

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

March 16, 2023

Members Present: Brent Brown; Susan Buchwalter; Melissa Craemer Smith; Jerry Herman; Ella Kick; Robert Lindsay; Amanda Nelson; Marjorie Shamp; Robert Troutman;

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Theresa Schlauch, Director of Finance and Human Resources; Vaughn Anderson, Director of Environmental Health; Wendy Anderson, Director of WIC, Patty Reining, Director of Nursing

Guest(s) Present: Matthew Abregg from Wayne County Prosecutors Office, Deanna Ferry, WCHD Accounting Specialist

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Jerry Herman at 8:00 a.m.	No action needed
Board Reorganization	New Board of Health President and Vice President. Nomination for President is Susan Buchwalter, and for Vice President Melissa Craemer Smith. The new President is Susan Buchwalter, and Vice President is Melissa Craemer Smith. Jerry Herman thanked the Board and staff for all the hard work over the years.	Troutman/ Lindsay All in favor Kick/Shamp All in favor

<p>Old Business</p>	<p>1245 Jentes Rd-Prosecutor Update- Second court hearing. They have until 3/29/23 to comply with court. Steve Rich will be looking at the status of the property. The contract she is to sign has yet to be signed however. She has an attorney now. Prosecutor provided the contract and list of cleanup companies as court stated.</p> <p>525 Markley Rd- Served with complaint. They have 28 days to respond which is March 17, 2023. Bob Hempel inspected property 3/15/2023 and still observed leaking sewage. Tenant also has no running water due to City of Orrville water issue that landlord has not completed.</p>	<p>No action needed</p>
<p>Health Commissioner Update</p>	<p>Dr. Cascarelli shared his report for March 2023:</p> <ul style="list-style-type: none"> • We had 75 Covid-19 cases, with 2 hospitalizations and 0 deaths over the last week which has us at “low” community spread according to the CDC. • Covid-19 Vaccination rates are relatively unchanged. • Strategic planning- We have a new vision and values for the agency, while retaining the same mission. I will be convening two SWOC groups. One will be the staff that worked on the mission, vision, and values, and I will convene another one with the Directors. • We will be assisting the Columbiana County Health Department on their response with groundwater monitoring after the East Palestine train derailment. Vaughn Anderson will be going to represent the Wayne County Health Department and we will be reimbursed for all expenses and time worked. 	<p>No action needed</p>

	<ul style="list-style-type: none"> • The District Health Advisory Council met March 6th in the Commissioners meeting room. Anne Wiseman was reappointed for another 5 years. • I attended a bidder's conference on February 28th for the work to be done at the new building. I have served as the contact person if contractors want to go back in and I have met with 3 contractors on follow up visits. The bids are due March 23rd. • Workforce Development- The rest of the staff that missed the fall training as well as newer staff attended the training on recognizing unconscious bias. The leadership team received training on coaching staff. • To date there has been no opposition to the Governor's request for \$20,000,000 earmarked for LHD's to receive dollars for CHA, CHIP, and implementation of evidence-based practices. 	
Board of Health Meeting Minutes	The meeting minutes from February 16 th , 2023 were approved as presented.	No action needed
Operation Sub-Committee & Environmental Meeting Minutes	<p>Melissa Craemer Smith discussed the meeting minutes from March 3, 2023:</p> <p>Septic Variance- Irvin Hilty & William Hostetler, 6002 and 6004 S Carr Rd Dalton OH 44618. Variance Request for Septic System Installation at 6002 and 6004 S Carr Rd. Variance of OAC 3701-29-06 (G) (4) to have new primary leach field for a new dwelling installed on a separate parcel that is both owned by applicant.</p> <p>Septic Variance- Menno Gingerich, 12160 Western Rd. Apple Creek OH 44606. Amish Non Electric Dwelling Septic Variance at 12046 Western</p>	Committee Recommendation Approved by all

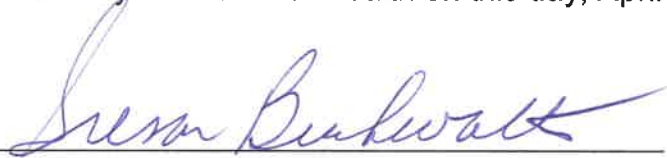
	<p>Rd. Variance of OAC 3701-29-12 (H) to use cast in place privy and 2- 50-gallon plastic water tight barrels for grey water treatment and of OAC 3701-29-15 (H) and (N) to use leach lines that do not meet length of contour (100' long) and are within 6" of perched water and 6" of in-situ since waste water is only grey water waste strength.</p> <p>Public Entities Pool Insurance- Theresa discussed by bundling our Insurance, we can save about \$23k a year with PEP.</p> <p>Building Closure- Nick requested the building to close on May 1st, and June 29th, 2023 for staff meeting and staff appreciation Picnic.</p> <p>The minutes were approved as presented.</p>	<p>Committee Recommendation Approved by all</p> <p>Committee Recommendation Approved by all</p> <p>Committee Recommendation Approved by all</p> <p>Herman/Brown All in favor</p>
<p>Receipts & Expenses</p>	<p>The Approval of Bills and Interagency Transactions were approved.</p> <ul style="list-style-type: none"> Theresa introduced Deanna Ferry, Accounting Specialist and thanked her for her hard work in finding and reimbursing the General Fund for Expenditure Reimbursements. <p>The Approval to Increase Appropriations were approved.</p> <p>The Approval to transfer Appropriations were approved.</p> <p>Travel and related expenses were approved.</p> <p>The proposed 2024 Tax Budget was approved.</p>	<p>Brown/Shamp All in favor</p> <p>Kick/Shamp All in favor</p> <p>Troutman/Nelson All in favor</p> <p>Kick/Lindsay All in favor</p> <p>Herman/Shamp All in favor</p>

	The 2024 Revenue Projections were presented.	No action needed
Environmental Health Update	Vaughn Anderson, Director of Environmental Health updated the Board. All food licensing fees were paid for February, with only 1 owing a late fee. Operator out of state and stated will pay with credit card March 20, 2023.	No action needed
Community Health Update	Patty Reining, Director of Nursing, gave an update. Vaccine clinic numbers have been down, but we recently started our Travel Consults back up and have had 3 travel consults so far and going well. We went out to the Career Center for Project Dawn and educated 75 employees and gave out 12 kits to the school.	No action needed
WIC Update	Wendy Anderson, Director of WIC, gave an update. <ul style="list-style-type: none"> • Case load is 1021 currently, and last month we had 1134, with 563 appointments and 6 walk-ins. • March 1, 2023 was IBCLC Day (International Board Certified Lactation Consultant) and we celebrated Carli Gump, our Breastfeeding Coordinator. • The month of March is also National Nutrition Month and WIC has been promoting parents cooking with their children. • Wendy has been visiting other WIC Clinics and getting ideas for other offices and setups for the new building. 	Kick/Tafoya All in favor Kick/Shamp All in favor

<p>Human Resources & Vital Statistics</p>	<p>Theresa Schlauch, HR and Finance Director, gave an update.</p> <ul style="list-style-type: none"> • We currently are fully staffed and no new hires, or resignations. We have been focusing on organizing HR files. • Vital Statistics has been steady. 	<p>No action needed</p>
<p>New Business Well Variance</p>	<p>Environmental Health Director, Vaughn Anderson presented the following New Business:</p> <p>Well variance-13431 Pleasant Home Rd. Andrew Steidl- variance of OAC 3701-28-07 (D) to have your dwelling addition to increase living space on first floor for aging relatives within 10ft of your existing well. Letter from contractor stating well is serviceable. Staff recommends approval.</p>	<p>Lindsay/Shamp All in favor</p>
<p>New Business Resolution 3-16-2023</p>	<p>Patty presented the amended Fees for Community Health Clinic.</p> <p>Dr. Buchwalter read Resolution No. 3-16-2023.</p>	<p>Kick/Nelson</p> <p>Roll Call: Herman, Brown, Lindsay, Nelson, Shamp, Kick, Craemer Smith</p>
<p>Public Speaks</p>	<p>No one present</p>	<p>No action needed</p>

Future Meetings	<p>04/07/2023 Environmental Health Sub Committee/Operations- Vaughn stated he will be absent. No EH sub-committee meeting.</p> <p>04/20/2023 Board of Health Meeting</p>	No action needed
Adjourn	The meeting was adjourned by consensus at 9:00 a.m.	No action needed

Approved by the Board of Health on this day, April 20th, 2023.



Susan Buchwalter, Ph.D.
Board of Health President



Nicholas Cascarelli, Ed.D.
Health Commissioner

