

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

October 19, 2023

Members Present: Susan Buchwalter; Melissa Craemer Smith; Jerry Herman; Ella Kick; Amanda Nelson; Marjorie Shamp; Dennis Tafoya; Robert Troutman; Anne Wiseman

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Theresa Schlauch, Director of Finance and Human Resources; Patty Reining, Director of Community Health; Wendy Anderson, Director of WIC

Guest(s) Present: Thomas McCarty from Wayne County Prosecutors Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Susan Buchwalter at 8:00 a.m.	No action needed
Health Commissioner Update	<p>Dr. Cascarelli shared his report for October 2023:</p> <ul style="list-style-type: none">• The new building construction is a little behind so the moving date was pushed back by a week. Movers have been reserved for Nov. 6th and Nov. 7th and the building will be closed to the public both days with the boards permission. The tour that was planned today needs to be postponed due to flooring not being done yet.• We are tentatively planning a ribbon cutting with the Commissioners and the Chamber of Commerce for November 15th at 3PM. Also, planning an open house for the community that evening as well.• A draft of the Community Health Assessment will be coming next month. We have been able to work with Spanish speaking and the Amish perspectives. We are still working to do conversations with some LGBTQ and Black residents.• The Overdose Fatality Review Board will have its first meeting reviewing cases at the end of November or beginning of December.	No action needed

<p>Health Commissioner Update</p>	<ul style="list-style-type: none"> There are not a lot of new bills coming from the state legislature this fall. One new House Joint Resolution to propose putting a new constitutional amendment to ban mask mandates in many public places on the ballot in 2024. Also another bill allowing certain public entities to have meetings remotely. 	<p>No action needed</p>
<p>Board of Health Meeting & Special BOH Meeting Minutes</p>	<p>The meeting minutes from September 21st, 2023 & the meeting minutes from October 6th, 2023 were approved as presented.</p>	<p>Troutman/Herman All in favor</p>
<p>Operations Sub-Committee & Environmental Meeting Minutes</p>	<p>The meeting minutes from October 6th, 2023 minutes were discussed:</p> <ul style="list-style-type: none"> Building closure to the public for moving on November 6th and November 7th, 2023 Personnel Manual- Vacation Policy modification Personnel Manual- Telework Policy Wayne County Dog Shelter, 5694 Burbank Rd- Legacy lot with an older small flow septic system that is failing that used to be an OEPA. Cannot meet length of contour and resting. Variance of OAC 3701-29-15 General soil absorption standards (N) (2) to have your leach lines length along contour shorter than rule requirement and 3701-29-15 Appendix III (A) (1) although exceeding total square feet of treatment when resting a line not able to meet rule requirement. Staff recommended approval to not discharge. <p>The minutes were approved as presented.</p>	<p>Committee Recommendation All in Favor</p> <p>Committee Recommendation All in Favor</p> <p>Committee Recommendation All in Favor</p> <p>Committee Recommendation All in Favor</p> <p>Wiseman/Craemer Smith All in favor</p>


<p>Receipts & Expenses</p>	<p>Theresa Schlauch, Director of Finance and Human Resources, presented the Financial Overview for September.</p> <p>The Approval of Bills and Expenditure Reimbursements/Interagency Transactions were approved.</p> <p>Travel and related expenses were approved.</p>	<p>Wiseman/Troutman All in favor</p> <p>Kick/Craemer Smith All in favor</p>
<p>Environmental Health Update</p>	<p>On behalf of the Environmental Health Director, Nick Cascarelli, Health Commissioner, updated the Board.</p> <p>Regulation 191- Susan Buchwalter read the 1st reading of Proposed Regulation 191. “A regulation establishing and revising license, permit and service fees in the Wayne County Combined General Health District to provide for the payment toward costs of providing Environmental Health Services and Inspections.”</p> <p>Motion to accept first reading.</p>	<p>Herman/Kick Roll Call: Kick; Wiseman; Nelson; Troutman; Craemer Smith; Herman Abstains: Tafoya & Shamp for food service conflict</p>
<p>Community Health Update</p>	<p>Patty Reining, Director of Community Health, gave an update.</p> <ul style="list-style-type: none"> We had a booth at this year’s Wayne County Senior Forum and spoke to people on all the different services the Health Department offers and had great feedback. 	<p>No action needed</p>


<p>Community Health Update</p>	<ul style="list-style-type: none"> • COVID-19 numbers are currently up and possibly higher as many are only self-testing and not reporting. Currently 4 hospitalizations. • We have received the new Covid vaccine but a smaller amount than expected and only giving by appointment presently. Will be getting in more soon. • We have applied for the 317 Program that helps give vaccines to non-insured. • We will be taking out the mobile unit for the first time October 26th for an outreach clinic. • Recently purchased an online system called Policy Stat. All our Manuals and Policies can be together and easily organized and allow for digital signatures. 	<p>No action needed</p>
<p>WIC Update</p>	<p>Wendy Anderson, WIC Director, gave an update.</p> <ul style="list-style-type: none"> • WIC started its new grant year October 1st. The newly assigned caseload is 1100. • WIC is down one Dietitian currently who is on maternity leave for the rest of the year, and staff is filling in where needed. • Our current case load for September was 1199. With 599 appointments scheduled, 449 of those showed, and 17 walk-ins. We are booking 3 weeks out currently. • WIC has raised their fruit and vegetable voucher amounts. For children, it was raised from \$12/month to now \$26/month. For breastfeeding mothers it was raised from \$10/month to now \$52/month, which is very helpful for our families. 	<p>No action needed</p>
<p>Human Resources & Vital Statistics</p>	<p>Theresa Schlauch, Director of Finance and Human Resources, gave an update.</p> <ul style="list-style-type: none"> • Vital Statistics has been down a little. 	<p>No action needed</p>

	<ul style="list-style-type: none"> • Staff has been starting to prepare for our move to the new building next month, cleaning out offices and storage areas. We have a moving company scheduled for November 6th and 7th for large items, and staff to help with smaller items. • We have been working with Fought Signs for the new building signage and working with the city. We cannot have an electric sign due to zoning, but in the future will be looking into getting a variance. 	No action needed
Old Business	On behalf of the Environmental Health Director, Nick Cascarelli presented the following Old Business:	
Prosecutor Update	<ul style="list-style-type: none"> • Hunter, 525 Markley Rd.-Thomas McCarty from the Wayne County Prosecutors Office gave an update. The property still appears vacant. They are looking into getting a Debtors Exam. 	No action needed
Prosecutor Update-Solid Waste Nuisance	<ul style="list-style-type: none"> • Garnes, 3733 W. Sterling Rd.- Letter sent for Compliance. Will be sending an employee out to check property. 	No action needed
Board Orders Solid Waste Nuisance	<ul style="list-style-type: none"> • Yoder, 298 Crawford St.- Abated 	No action needed
Failed Operational Inspections	<ul style="list-style-type: none"> • Lizarrage, 5348 Tannerville-Abated • Watts, 2807 Heyl Rd.-Staff recommends refer to Prosecutor • Evans, 10647 McQuaid Rd.-Abated • Bender, 1209 S. Kansas Rd.-Request to table until next BOH meeting due to property owner working with health department and service provider. 	<p>No action needed</p> <p>Wiseman/Tafoya All in favor</p> <p>No action needed</p> <p>Wiseman/Shamp All in favor</p>

	<ul style="list-style-type: none"> Hofacker, 2990 S. Elyria Rd.-No contact. Staff recommends refer to Prosecutor. 	Kick/Herman All in favor
New Business	Health Commissioner, Nick Cascarelli, presented the following New Business:	
EH Vehicles	<ul style="list-style-type: none"> Environmental Health will be needing to purchase 2-3 new vehicles in the near future. Expected costs to be about \$60k. 	Kick/Troutman All in favor
Septic Variance	<ul style="list-style-type: none"> Harper, 2425 Pleasant Ridge Rd.- Legacy Lot voluntary replacement for Leach Wells. A variance of OAC 3701-29-15 General soil absorption standards (N) (2) to have your leach lines length along contour shorter than rule requirement and 3701-29-15 Appendix III (A) (1) although exceeding total square feet of treatment when resting a line not able to meet rule requirement. Staff recommends approval to avoid discharging. 	Kick/Troutman All in favor
Moving day expenses	<ul style="list-style-type: none"> It was requested for \$600 for expenses related to moving day November 6th and 7th for staff lunch and an Open House. 	Herman/Tafoya All in favor
Public Speaks	No public present.	No action needed
Future Meetings	11/03/2023 Operations and Environmental Health Sub-Committee 11/16/2023 Board of Health Meeting	No action needed
Adjourn	The meeting was adjourned by consensus at 8:49 a.m.	No action needed

Approved by the Board of Health on this day, November 16th, 2023.


 Susan Buchwalter, Ph.D.
 Board of Health President


 Nicholas Cascarelli, Ed.D.
 Health Commissioner