

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

September 17, 2024

Members Present: Brent Brown; Susan Buchwalter; Melissa Craemer Smith; Fred Finney; Jerry Herman; Ella Kick; Robert Lindsay; Carol McKiernan; Amanda Nelson; Marjorie Shamp; Robert Troutman

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Theresa Schlauch, Director of Finance & Human Resources; Vaughn Anderson, Director of Environmental Health; Patty Reining, Director of Community Health; Wendy Anderson, Director of WIC

Guest(s) Present: None

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Susan Buchwalter at 8:00 a.m.	No action needed
Board Member Resignation	This Board of Health meeting marks the last meeting for Board member Ella Kick. She has been an active member for the last 24 years. The Board presented Ella with an award for her years of dedicated service and she will be greatly missed.	No action needed
Board CEU-Staff Introductions	<p>Mark Ritchey, RN introduced himself. He has worked at the Health Department for the last 3 years. He started volunteering for WCHD when Covid-19 first started, and came on part-time shortly after. Mark focuses on Travel appointments and discussed the success of the Travel program. In the last 18 months, there has been 561 consults, and 83 yellow fever vaccines given.</p> <p>Abby Perkins is a Dietitian for WIC. She interned for WIC 5 years ago, and has been with the Health Department for the last 3 months now. She enjoys working with new moms and educating parents and children on healthy habits.</p>	No action needed
Board of Health Meeting Minutes	The meeting minutes from August 15, 2024 were approved as presented.	Nelson/Herman All in favor

<p>No action needed</p>	<p>There was not an update from the Prosecutors office at this time and Vaughn is not aware of any status changes. He will contact the Prosecutor.</p>	<p>Old Business Prosecutors Update</p>
<p>No action needed</p>	<p>There was no September Operations/Environmental Health meeting.</p>	<p>Operations Sub-Committee Meeting Minutes</p>
<p>Shamp/Lindsay All in favor</p> <p>Trounman/Mckiernan All in favor</p> <p>Brown/Craemer Smith All in favor</p> <p>Herman/Trounman All in favor</p> <p>Nelson/Herman All in favor</p>	<p>Theresa Schlauch, Director of Finance and Human Resources, presented the Financial Overview for July.</p> <ul style="list-style-type: none"> • The Approval of Bills and Expenditure Reimbursements/Interagency Transactions were approved. • Travel and related expenses were approved. • The Appropriation increase to the General Fund was approved. • The Cash Advance from the General Fund to the Safe Communities and Creating Healthy Communities Grant was approved. • The Amended Certificate/Appropriation Increase for Safe Communities and Creating Healthy Communities Grant was approved. 	<p>Financial Requests</p>

<p>New Business Administrative Items</p>	<p><u>Personnel</u> <u>Hire</u></p> <ul style="list-style-type: none"> • Olivia Troyer, Safe Communities Coordinator, \$20/hr., Part-time, 28 hrs/week, starting September 30, 2024. • Kayla Carpenter, Clerical Specialist, \$14.00/hr, Full-time, starting September 16, 2024. <p><u>Intermittent</u></p> <ul style="list-style-type: none"> • Rebecca Norris, has been PRN to help with short staffing. Additional hours to be approved until the end of the year. <p><u>Resignation</u></p> <ul style="list-style-type: none"> • Moriah Sowers, Accounting Specialist, \$20.00/hr., Full-time, effective September 20, 2024. 	<p>Kick/McKiernan All in favor</p>
<p>MOU OEPA HB 110</p>	<p>The Memorandum of Understanding for Implementation and Coordination of the Semi-Public Sanitary Disposal System Inspection and Enforcement Program (aka House Bill 110 Program) was approved. The MOU allows the WCHD to enter into contract with the OEPA to conduct on behalf of the agency inspection or enforcement, for the purposes of ORC Chapter 6111 of OEPA regulated septic systems and plants.</p>	<p>Troutman/Herman All in favor</p>
<p>Failed Operational/ Nuisance Septic Inspections</p>	<ul style="list-style-type: none"> • Johnson/Messner-2316 W. Pleasant Home Rd: Staff recommends issue Board orders. (1) • Country Pointe RE LLC-2867 N. Elyria Rd.: Staff recommends issue Board orders. (2) • Patterson-2969 Hutton Rd.: Staff recommends issue Board orders. (3) • Evans-10699 McQuaid Rd.: Staff recommends issue Board orders. (4) 	<p>Troutman/McKiernan All in favor (1-5)</p>

<p>No action needed (6-7)</p> <p>Craemer Smith/Shamp All in favor</p> <p>McKiernan/Nelson All in favor</p> <p>Herman/Finney All in favor</p>	<ul style="list-style-type: none"> • Gill-2448 Fulton Rd.: Landlord has been in contact with Vaughn and working with a service provider. Staff recommends issue Board orders.(5) • Johanyak-15235 Portage Rd.: Abated (6) • Crop Kingdom Limited-15376 Rittman Rd.: Abated (7) • Hostetter-9492 Criswell Rd.: Requesting primary leach on business property for new dwelling. Variance of OAC 3701-29-06 (G) (4) to have primary septic leach field from parcel #45-00173.002 onto parcel #45-00173.001. Both parcels under same owner. Variance was considered due the elderly care of parents to be near and the properties cannot be combined due to business reasons and there is no room for an on-lot septic system on the new dwelling parcel. A recorded deed shall be filed prior to the issuance of a permit. Staff recommends approval. • Miller-2164 SW Lebanon Rd.: Amish grey water/privy. Approved per policy. Variance of OAC 3701-29-12 (H) to use cast in place privy and 2-50-gallon plastic water tight barrels for grey water treatment and of OAC 3701-29-15 (H) and (N) to use leach lines that do not meet length of contour (100' long) and are within 6" of perched water and 6" of in-situ since waste water is only grey water waste strength. Staff recommends approval. • Schroer-6111 N. Crown Hill Rd.: Variance of OAC 3701-29-06 (G) (3) (c) to have septic tank within 10ft of building. Variance was considered due to site and soil conditions. The septic tank corner and building corner are the only portion within 10ft and the septic tank is serviceable. Staff recommends approval. 	<p>Septic Variances</p>
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	<ul style="list-style-type: none"> • JR Enterprises Group LLC-2469 Wayne St.: Legacy lot. Variance of OAC 3701-29-15 General soil absorption standards (N) (2) to have leach lines length along contour shorter than rule requirement. Due to existing lot size (created prior to 20027), length along contour can't be met for a septic installation per current code. Extra working and total square feet of treatment is included to compensate for the loss in length along contours. The variance was considered to keep system soil based and not discharging. Approved per policy. Staff recommends approval. • Plant-10518 Valley Rd.: Medical Variance to allow owner to connect to an existing septic system with a 2 (two) bedroom dwelling to be located at 10518 Valley Rd. without having to add septic tanks or upgrade secondary treatment. Staff recommends approval. 	<p>Nelson/Herman All in favor</p> <p>McKiernan/Troutman All in favor</p>
<p>Health Commissioner Update</p>	<p>Nicholas Cascarelli, Health Commissioner, gave an update.</p> <ul style="list-style-type: none"> • The Food Pantry was slightly down this month. We served 62 families on Sept. 10th. We also only had 5 volunteers, which was a few fewer than last month. We will be doing more marketing for October. We may switch to a drive thru format versus the market style pantry as the weather gets colder. • The Directors have sent me their progress on strategic planning goals and objectives. I will be compiling their progress into one report for the Board at the next meeting. • AOHC conducted its salary survey over the summer and will be released later this week. This will be helpful in determining where we are in terms of market comparison for staff salaries. • Congratulations to Theresa and her team as her team received a clean audit of the fiscal operations of the WIC grant. This is the first clean audit with no findings or suggestions from the Ohio Department of Health that we have received since I have been here. They conduct these audits from time to time of various grants we receive. • Theresa and I have interviewed candidates for positions this month, with Ashley sitting in for admin-specific positions. 	<p>No action needed</p>

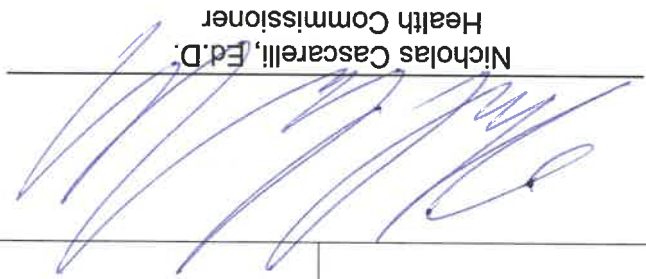
<p>No action needed</p>	<ul style="list-style-type: none"> • AOHLC leadership has met with the Governor DeWine to request being included on a larger scale in his last budget. Ohio's current investment in local health departments is \$0.38 per capita for an accredited health department. Other neighbors' investment per capita MI \$5.16, KY \$4.23, PA \$4.30, and ID \$21.86. Our request is similar to KY and PA in terms of dollar amount. 	<p>No action needed</p>
<p>Environmental Health Unit Update</p>	<p>Vaughn Anderson, Director of Environmental Health, gave an update.</p> <ul style="list-style-type: none"> • We are applying for the Septic Grant again this year for the max amount of \$150k. • Update on the Sterling Sanitary Sewer- letters have went out to residents for progress update, and Vaughn will bring the final copy to the next Board meeting. • The Rabies Bait Program possibly will be extended into Wayne County in the near future. Vaughn is coordinating with ODA Wildlife for a surveillance program for the testing of raccoons, skunks, foxes and coyotes that are found but no exposure indicated. Exposure events will still be sent to ODH for testing. • The College of Wooster (COW) is again having a bat problem. There have been approximately 52 bats found since August, with 6 sent out and no positive for rabies. 8 students went to the ER, while only 5 students exposed/bite. Vaughn has reviewed the wild life management policy and Wellness Center procedure with COW. Vaughn has done a few presentations for COW staff and students and provided information brochures and guidance. COW appear to be doing a lot to help alleviate the issue. <p>*It was noted that Melissa Craemer Smith left the meeting at 9:05 am.</p>	<p>No action needed</p>

<p>Community Health Unit Update</p>	<p>Patty Reining, Director of Community Health, gave an update.</p> <ul style="list-style-type: none"> • This years shipment of Covid vaccine came in, and has sold out already. There is now a wait list for appointments, with more arriving soon. 317 Vax, which is for the underinsured/no insurance population, should be shipped soon. • Project Dawn has partnered with OneEighty and has been great getting out into the community. • STI's are at an all time high for Chlamydia and HIV currently and we have been increasing education. There is at home testing available through Ohio Department of Health. • Outreach and Back to School Clinics has been very busy. • Treatment is still being administered for the active TB case, with case investigation still ongoing. <p>*It was noted that Ella Kick left the meeting at 9:27 a.m.</p>	<p>No action needed</p>
<p>WIC Unit Update</p>	<p>Wendy Anderson, Director of WIC, gave an update.</p> <ul style="list-style-type: none"> • Our assigned case load is 1130, and we are at 96.11% of case load with 1086 Participants. We had 523 scheduled appointments and 418 attended, with 24 walk-ins. Our Show rate is currently 79.92%. We have been very busy and its about 5 weeks out to get an appointment. • We are in the last month of the fiscal grant, and October will start fiscal year 2025. 	<p>No action needed</p>
<p>Administration Unit Update</p>	<p>Theresa Schlauch, Director of Finance and Human Resources, gave an update.</p> <ul style="list-style-type: none"> • Our new security system has been installed. We need to set up training on the system before starting. We submitted a grant for PEP to be reimbursed \$1k for the security system. 	<p>No action needed</p>

	<ul style="list-style-type: none"> The new upstairs carpet has been ordered. 	
No action needed	No public present.	Public Speaks
No action needed	10/04/2024 Operations and Environmental Health Sub-Committee 10/17/2024 Board of Health Meeting	Future Meetings
No action needed	The meeting was adjourned by consensus at 9:35 a.m.	Adjourn

Approved by the Board of Health on this day, October 17, 2024.


Susan Buchwalter, Ph.D.
Board of Health President


Nicholas Cascarelli, Ed.D.
Health Commissioner