

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

August 15, 2024

Members Present: Brent Brown; Susan Buchwalter; Melissa Craemer Smith; Fred Finney; Jerry Herman; Ella Kick; Robert Lindsay; Amanda Nelson; Robert Troutman

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Theresa Schlauch, Director of Finance & Human Resources; Vaughn Anderson, Director of Environmental Health; Patty Reining, Director of Community Health; Wendy Anderson, Director of WIC

Guest(s) Present: Thomas McCarthy, Wayne County Prosecutor

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Susan Buchwalter at 8:01 a.m.	No action needed
Board CEU-Staff Introductions	<p>Trevor Jones introduced himself. He has worked at the Health Department since 2015 as an Environmental Health Specialist and also does Epidemiology work for the WCHD. He is well versed in all programs and has brought a lot of knowledge to the WCHD.</p> <p>Cheryl Fields is a RN for The Community Health Unit. She has worked at the Health Department for the last 2 years, and has been an RN since 1983. Cheryl manages the Children with Medical Handicaps Program, which is a State funded program. It is geared towards families that make too much to qualify for Medicaid, and helps picking up the remaining cost after insurance. CMH is up to the age of 25 years currently.</p>	No action needed
Board of Health Meeting Minutes	The meeting minutes from July 18, 2024 were approved as presented.	Finney/Troutman All in favor

<p>Financial Requests</p>	<p>Theresa Schlauch, Director of Finance and Human Resources, presented the Financial Overview for June.</p> <ul style="list-style-type: none"> • The Approval of Bills and Expenditure Reimbursements/Interagency Transactions were approved. • Travel and related expenses were approved. 	<p>Brown/Herman All in favor</p> <p>Craemer Smith/Herman All in favor</p>
<p>Operations Sub-Committee & Environmental Meeting Minutes</p>	<p>The meeting minutes from August 2nd, 2024 minutes were discussed:</p> <ul style="list-style-type: none"> • Personnel-Permission to post and hire for a new part-time position of The Safe Communities Coordinator. • Personnel-Permission to post and hire for either 2 part-time or one full-time Clerical Specialist in Administration. • TB Case- The active TB Case was discussed and is ongoing. • Failed Operational Inspection-2316 W. Pleasant Home Rd. Johnson-NPDES Unit not functioning. Owner has received multiple grants to have system installed and repaired previously. Staff recommends issue Board Orders under ORC 3718.08 and/or 3701.01 • Failed Operational Inspection-1821 Fulton Rd.-Aerator not functioning. Staff recommends issue Board orders under ORC 3718.08 and/or 3701.01. • Methane Wells Update- All caffeine came back negative. 	<p>Committee Recommendation All in favor</p> <p>Committee Recommendation All in favor</p> <p>No action needed</p> <p>Committee Recommendation All in favor</p> <p>Committee Recommendation All in favor</p> <p>No action needed</p>

	The meeting minutes for August 2 nd , 2024 were approved as presented.	Craemer Smith/Troutman All in favor
Old Business Prosecutors Update	Thomas McCarthy, Wayne County Prosecutor, gave an update. <ul style="list-style-type: none"> Hunter Properties LLC- 525 Markley Rd: We have filed 2 actions for foreclosure. We will be filing for default judgement after hearing from the Post Office for lack of delivery of certified letter. 	No action needed
TB Case	Patty Reining, Director of Community Health gave an update on the active TB case. <ul style="list-style-type: none"> The Patient has been identified and treatment is being administered through direct observation of the Health Department staff, and case investigation is still ongoing. 	No action needed
New Business Administrative Items	<u>Termination</u> <ul style="list-style-type: none"> Hailey Higgins, Clerical Specialist, Part-time, \$14/hour, terminated as of July 30, 2024. 	Herman/Finney All in favor
Health Commissioner Update	Nicholas Cascarelli, Health Commissioner, gave an update. <ul style="list-style-type: none"> We are going to hold off on a Medical Reserve Corps for now. We will be looking at our budget for 2025 to see if we can include it in the budget. Even though ODH expressed interest in seed money, Nick wants to make sure we can sustain it going forward. We served 72 families at Tuesdays food pantry. This was up from 63 families served last month. We had eight volunteers Tuesday which is up from 2 volunteers last month. Dan Starcher from the Commissioners came and did a story on the pantry. His stories usually end up in the Daily Record and the Bargain Hunter. 	No action needed

	<ul style="list-style-type: none"> • We have started collecting documentation for reaccreditation. Nick has organized each of the 10 Domains for reaccreditation by assigning leads for each Domain. They are in charge of assembling documentation for their Domain Most of the Domain leaders are the Health Commissioner, the Leadership Team, our Preparedness Coordinator and the Community Health Promotions coordinator. • Over the next month, we will be doing some progress reporting on our strategic plan. We will be using the performance management software to track progress. The directors will also be using the performance management software to track some individual goals in each of their units. The access to the software is provided to us by ODH. • AOHC is working with ODH on issues many WIC programs are having across the state. Much of it is funding. Health Departments are having to supplement funding with general funds because funding has been flat. • AOHC is also surveying local health departments on environmental fees. This will be interesting to see how our fees compare. 	<p>No action needed</p>
<p>Environmental Health Unit Update</p>	<p>Vaughn Anderson, Director of Environmental Health, gave an update.</p> <ul style="list-style-type: none"> • The Environmental Health Staff thanks the Board for the new Vehicles in their department which has been very helpful in getting to Inspections. 	<p>No action needed</p>
<p>Community Health Unit Update</p>	<p>Patty Reining, Director of Community Health, gave an update.</p> <ul style="list-style-type: none"> • We received notification that ODH has ended the 317 Immunization Program, which helped get free or low cost vaccines for adults. • We have ordered Covid vaccines for the upcoming season. We are now only allowed to order one brand and will be getting the Pfizer vaccine. • We have added a new vaccine called Vaxelis which is a combo of DTaP, Polio, Hib, & Hepatitis B Vaccines as an option. • Outreach and Back to School Clinics has been very busy. <p>*It was noted that Robert Lindsay left the meeting at 9:04 am.</p>	<p>No action needed</p>

<p>WIC Unit Update</p>	<p>Wendy Anderson, Director of WIC, gave an update.</p> <ul style="list-style-type: none"> • Our assigned case load is 1130, and we are at 94.87% of case load with 1072. We had 532 scheduled appointments and 386 attended, with 9 walk-ins. Our Show rate is currently 72.56% • We are celebrating Breastfeeding Awareness Month for August. We have our annual 'Honk for Breastfeeding' on August 20th, and the Baby Shower with Akron Children's Hospital Cribs for Kids Program August 23rd. • We are continuing to train our new Dietitian and still have an open position. <p>*It was noted that Ella Kick left the meeting at 9:08 am.</p>	<p>No action needed</p>
<p>Administration Unit Update</p>	<p>Theresa Schlauch, Director of Finance and Human Resources, gave an update.</p> <ul style="list-style-type: none"> • The Admin department is looking to hire a new Clerical Specialist. • This month the security lights were installed on the outside of the building and the new security system will be installed soon. 	<p>No action needed</p>
<p>Executive Session</p>	<p>Entered into Executive Session to discuss personnel at 9:29 a.m.</p> <p>Motion to exit out of executive session at 9:45 a.m.</p> <p>A motion was made to approve the rehire of Rebecca Norris, \$16/hr, not to exceed 60 hours in the Clerical Specialist position to help with low staffing in Environmental Health.</p>	<p>Finney/Troutman Roll Call: Troutman; Finney; Herman; Craemer Smith; Nelson</p> <p>Finney/Troutman Roll Call: Troutman; Finney; Herman; Craemer Smith; Nelson</p> <p>Nelson/Craemer Smith All in favor</p>

Public Speaks	No public present.	No action needed
Future Meetings	09/06/2024 Operations and Environmental Health Sub-Committee 09/19/2024 Board of Health Meeting	No action needed
Adjourn	The meeting was adjourned by consensus at 9:47 a.m.	No action needed

Approved by the Board of Health on this day, September 17, 2024.

Susan Buchwalter, Ph.D.
Board of Health President

Nicholas Cascarelli, Ed.D.
Health Commissioner