

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

November 10, 2022

Members Present: Susan Buchwalter; Brent Brown; Jerry Herman; Ella Kick; Marjorie Shamp; Amanda Nelson; Melissa Craemer Smith; Robert Troutman; Anne Wiseman; Robert Lindsay; Dennis Tafoya

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Theresa Schlauch, Director of Finance and Human Resources; Vaughn Anderson, Director of Environmental Health; Wendy Anderson, Director of WIC

Guest(s) Present: Barb Biro, Prosecuting Attorney

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Jerry Herman at 8:00 a.m.	No action needed
Health Commissioner Update	<p>Dr. Cascarelli shared his report for November 2022:</p> <ul style="list-style-type: none"> • Our Covid-19 case rate has been decreasing but has picked up in the last 2 weeks with 89 cases and 3 new hospitalized cases with no deaths. We are considered to have a low community transmission according to the CDC. • Vaccination rates are unchanged from last month. We have 50% of all Wayne County residents of ages 5 and older, 82% 65 and older fully vaccinated. 57% ages 5 and older vaccinated with a booster, and 78% 65 and older vaccinated with a booster. 	No action needed

	<ul style="list-style-type: none"> • We are in the home stretch of submitting documentation required from the Accreditation Board, with everything being turned in by mid-November. • There has not been any new information regarding HB 463, the bill that will eliminate the District Health Advisory Council. The Board will be informed whenever any new information is posted. • The next Community Health Assessment has started this week. We plan to conduct the next Community Wide Health survey early in 2023. • Had meeting with the Director of EMA, Dave Freeman last month and the new Executive Director, Dave Franks of the Orrville Chamber of Commerce earlier this month. • We participated in Community Conversations hosted by the College of Wooster Interim President Wayne Webster. The focus of their program they do in conjunction with Wooster Community Hospital for the students to be health coaches with elderly patients in the county. • We have completed budget revision on one Covid-19 Grant that we are receiving an additional \$67k for. We are putting current staff more on that grant and some additional intermittent clerical staff. Once we get the official word, we will bring the intermittent positions for board approval. 	<p style="text-align: center;">No action needed</p>
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Board of Health Meeting Minutes	The meeting minutes for October 13 th , 2022 were approved.	Wiseman/Troutman All in favor
Special Board of Health Meeting Minutes	The meeting minutes for October 28 th , 2022 were approved.	All in favor
Financial Requests	<p>The Approval of Bills and Interagency Transactions were approved.</p> <p>The Approval of OWDA Contractor Invoice for Shetler, All American Excavating, and Dynamerican were approved.</p> <p>Rescind Appropriation Transfers and Cash Advance from June was approved.</p>	<p>Troutman/Shamp All in favor</p> <p>Lindsay/Wiseman All in favor</p> <p>Kick/Shamp All in favor</p>
Environmental Health Update	<p>Vaughn Anderson, Director of Environmental Health updated the Board.</p> <ul style="list-style-type: none"> • OEPA Survey results-no issues. Verbal Approved Agency. • ODA Survey- 2 action items for training and minor resolution terminology for definition of “substantial compliance”. Will correct when official letter is submitted. • Staff did a great job on all surveys this year! 	No action needed

<p>Community Health Update</p>	<p>On behalf of Patty Reining, Director of Nursing, Nicholas Cascarelli gave an update on the Nursing Department.</p> <ul style="list-style-type: none"> • The Walk-In Clinic has been doing very well, with Mon/Tues/Thurs/Fri clinic hours. • Our new Nurse Christina Shepler RN has recently started and now the Nursing Department is fully staffed. • Nursing has done outreach clinics at the College of Wooster and ATI this month 	<p>No action needed</p>
<p>WIC Update</p>	<p>Wendy Anderson, Director of WIC, gave an update.</p> <ul style="list-style-type: none"> • 1485 participants on our caseload out of the state issued case load of 1021. • We had 609 scheduled appointments this month, with 463 showed and 18 walk-ins. • Intake Specialist Teresa has put in her resignation. We will be putting an ad for a part-time Intake Specialist soon. 	<p>No action needed</p>

<p>Human Resources Update</p>	<p>Theresa Schlauch, HR and Finance Director, gave an update.</p> <p><u>Resignations</u></p> <ul style="list-style-type: none"> • Lisa Woods, Intermittent Public Health Nurse, \$22.00/hr, effective November 9th, 2022 • Teresa Hammitt, Part time WIC Eligibility Specialist, \$12.25/hr, effective November 17th, 2022 	<p>Troutman/Wiseman All in favor</p> <p>Wiseman/Troutman All in favor</p>
<p>Old Business</p>	<p>Environmental Health Director, Vaughn Anderson presented the following Old Business:</p> <ul style="list-style-type: none"> • 1245 Jentes Rd. –Not abated, currently in the Courts for Contempt Hearing December 1, 2022. • 525 Markley –Still with the Prosecutor, Dec. 3rd deadline. Owner did state he is working with contractor. Vaughn unable to confirm yet. • 62 Howman grinder pump -Abated • 8876 Millersburg aerator -Abated • 14175 Kauffman trash -Abated 	<p>No action needed</p>

<p>New Business</p>	<ul style="list-style-type: none"> The December Board of Health meeting date set for December 15th, needs changed due to the Auditors check cut off dates. Meeting is moved to December 8th 2022. The Health Commissioner will be having the yearly evaluation at the December BOH meeting. Also, we will be discussing the current contract for the Medical Director. 	<p>Tafoya/Nelson All in favor</p> <p>No action needed</p>
<p>New Business Regulation 189 Second Reading and Hearing</p>	<p>Jerry Herman, President of the Board, read the Second Reading and Hearing of Proposed Regulation 189</p> <ul style="list-style-type: none"> opened at 8:27am. <ul style="list-style-type: none"> No one from the public present No comments received Closed at 8:29am. <p>No further discussion</p> <p>Vote to approve Second Reading of Proposed Regulation 189</p>	<p>Motion to enter Hearing: Craemer Smith/Lindsay Roll Call: Kick, Champ, Nelson, Lindsay, Troutman, Wiseman, Buchwalter, Craemer Smith, Brown, Tafoya</p> <p>Motion to leave Hearing: Troutman/Wiseman Roll Call: Kick, Champ, Nelson, Lindsay, Troutman, Wiseman, Buchwalter, Craemer Smith, Brown, Tafoya</p> <p>Brown/Tafoya Roll Call: Kick, Champ, Nelson, Lindsay, Troutman, Wiseman, Buchwalter, Craemer Smith, Brown, Tafoya</p>
<p>Regulation 189 Second Reading Approval</p>		

<p>Regulation 190 Second Reading and Hearing</p>	<p>Jerry Herman, President of the Board, read the Second Reading and Hearing of Proposed Regulation 190</p> <ul style="list-style-type: none"> • opened at 8:29am. <ul style="list-style-type: none"> ○ No one from the public present ○ Vaughn received 1 comment from YMCA on why some fees went up and other decreased. Vaughn explained cost methodology. Person thanked Vaughn and had no further questions. • Closed at 8:31am. <p>No further discussion</p>	<p>Motion to enter Hearing: Buchwalter/Tafoya</p> <p>Roll Call: Kick, Champ, Nelson, Lindsay, Troutman, Wiseman, Buchwalter, Craemer Smith, Brown, Tafoya</p> <p>Motion to leave Hearing: Craemer Smith/Wiseman</p> <p>Roll Call: Kick, Champ, Nelson, Lindsay, Troutman, Wiseman, Buchwalter, Craemer Smith, Brown, Tafoya</p>
<p>Regulation 190 Second Reading Approval</p>	<p>Vote to approve the Second Reading of Proposed Regulation 190</p>	<p>Troutman/Buchwalter</p> <p>Roll Call: Kick, Champ, Nelson, Lindsay, Troutman, Wiseman, Buchwalter, Craemer Smith, Brown, Tafoya</p>

Septic Variance	<p>Vaughn Anderson presented his New Business items:</p> <ul style="list-style-type: none"> • 1894 Lincoln Way East-Offenbecher request for a variance of OAC 3701-29-06 (G) (3) (a) and (c) to have septic tank within 10' of the property line and within 50' of an existing well. Due to existing structures, and being a replacement septic system and lot size/configuration the variance was considered and approved. • 18152 Church Rd- Smucker request for a variance of OAC 3701-29-06 (G) (3) (a) to have your septic tank within 10' of the garage addition. Due to safety concerns the variance was considered and approved. 	<p>Buchwalter/Tafoya All in favor</p> <p>Tafoya/Shamp All in favor</p>
Public Speaks	No one present	No action needed
Future Meetings	<p>12/02/22 Environmental Health Sub Committee/Operations</p> <p>12/08/22 Board of Health Meeting</p>	No action needed
Adjourn	The meeting was adjourned by consensus at 8:34 a.m.	No action needed

Approved by the Board of Health on this day, December 8th, 2022.



Jerry Herman
Board of Health President



Nicholas Cascarelli, Ed.D.
Health Commissioner