

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

February 20, 2025

Members Present: Brent Brown; Susan Buchwalter; Angie Chapman; Melissa Craemer Smith; Fred Finney; Jerry Herman; Robert Lindsay; Carol McKiernan; Amanda Nelson; Marjorie Shamp;

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Theresa Schlauch, Director of Finance & Human Resources; Vaughn Anderson, Director of Environmental Health; Patty Reining, Director of Community Health

Guest(s) Present: Tim Bogner, Wayne County Prosecutors Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Dr. Susan Buchwalter at 8:04 a.m.	No action needed
Staff Introductions	<p>Mitchell Kutz introduced himself. He is our newest team member who started in January. He works in Environmental Health as an Environmental Health Specialist in training. He grew up in Dalton and recently graduated from the University of Findlay.</p> <p>Olivia Troyer has worked at the Health Department for 5 months. She started as the Safe Communities Coordinator and transferred into the PHEP Coordinator position in December. She is from Dalton and has her Masters in Public Health.</p> <p>Shawnte Ellsworth has worked in the Administrative Department since October 2024. She is the Accounting Specialist and grew up in Wayne County. She currently lives in Wooster with her husband.</p> <p>Lauren Myers has worked in Vital Statistics since January and also grew up in Wayne County. She lives in Orrville with her husband.</p>	No action needed

Board of Health Meeting Minutes	The meeting minutes from January 16 th , 2025 were approved as presented.	Brown/Herman All in favor
Financial Requests	<p>Theresa Schlauch, Director of Finance and Human Resources, presented the financial account Overview for January.</p> <ul style="list-style-type: none"> • The Approval of Bills and Interagency/Expense Reimbursement Transactions were approved. • Travel and related expenses were approved. • The Appropriation of Increasing Funds Authorization was approved. • The Authorization to Transfer Appropriations from Get Vaccinated-Advances Out to Get Vaccinated- Contract Services was approved. 	<p>Herman/Shamp All in favor</p> <p>Craemer Smith/Nelson All in favor</p> <p>McKiernan/Chapman All in favor</p> <p>Herman/Finney All in favor</p>
Operations & Environmental Meeting Minutes	<p>The meeting minutes from February 7th, 2025 were discussed:</p> <ul style="list-style-type: none"> • Resolution Sterling Sewer- There was a motion to bring to the Board of Health. <ul style="list-style-type: none"> • Resolution 2-20-25 A Sterling Sanitary Sewer. A Resolution to establish that the new public sewer construction project-“The Sterling area wastewater improvements project”-is needed to reduce health problems and existing hazards of water pollution in the territory of the Hamlet of Sterling, in Milton Township, in Wayne County, Ohio for the purposes of preserving, protecting and promotion the public health and welfare. 	<p>Committee Recommendation All in favor</p> <p>Roll Call: Herman; Craemer Smith; Finney; Chapman; McKiernan; Nelson; Shamp; Lindsay; Brown All in favor</p>

	<ul style="list-style-type: none"> Septic Variance- Troyer- 6360 Messner Rd: Request for a variance of 3701-29-18 (C) (6) to have septic tank installed (already installed approved per policy) and used as a temporary holding tank until weather permits to install the leach lines/mound. Tank shall be pumped and variance is for 6 months. Staff recommends approval. <p>The minutes were approved as presented.</p>	<p>Committee Recommendation All in favor</p> <p>Nelson/Lindsay All in favor</p>
<p>Old Business Prosecutors Update</p>	<p>Tim Bogner gave an update.</p> <ul style="list-style-type: none"> Stahl- 18575 Galehouse Rd: The Prosecutors office has sent certified letter and it has come back unclaimed. They sent a 2nd letter through USPS and it was not returned. The property is slightly cleaned up in the front yard, but nothing touched in the back. The prosecutor's office is currently drafting a complaint for legal proceedings. Johnson- 2316 W. Pleasant Home Rd: Sewage Nuisance- A letter was sent out 1/19/25, certified and regular mail. The certified came back unclaimed while the USPS mail did not get returned. The deadline is 2/21/25 to respond. The owner did come in to speak with Vaughn yesterday. She is on a fixed income. There are OWDA funds available. Options are to follow through with complaint and add to her taxes, or use OWDA grant. Staff recommends to table complaint and use the grant funds based on tax situation for property. A motion was made to table until next Board of Health meeting to look into the owners back taxes. 	<p>No action needed</p> <p>Craemer Smith/Brown All in favor</p>

All-Team Meeting Dates	Nicholas Cascarelli, Health Commissioner, discussed the previous dates chosen for the Health Department to close for the all-team meeting dates. He asked for the dates to be changed due to staff conflict. The new dates will be May 28, August 27, and November 19, 2025.	Nelson/Shamp All in favor
<p data-bbox="96 321 365 383">New Business Administrative Items</p> <p data-bbox="96 618 365 654">Septic Variance</p> <p data-bbox="96 1089 365 1187">Failed Septic Operational Inspection</p>	<p data-bbox="390 321 531 383"><u>Personnel Hire</u></p> <ul data-bbox="443 391 1440 1230" style="list-style-type: none"> <li data-bbox="443 391 1440 456">• Raquel Fisher, Clerical Specialist, \$14.00/hr., Part-time, starting January 27, 2025. <li data-bbox="443 610 1440 951">• Rogers- 4476 Snoddy Rd: Temporary medical variance for the needs of the husband. Children are moving into a converted trailer on the property and wanting to connect to existing septic system. Vaughn inspected system and it is functioning properly. Medical variance to allow you to connect to an existing septic system with a 2 (two) bedroom dwelling to be located at 4476 Snoddy Rd. without having to add septic tanks or additional leach lines. Variance is of OAC 3701-29-15-N General soil absorption requirements and not having to add to the existing septic system. Staff recommends approval. <li data-bbox="443 1089 1440 1230">• Baptist Church- 11095 Old Lincoln Way East: Aerator not functioning. Failed 2 inspection for non-functional aerator. Violation of OAC 3701-29-06 and ORC 3718.011. Staff recommends to issue board orders under ORC 3718.08. 	<p data-bbox="1535 391 1885 456">Craemer Smith/McKiernan All in favor</p> <p data-bbox="1587 662 1833 727">Herman/Chapman All in favor</p> <p data-bbox="1587 1133 1833 1198">Herman/Chapman All in favor</p>

<p>New Business Resolution 2-20-2025 B</p> <p>Associate Medical Director Contract</p>	<p>Vaughn Anderson, Director of Environmental Health, presented Resolution 2-20-2025 B. A Resolution authorizing Nicholas Cascarelli, EdD to apply for, accept, and enter into a water pollution control loan fund agreement on behalf of the Wayne County General Combined Health District of Wayne County for the repair and replacement of home sewage treatment systems.</p> <p>Nicholas Cascarelli, Health Commissioner, presented the Associate Medical Director contract for 2025 for Dr. Jolliff.</p>	<p>Craemer Smith/Chapman Roll Call: Herman; Craemer Smith; Finney; Chapman; McKiernan; Nelson; Shamp; Lindsay; Brown All in favor</p> <p>Shamp/Nelson All in favor</p>
<p>Health Commissioner Update</p>	<p>Nicholas Cascarelli, Health Commissioner, gave an update.</p> <ul style="list-style-type: none"> • We served 163 families at the food pantry on February 11th. We also had 10 volunteers and 4 staff. • The passage of HB 257 at the end of December 2024 created the opportunity for certain public boards and commissions to meet virtually, if they established a policy by which to do so. AOHC legal counsel reviewed the bill and it appears <ul style="list-style-type: none"> • Boards of Health cannot meet virtually because Board Members are compensated • District Advisory Council Meetings cannot meet because they are elected officials representing multiple bodies • However, the Health District Licensing Council can meet virtually • The budget includes \$30 billion in General Revenue Funds for FY26, an increase of 2.4% over the current year, and \$30.9 billion in FY27. In total, it includes \$108.6 billion in the first year and \$110.7 billion in the second. <ul style="list-style-type: none"> • Tobacco Under the proposed budget, the \$1.60 per pack cigarette tax would increase to \$3.10 per pack. Other tobacco products would be taxed at 42 percent of the wholesale price, up from the 	<p>No action needed</p>

	<p>current rate of 17 percent. The tax on vapor products would double to 20 cents per milliliter. Additionally, non-combustible non-tobacco products containing nicotine would be taxed at 20 cents per milliliter. The tobacco tax proposal is estimated to increase revenue from \$703.5 million in FY25 to \$1.11 billion in FY26 and \$1.12 billion in FY27. The increased tobacco tax would pay for a new refundable child tax credit.</p> <ul style="list-style-type: none"> • Of significant note to Ohio municipalities is that the proposal would increase the Local Government Fund from the current 1.7% of the state's general revenues (which was increased from 1.66% in the previous budget) to 1.75%. • Cannabis - It would increase sales tax on recreational marijuana from its current rate of 10% to 20%. Currently, host communities receive a portion of the 10%. The proposed revenue structure in the budget would go toward local jail grants, the Ohio Investigative Unit, law enforcement training and local drug task forces. • Continues H2Ohio funding to create high-performing wetlands and provide clean drinking water to communities. • It does not appear the local health department funding request was included. <ul style="list-style-type: none"> • Met with our new state representative, Meredith Craig earlier this month. I met with her to introduce myself share my contact information. We discussed the budget as well as her committee appointments. One of which is the Health committee. I let her know she could always contact me if she wanted to get an opinion from me on any health-related bill. • The District Health Advisory Council will meet Monday March 3rd at the Commissioners Meeting Room on the 2nd floor of the Administration Building. Melissa Craemer Smith was reappointed by the City of Orrville and Angie Chapman was reappointed by the City of Wooster. Both of these terms are for three years to end February 29th 2028. Dr. Lindsay will be reappointed by the DHAC at the meeting for another five-year term ending February 28th, 2030. 	<p>No action needed</p>
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<p>Environmental Health Unit Update</p>	<p>Vaughn Anderson, Director of Environmental Health, gave an update.</p> <ul style="list-style-type: none"> • Food Program- Staff has been working evenings and weekends currently to be able to complete by deadline. Ohio Department of Agriculture will be coming in to survey the Food program in September 2025. • EPA Water Pollution Loan Fund- Only 50% of fund dollars are allowed to connect to sanitary sewer. Vaughn ask OEPA if we can increase to more than 50% due to the need for the Sterling Sanitary Sewer project. • Response from OEPA was yes with proposal to be submitted by Vaughn. 	<p>No action needed</p>
<p>Community Health Unit Update</p>	<p>Patty Reining, Director of Community Health, gave an update.</p> <ul style="list-style-type: none"> • Treatment is still being administered for the TB individual which will continue until May 1st, 2025. • Wayne County had a situation where a person was initially suspected of having contracted bird flu, but the test came back negative. However, the birds the person came into contact tested not negative, and those birds are now undergoing a second round of testing. • Flu cases are on the rise, with an outbreak in a local school. • Project Dawn distribution has been going well throughout the county, with the Mental Health and Recovery Board helping distribute. • Outreach numbers have been lower recently due to inclement weather. 	<p>No action needed</p>
<p>WIC Unit Update</p>	<p>Nick Cascarelli gave an update on behalf of Wendy Anderson.</p> <ul style="list-style-type: none"> • The assigned case load is 1172, and we are at 93.6% of case load with 1097 Participants. We had 576 scheduled appointments and 472 who showed, with 12 walk-ins. • There has been an increase in participants which is normal for the current time of year and also we are able to see more appointments with a full staff. 	<p>No action needed</p>

Administration Unit Update	Theresa Schlauch, Director of Finance and Human Resources, gave an update. <ul style="list-style-type: none"> The new Vital Statistic System will be starting April 1st, 2025 for Ohio births, and the new death system starting July 1st, 2025. 	No action needed
Public Speaks	No public present.	No action needed
Future Meetings	03/07/2025 Operations and Environmental Health Sub-Committee 03/20/2025 Board of Health Meeting	No action needed
Adjourn	The meeting was adjourned by consensus at 9:08 a.m.	No action needed
Board CEUs	Health Commissioner Nicholas Cascarelli did a presentation on the Staff satisfaction survey results conducted in December.	No action needed

Approved by the Board of Health on this day, March 20, 2025.

Susan Buchwalter, Ph.D.
Board of Health President

Nicholas Cascarelli, Ed.D.
Health Commissioner