

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

September 15, 2022

Members Present: Susan Buchwalter; Brent Brown; Jerry Herman; Ella Kick; Amanda Nelson; Melissa Craemer Smith; Robert Troutman; Anne Wiseman

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Theresa Schlauch, Director of Finance and Human Resources; Vaughn Anderson, Director of Environmental Health; Wendy Anderson, Director of WIC, Patty Reining, Director of Nursing

Guest(s) Present: New Employees Kelly Starliper and Cheryl Fields

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Jerry Herman at 8:01 a.m.	No action needed
Health Commissioner Update	<p>Dr. Cascarelli shared his report for September 2022:</p> <ul style="list-style-type: none">• Covid-19 cases are up to 217 last week putting Wayne County at a high risk for community level. As a result, staff is now wearing masks per CDC guidance. We are also changing our reporting for cases from Mondays, to now Fridays for a more accurate up to date hospitalization count and better align with CDC numbers.• Prior to last week, we were still considered moderate community transmission according to the CDC. Vaccination rates are relatively unchanged from last month. 49.5% of Wayne County residents of ages 5 and older, and 81.5% age 65 and older, being fully vaccinated. 59.1% ages 18 and older being vaccinated with a	No action needed

	<p>booster, 77.9% 65 and older are vaccinated with a booster. We have received doses of the new bivalent vaccine.</p> <ul style="list-style-type: none"> • Patty and I met with the College of Wooster to discuss the start of the school year and their Covid-19 outbreaks. We gave advice on isolation, quarantine, testing, utilizing their rooms and discussed testing to release from quarantine. • We currently have 3 staff members going to Lean Training. We will be assessing our current way of doing quality improvement based upon staff reports. I will debrief with them and determine how we will add Lean techniques to our existing QI processes. • We will be resuming putting together our strategic plan for 2023-2025. 	<p>No action needed</p>
<p>Receipts & Expenses</p>	<p>The Approval of Bills and Interagency Transactions were approved.</p> <ul style="list-style-type: none"> • The Authorization to transfer appropriations from Other General Fund to Contract Services General Fund was approved. <p>Travel and related expenses were approved.</p> <ul style="list-style-type: none"> • There is not a clear policy on travel reimbursement. The BOH would like to see the form for travel mileage and expenses be separate. Will be bringing to OPS to further discuss. 	<p>Troutman/Wiseman All in favor Cramer-Smith/Troutman All in favor</p> <p>Wiseman/Troutman All in favor</p>

<p>Board of Health Meeting Minutes</p>	<p>The meeting minutes for meeting on August 11, 2022 were approved.</p>	<p>Buchwalter/Troutman All in favor</p>
<p>Operation Sub-Committee /Environmental Meeting Minutes</p>	<p>The Operation Sub-Committee/Environmental Health Meeting minutes in August were corrected:</p> <ul style="list-style-type: none"> • Anne Wiseman was present. • Theresa checking with the Auditor to ask about changing how we do appropriations. This will allow for greater flexibility in moving appropriation between funds and give the BOH better detail of expenses. She will discuss her progress at the next BOH meeting. • Theresa went over the janitorial issues with the new building. Premier as of now will be cleaning the new building every other week for \$156.10/month. • Address correction to Hochstetler 4006 Buss Rd. Failed Operational re-inspection. Refer to Board and issue Board Orders under ORC 3718.08. • Tope. 67 Moreland Rd. Failed Operational re-inspection. Refer to Board and issue Board Orders under ORC 3718.08. • Hostetler. 8876 Millersburg Rd. Failed Operational re-inspection. Refer to Board and issue Board Orders under ORC 3718.08. 	<p>Troutman/Kick All in favor</p> <p>Craemer-Smith/Buchwalter All in favor</p> <p>Troutman/Craemer-Smith All in favor</p> <p>Nelson/Brown All in favor</p>
<p>Environmental Health Update</p>	<p>Vaughn Anderson, Director of Environmental Health updated the Board.</p> <ul style="list-style-type: none"> • Camp survey result scored 100%. Vaughn thanked staff for hard work. Pool program evaluated also but results not back yet. 	

	<ul style="list-style-type: none"> • The College of Wooster has had 20 students who were either bit or exposed to bats. 6 bats were tested and all negative for rabies. Wooster Community Hospital is to contact WCHD when a bite patient comes in and we were not notified for 4 days. Spoke about how to report for the future. • Our New EHSIT Kelly Starliper has recently started. 	No action needed
Community Health Update	<p>Patty Reining, Director of Nursing, gave an update.</p> <ul style="list-style-type: none"> • We have had 147 people in for Walk in Clinics. Walk in Clinic has changed to Mon, Tues, Thurs, and Friday from 8:30am-11:30am, and 1pm-4pm. Covid and Flu vaccines can be given at the same time. • We have received the Bivalent Covid vaccine. We have still been getting a lot of requests for Moderna and are checking daily to see if available yet. • Monkey Pox is also being given now with 12-16 doses so far. There have yet to be any confirmed cases in Wayne County so far. Monkey Pox and Covid vaccine should not be given together. There is more criteria and a questionnaire to be eligible for Monkey Pox. • We are doing more community outreach also. 1900 injections to be given to the College of Wooster students and the Wayne Dalton Health Fair in the works for vaccines. • Our new Nurse Cheryl Fields RN has recently started. 	No action needed

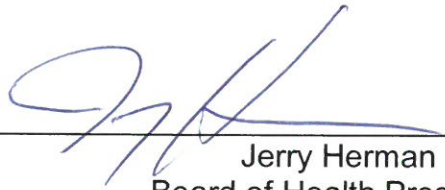
<p>WIC Update</p>	<p>Wendy Anderson, Director of WIC, gave an update.</p> <ul style="list-style-type: none"> • Case load is 1370 and WIC is at 1457 currently. 629 scheduled appointments and with 476 showed and 9 walk-ins. • We are promoting Safe Sleep to give more SIDS education. The Cribs for Kids program gives a free Pack and Play to qualifying families. 	<p>No action needed</p>
<p>Human Resources</p>	<p>Theresa Schlauch, HR and Finance Director, gave an update.</p> <p><u>New Hires</u></p> <ul style="list-style-type: none"> • Kelly Starliper, EHSIT, Full-time, \$18.25/hour, effective 08/29/22 • Deanna Ferry, Accounting Specialist, Full-time, \$18.00/hour, effective 09/12/22 <p><u>Resignations</u></p> <ul style="list-style-type: none"> • Terri Buss, Public Health Nurse, effective 09/16/22 	<p>Troutman/Wiseman All in favor Brown/Wiseman All in favor</p> <p>Wiseman/Troutman All in favor</p>

New Business	Environmental Health Director, Vaughn Anderson presented the following New Business:	
Sewage Nuisance	<ul style="list-style-type: none"> • HW Hunter Properties III, LLC. 525 Markley. Rental property leaking sewage in basement/yard. Owner needs to repair/replace sewer line causing sewer nuisance ORC 3767.13 Prohibited Acts and/or 3707.01 Powers of board-abatement of nuisances. Staff recommends issue Board Orders. 	Wiseman/Nelson All in favor
Septic Variance	<ul style="list-style-type: none"> • Keim. 5061 Graber Rd. Fredericksburg OH. request for a variance of OAC 3701-29-15 (O) (3) General soil absorption standards to have a new leach field within 50' of an existing leach field. Due to existing lot configuration and topography, the variance was considered to eliminate electrical pumps and at a better location. Staff recommends approval. • Wharton Excavating. Hud Wharton. Variance request to have CEU's taken in 2022 be applied towards your CEU requirement for registration current year renewal. The variance is for 3701-29-03 Registration of installers, service providers, and septage haulers (C) (5) where six (6) CEU's were required to be taken in 2021 prior to renewal registration in 2022. Approved per policy. 	Wiseman/Troutman All in favor Craemer-Smith/Wiseman All in favor

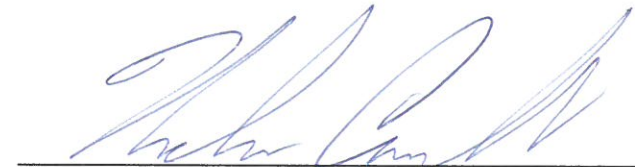
<p>Old Business</p>	<ul style="list-style-type: none"> • 1245 Jentes Rd Johnnie Bond- Staff recommends refer to Prosecutor under ORC Section 3707.021 Injunctive Relief. • Social Media policy to be reviewed at a later date for Barb to be able to attend. 	<p>Buchwalter/Nelson All in favor</p>
<p>New Building</p>	<p>Nick Cascarelli gave an update on the new building.</p> <p>The contract with TKE has been fixed to include the name change on the Red Cross Building to Wayne County Health Department. We have been working with the architect and Patrick Herron on getting as much of the project paid for with ARPA funds as possible. It is looking like about 70% of the total renovations can be covered by ARPA funds. Estimated time line is sometime next spring hopefully for completion.</p>	<p>No action needed</p>
<p>Public Speaks</p>	<p>No one present</p>	<p>No action needed</p>

Future Meetings	09/30/22 Environmental Health Sub Committee/Operations 10/13/22 Board of Health Meeting	No action needed No action needed
Adjourn	The meeting was adjourned by consensus at 9:03 a.m.	No action needed

Approved by the Board of Health on this day, October 13th, 2022.



Jerry Herman
Board of Health President



Nicholas Cascarelli, Ed.D.
Health Commissioner