • Appreciation Luncheon- Requested to close the offices at 11:30am on July 25, 2024 for an all team member appreciation Luncheon. • 2025 Budget- We will be requesting a 10% increase at the Budget Commission meeting. <p>There was a correction to the minutes noted. For "EH Updates", Batdorf Rd. should be fixed to Secrest Rd. The meeting minutes from March 1, 2024 were approved with correction.</p>	<p>Committee Recommendation All in favor</p> <p>Committee Recommendation All in favor</p> <p>Committee Recommendation All in favor</p> <p>Craemer Smith/Shamp All in favor</p>
Old Business Prosecutors Update	<p>Vaughn Anderson, Environmental Health Director, and Thomas McCarthy from the Wayne County Prosecutors Office, gave an update.</p> <ul style="list-style-type: none"> • Hunter Properties LLC- 525 Markley Rd: The owner has stopped all communication with us. The Prosecutor's office is pursuing foreclosure and trying to garnish their bank account. • Garnes- 3733 W. Sterling Rd: Prosecutor has obtained default judgement. We are allowed to proceed with cleanup. <p>*Noted in minutes, that Thomas McCarthy and David Haverfield left at 8:52am.</p>	<p>No action needed</p>

<p>New Business Resolution No. 03-21-2024 C</p> <p>Resolution No. 03-21-2024 C was brought to the board.</p> <p>A Resolution establishing new fees for Wayne County Combined General Health District for First Aid Classes.</p> <p>First Aid Training (Groups up to 10 people) will be \$25/person First Aid Training with CPR will be \$70/person</p> <p>Herman/Troutman Roll Call: Brown; Troutman; Craemer Smith; Herman; Nelson; Finney; Shamp; Lindsay; Mckierman</p>	<p>New Business Resolution No. 03-21-2024 D</p> <p>Resolution No. 03-21-2024 D was brought to the board.</p> <p>A resolution authorizing the Wayne County Commissioners to dispose of Health Department items located at 203 S. Walnut St, Wooster OH.</p> <p>Troutman/Craemer Smith Roll Call: Mckierman; Lindsay; Shamp; Finney; Nelson; Herman; Craemer Smith; Troutman; Brown</p> <p>Lindsay/Herman All in favor</p> <p>Herman/Troutman All in favor</p>	<p>New Business Resolution No. 03-21-2024 C</p> <p>Resolution No. 03-21-2024 C was brought to the board.</p> <p>A Resolution establishing new fees for Wayne County Combined General Health District for First Aid Classes.</p> <p>First Aid Training (Groups up to 10 people) will be \$25/person First Aid Training with CPR will be \$70/person</p> <p>Herman/Troutman Roll Call: Brown; Troutman; Craemer Smith; Herman; Nelson; Finney; Shamp; Lindsay; Mckierman</p>
<p>Septic Variance</p> <p>King Smith- 9399 Lattasburg. Request for a variance of OAC 3701-29-06 (G) (3) to have new sewer line connecting to an existing septic within 10' of the property line. New sewer line is to replace a porta john for the installation of a bathroom in a small office. Variance is subject to a recorded deed. Variance was considered since NO room on existing property for a new septic and to not use the inconvenience of porta john. Staff recommends approval.</p> <p>Stutzman- 5255 Camp Rd. Amish Grey Water variance of OAC 3701-29-12 (H) to use cast in place privy and 2- 50-gallon plastic water tight barrels for grey water treatment and of OAC 3701-29-15 (H) and (N) to use leach lines that do not meet length of contour (100' long) and are within 6" of perched water and 6" of in-situ waste water is only grey water waste strength. Approved per policy.</p>	<p>Health Commissioner Update</p> <p>Nicholas Cascarelli, Health Commissioner, gave an update.</p> <ul style="list-style-type: none"> The final draft of the Community Health Assessment is completed. We are now in the process of updating the Community Health Improvement 	<p>Health Commissioner Update</p> <p>Nicholas Cascarelli, Health Commissioner, gave an update.</p> <ul style="list-style-type: none"> The final draft of the Community Health Assessment is completed. We are now in the process of updating the Community Health Improvement
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	<p>Plan. We will be focusing on Mental Health and Chronic Diseases and Access to Care.</p> <ul style="list-style-type: none"> • We did not receive the Youth Suicide Prevention Grant. While we scored okay, I think we did not tie the work of three different agencies together enough. • We convened both the Child Fatality and Overdose Fatality Review Boards in March. We reviewed 10 child deaths, 4 were preventable. We reviewed 19 overdose deaths. A majority of overdose deaths occurred when people were using drugs alone. • The District Health Advisory Council Meeting occurred March 4th. As you know Carol McKiernan and Fred Finney were appointed by the DHAC. Brent Brown was renewed for another 5 years. Marjorie Shamp was also renewed by the District Licensing Council. The District Licensing Council also elected a new alternate Jeff Bricker, who is the Scot Center Manager representing Pools/Spas. • We will be applying for another grant; the Creating Health Communities grant through ODH. This grant emphasizes promotion of healthy diet and active lifestyle. We applied for it in 2019 unsuccessfully but we are trying again. • We have added new ads for the Household Hazardous Waste Event, Project Dawn and the upcoming eclipse. • The Association of Ohio Health Commissioners is commissioning a marketing firm to help us better advocate for more funding for the next state budget cycle. 	<p>No action needed</p>
<p>Environmental Health Update</p>	<p>Vaughn Anderson, Environmental Health Director, gave an update.</p> <ul style="list-style-type: none"> • Food Licenses are due by Feb. 29th. Unpaid by March 1st, is Meijer, Aultman Orrville Hospital, El Deseo Latin Grocery, and Amish Country Cheesebarn. Staff recommends to refer to Prosecutor. • Official letter from EPA-Approved and we also have been asked to train other Local Health Departments. The Board would like to recognize the Environmental Health staff for doing tremendous work. 	<p>Troutman/Brown Shamp abstains as a food service operator All else in favor</p> <p>No action needed</p>

<p>No action needed</p>	<ul style="list-style-type: none"> • Methane Orphan Wells- the third orphan well was found to not belong to TC Energy and will be getting plugged. Other 2 plugged. Methane has decreased but not gone. • Ecol- We are still collecting water samples and believe it is from leaching into the bedrock. Might be a geologic issue. We will have more updates next month. • Summerset Rd.- Initial organic samples not detected or below MCL. State of Ohio was out there also and at the time could not find anything. Vaughn to sample directly from well as a precaution and for other organics. 	<p>No action needed</p>	<p>Nick Cascarelli, Health Commissioner, gave an update on behalf of Patty Reining, Community Health Director.</p> <ul style="list-style-type: none"> • Community Health has had a busy month. Project Dawn is as busy as ever. We have been doing more Outreach and utilizing the Mobile Unit. <p>*Noted in minutes, that Robert Lindsay left meeting at 9:37am.</p>	<p>No action needed</p>	<p>Wendy Anderson, Director of WIC, gave an update.</p> <ul style="list-style-type: none"> • Our assigned case load is 1130, and we are at 97.70% of case load with 1104. We had 523 schedule appointments and 386 attended, with 14 walk-ins. • WIC continues to look for a part time and full time Dietitian for the Role of Health Professional. • We are celebrating National Nutrition Day, IBCLC Day, and also National RD Day this month with handouts of recipes and cookie cutters. 	<p>WIC Unit Update</p>
<p>No action needed</p>	<p>Nick Cascarelli, Health Commissioner, gave an update on behalf of Patty Reining, Community Health Director.</p> <ul style="list-style-type: none"> • Community Health has had a busy month. Project Dawn is as busy as ever. We have been doing more Outreach and utilizing the Mobile Unit. <p>*Noted in minutes, that Robert Lindsay left meeting at 9:37am.</p>	<p>No action needed</p>	<p>Nick Cascarelli, Health Commissioner, gave an update on behalf of Patty Reining, Community Health Director.</p> <ul style="list-style-type: none"> • Community Health has had a busy month. Project Dawn is as busy as ever. We have been doing more Outreach and utilizing the Mobile Unit. <p>*Noted in minutes, that Robert Lindsay left meeting at 9:37am.</p>	<p>No action needed</p>	<p>Wendy Anderson, Director of WIC, gave an update.</p> <ul style="list-style-type: none"> • Our assigned case load is 1130, and we are at 97.70% of case load with 1104. We had 523 schedule appointments and 386 attended, with 14 walk-ins. • WIC continues to look for a part time and full time Dietitian for the Role of Health Professional. • We are celebrating National Nutrition Day, IBCLC Day, and also National RD Day this month with handouts of recipes and cookie cutters. 	<p>Community Health Unit Update</p>

Administrative Unit Update	Theresa Schlauch, Director of Finance and Human Resources gave an update. <ul style="list-style-type: none"> Administration has been busy training our new Accounting Specialist and working on the audit. 	No action needed
Public Speaks	No public present.	No action needed
Future Meetings	04/05/2024 Operations and Environmental Health Sub-Committee 04/18/2024 Board of Health Meeting	No action needed
Adjourn	The meeting was adjourned by consensus at 9:42 a.m.	No action needed

Approved by the Board of Health on this day, April 18, 2024.



Susan Buchwalter, Ph.D.
Board of Health President



Nicholas Cascarelli, Ed.D.
Health Commissioner

