

## WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

March 20, 2025

Members Present: Brent Brown; Susan Buchwalter; Angie Chapman; Fred Finney; Jerry Herman; Robert Lindsay; Carol McKiernan; Amanda Nelson; Marjorie Shamp; Bob Troutman

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Vaughn Anderson, Director of Environmental Health; Patty Reining, Director of Community Health; Wendy Anderson, Director of WIC

Guest(s) Present: Tim Bogner, Wayne County Prosecutors Office; Jonathan Perry; Sara Rostetler

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Dr. Susan Buchwalter at 8:00 a.m.	No action needed
Board Reorganization	<p>Susan Buchwalter was nominated to continue on as President of the Board of Health.</p> <p>Melissa Craemer Smith was nominated to continue on as Vice President of the Board of Health.</p>	<p>McKiernan/Finney All in favor</p>
Board of Health Meeting Minutes	The meeting minutes from February 20 <sup>th</sup> , 2025 were approved as presented.	<p>Brown/Chapman All in favor</p>
Financial Requests	<p>Nicholas Cascarelli, Health Commissioner, presented the new financial account Overview for February and a motion was made to accept.</p> <ul style="list-style-type: none"> <li>• The Approval of Bills and Interagency/Expense Reimbursement Transactions were approved.</li> </ul>	<p>McKiernan/Shamp All in favor</p> <p>Brown/Herman All in favor</p>

	<ul style="list-style-type: none"> <li>• Travel and related expenses were approved.</li> <li>• The OWDA Payment Authorization for Shetler was approved.</li> <li>• The Amended Certificate of Estimated Resources was approved.</li> <li>• The Appropriation of Funds Authorization was approved.</li> <li>• The Authorization to Transfer was approved.</li> <li>• The Funds Advance from General Fund to Public Health Workforce was approved.</li> </ul>	<p>Troutman/Lindsay All in favor</p> <p>Nelson/McKiernan All in favor</p> <p>Herman/Troutman All in favor</p> <p>Chapman/Nelson All in favor</p> <p>Troutman/Chapman All in favor</p> <p>McKiernan/Shamp All in favor</p>
<p>Operations &amp; Environmental Meeting Minutes</p>	<p>The meeting minutes from March 7<sup>th</sup>, 2025 were discussed:</p> <ul style="list-style-type: none"> <li>• 2026 Budget- The 2026 Expense and Revenue Budget was presented, with a 3% increase. A motion was made to approve.</li> <li>• Privacy Policy Review- The Privacy Policy has been updated through the PolicyStat site. A motion was made to approve.</li> <li>• The Health Commissioners contract was approved for 5 years.</li> </ul> <p>The minutes were approved as presented.</p>	<p>Committee Recommendation All in favor</p> <p>Committee Recommendation All in favor</p> <p>Committee Recommendation All in favor</p> <p>Chapman/Finney All in favor</p>

<p>Old Business Prosecutors Update</p>	<p>Tim Bogner gave an update.</p> <ul style="list-style-type: none"> <li>• Stahl- 18575 Galehouse Rd: The prosecutor's office has filed the complaint.</li> <li>• Johnson- 2316 W. Pleasant Home Rd: Sewage Nuisance- Tabled from last month. The home is on the Treasurers list for foreclosure. Owner of home did write letter to apologize. There are OWDA funds available. Options are to follow through with complaint and add to her taxes, or use OWDA grant. Staff recommends to use OWDA grant.</li> </ul>	<p>No action needed</p> <p>McKiernan/Finney Brown Opposed</p>
<p>New Business Administrative Items</p>	<p><u>Personnel</u> <u>Resignation</u></p> <ul style="list-style-type: none"> <li>• Maggie Eby, Safe Communities Coordinator, \$20.00/hr., Part-time, starting March 12<sup>th</sup>, 2025.</li> <li>• Rebecca Norris, Clerical Specialist, \$16.00/hr, Part-time, effective October 24<sup>th</sup>, 2024.</li> <li>• Vaughn Anderson, discussed tabling the advancement of Kelly McQuain until her REHS license comes in.</li> </ul> <p>*It was noted Tim Bogner left the meeting at 8:47am.</p>	<p>Herman/Nelson All in favor</p> <p>No action needed</p>
<p>PEP Insurance Renewal</p>	<p>The Public Entity Pool Insurance annual renewal was approved.</p>	<p>Brown/McKiernan All in favor</p>

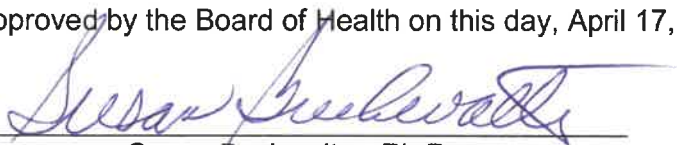
<p>New Business Solid Waste Nuisance</p>	<ul style="list-style-type: none"> <li>Perry- 78 N. Millbourne: The home had a fire, and owner is temporarily living on trailer on property. Large amount of solid waste scattered on property. The owner of the Property was present today. He spoke of hardships and requested to have staff revisit his property as he claims it is now cleaned up. The Board agreed to table till next Board meeting. *It was noted that Mr. Perry left at 8:58am.</li> </ul>	<p>Brown/Lindsay All in favor</p>
<p>Septic Variance</p>	<ul style="list-style-type: none"> <li>Moody- Kohler Rd. Parcel #47-00493.002: Legacy Lot. Approved request for a variance of OAC 3701-29-15 General soil absorption standards (N) (2) to have your leach lines length along contour shorter than rule requirement. Due to existing lot size (created prior to 2007), length along contour can't be met for a septic installation per current code. Extra working and total square feet of treatment is included to compensate for the loss in length along contours. The variance was considered to keep system soil based and not discharging. Staff recommends approval.</li> </ul>	<p>Herman/Troutman All in favor</p>
<p>Unlicensed FSO/RFE</p>	<ul style="list-style-type: none"> <li>Vaughn Anderson, Environmental Health Director, discussed the businesses in Wayne County that have not paid their food license. All 18 Dollar General Stores and the World Spice Trade LLC have not paid. Dollar General has sent payment but still in the mail, and World Spice Trade is paying next week. Staff requests for the Prosecutor to wait one week for payments. Motion to refer to Prosecutor.</li> </ul>	<p>Troutman/McKiernan All in favor</p>
<p>Water Pollution Control Fund Agreement</p>	<ul style="list-style-type: none"> <li>The annual Water Pollution Control Fund Agreement was presented to disperse funds.</li> </ul>	<p>Troutman/Nelson All in favor</p>

<p>New Business Staff Appreciation Picnic</p>	<ul style="list-style-type: none"> <li>Nick Cascarelli, Health Commissioner, requested to have the building close at 12pm on June 26<sup>th</sup>, 2025 for a staff appreciation picnic, and also requests \$500 for food and prizes. We will be going to Christmas Run Park and the city doesn't charge for the pavilion.</li> </ul>	<p>Chapman/Shamp All in favor</p>
<p>Health Commissioner Update</p>	<p>Nicholas Cascarelli, Health Commissioner, gave an update.</p> <ul style="list-style-type: none"> <li>We served 126 families at the food pantry on March 11<sup>th</sup>. We also had 7 volunteers and 3 staff.</li> <li>The budget bill will be heading to the Senate. The Dept. of Children and Youth are proposing monies for newborn home visits. Health Department PHN's used to do this about 15 years ago. We have requested the local health departments given the option to be a provider of this service if it passes. The DCY and the legislature were receptive.</li> <li>The District Health Advisory Council met Monday, March 3<sup>rd</sup>, 2025. Dr. Lindsay was reappointed by the DHAC for another 5-year term ending February 28<sup>th</sup>, 2030.</li> <li>We convened the Overdose Fatality Review Board on February 26<sup>th</sup>, 2025. There were 10 deaths reviewed. 6 of the 10 had Fentanyl in their system. We had 2 deaths primarily related to alcohol abuse. 5 of the 10 deaths were between the ages of 35-44.</li> <li>We convened the Child Fatality Review Board on March 4<sup>th</sup>, 2025. For 2024, 13 children died and all 13 were reviewed. 5 of the 13 deaths were preventable.</li> <li>The Ohio Department of Health released a new grant management system this week. They have refined the grant process on the new system and eliminated some redundancies. All grants will not be transitioned onto the new system for a full year.</li> <li>receiving a \$50k grant for the Ohio Department of Health to do planning for avian influenza. Wayne was one of eight counties eligible for this funding that will last through January. Patty, Vaughn and Olivia Troyer, our Preparedness Coordinator, and I met to determine the best way to prepare and utilize the opportunity.</li> </ul>	<p>No action needed</p>

<p>Environmental Health Unit Update</p>	<p>Vaughn Anderson, Director of Environmental Health, gave an update.</p> <ul style="list-style-type: none"> <li>• Rittman IGA- Resolved unpaid license.</li> <li>• Update on the Sterling Sewer- A letter from the Commissioners went out. They also started marking trees and sewer lines. They are going to be breaking ground sometime this month.</li> </ul>	<p>No action needed</p>
<p>Community Health Unit Update</p>	<p>Patty Reining, Director of Community Health, gave an update.</p> <ul style="list-style-type: none"> <li>• CMH had the ODH annual visit that went well.</li> <li>• Clinic numbers have been down which is normal for this time of year, but we have been busy in Communicable disease. There is still an outbreak at a local school and no link to a specific disease.</li> <li>• Project Dawn distribution has been very steady.</li> <li>• Outreach numbers have been up and Melissa has been going out to the local schools.</li> </ul>	<p>No action needed</p>
<p>WIC Unit Update</p>	<p>Wendy Anderson, Director of WIC, gave an update.</p> <ul style="list-style-type: none"> <li>• The assigned case load is 1172, and we are at 94.8% of case load with 1111 Participants. We had 512 scheduled appointments and 394 who showed, with 14 walk-ins.</li> <li>• There has been an increase in participants which is normal for the current time of year and also we are able to see more appointments with a full staff.</li> <li>• We are working on implementing group classes again for later this summer.</li> <li>• Rittman IGA is currently not an active vendor on WIC with new ownership, and will be about 6 weeks to get back on.</li> </ul>	<p>No action needed</p>

	<ul style="list-style-type: none"> <li>WIC celebrated IBCLC and Registered Dietitian Day this month. Wendy gave a shout out to the great work IBCLC, Carli Gump does, and also Dietitians Marcy Hunter, Abby Perkins, and Elesa Eaken.</li> </ul> <p>*It was noted that Sarah Rostetter left the meeting at 9:23am.</p>	
Administration Unit Update	<p>Theresa Schlauch, Director of Finance and Human Resources, gave an update.</p> <ul style="list-style-type: none"> <li>The new Vital Statistic System was pushed back. It was to start April 1<sup>st</sup>, 2025, but no new date has been announced yet.</li> </ul>	No action needed
Public Speaks	No public present.	No action needed
Future Meetings	<p>04/04/2025 Operations and Environmental Health Sub-Committee</p> <p>04/17/2025 Board of Health Meeting</p>	No action needed
Adjourn	The meeting was adjourned by consensus at 9:31 a.m.	No action needed

Approved by the Board of Health on this day, April 17, 2025.



Susan Buchwalter, Ph.D.  
Board of Health President



Nicholas Cascarelli, Ed.D.  
Health Commissioner & BOH Secretary

