

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

May 15, 2025

Members Present: Brent Brown; Susan Buchwalter; Angie Chapman; Melissa Craemer Smith; Fred Finney; Jerry Herman; Robert Lindsay; Carol McKiernan; Amanda Nelson; Marjorie Shamp; Bob Troutman

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Theresa Schlauch, Director of Finance and HR; Vaughn Anderson, Director of Environmental Health; Patty Reining, Director of Community Health; Wendy Anderson, Director of WIC

Guest(s) Present: Tim Bogner, Wayne County Prosecutors Office; Nicholette Rogers, Wayne Co Advocacy Group; Eric Langston

| TOPIC | INFORMATION | BOARD ACTION |
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| Call to Order | The meeting was called to order by Dr. Susan Buchwalter at 8:00 a.m. | No action needed |
| Board of Health Meeting Minutes | The meeting minutes from April 17 th , 2025 were approved with a correction to add Brent Brown to the members present. | Craemer Smith/Herman All in favor |
| Financial Requests | <ul style="list-style-type: none"> • The financial account Overview for April was presented and the Board acknowledges it was received. • The Approval of Bills and Interagency/Expense Reimbursement Transactions were approved. • Travel and related expenses were approved. • The Amended Certificate of Estimated Resources for the new grant Influenza A/H5N1 was approved. | <p>Finney/Brown All in favor</p> <p>Herman/Shamp All in favor</p> <p>Finney/Nelson All in favor</p> <p>McKiernan/Lindsay All in favor</p> |

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| | <ul style="list-style-type: none"> The Appropriation of Funds Authorization for Influenza A/H5N1 was approved. | <p>Finney/Herman All in favor</p> |
| <p>Operations & Environmental Meeting Minutes</p> | <p>The meeting minutes from May 2nd, 2025 were discussed:</p> <ul style="list-style-type: none"> Rescheduling June Meeting- The June 19th Board of Health meeting was requested to be moved to June 12th, 2025. Rescheduling July Meeting- The July 4th Operations meeting was requested to be moved to July 3rd, 2025. AI Policy- Nicholas Cascarelli presented the personnel manual with the newly added artificial intelligence section policy. Motion to bring to the Board of Health for approval. Septic Variance- Swartzentruber- 14336 Harrison Rd: Grey Water System and cast in place Privy. Variance of 3701-29-12 (H) and 3701-29-15 (H) for non-electric home. Staff recommends approval. Motion to bring to the Board of Health. Calm Acres c/o Stephen Miller. 4448 Snoddy Rd: Tires and solid waste on property that looks like it's ready to be burned. No contact from owner. Staff recommends refer to Board to issue Board Orders under ORC 3707.01. Motion to bring the Board of Health for approval. Septic Operational Nuisance- Langston- 4806 W. Lincoln Way: Aerator was missing. We have sent out letters and no response at that time from the owner. Staff recommended to refer to Board to issue orders under ORC 3718.08. A motion was made to bring to the Board of Health for approval. However, the owner, Eric Langston was present at todays Board of Health meeting. Mr. Langston stated that the aerator was repaired last night with Earl Christman, a septic contractor. Vaughn | <p>Committee Recommendation All in favor</p> <p>Committee Recommendation All in favor</p> <p>Committee Recommendation All in favor</p> <p>Committee Recommendation All in favor</p> <p>Committee Recommendation All in favor</p> |

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| | <p>stated either issue Board Orders as stated above in the Operations & Environmental Meeting Minutes to keep the process moving or table till next Board meeting for staff to verify. Motion was made to table until next Board of Health meeting.</p> <p>*It was noted Eric Langston left the meeting at 8:28am.</p> <p>The minutes were approved as modified with the Septic Operational Nuisance at 4806 W. Lincoln Way, Eric Langston being table as stated above.</p> | <p>Brown/Craemer Smith All in favor</p> <p>Chapman/Nelson. All in favor</p> |
| <p>Old Business Prosecutors Update</p> <p>Board Orders</p> | <p>Assistant Prosecutor Tim Bogner gave an update.</p> <ul style="list-style-type: none"> • Solid Waste Nuisance. Stahl. 18575 Galehouse Rd: The assistant prosecutor indicated that Mr. Stahl was served on April 23, 2025, and he has until May 21, 2025 to file and Answer to the Complaint. If he fails to file an Answer, the Prosecutor's Office will file a motion for judgment on the pleadings • Solid Waste Regulation Revision-Still under review with Prosecutor. • Solid Waste Nuisance: Perry- 78 N. Millbourne Rd: Staff re-inspected property yesterday (5/14/2025) with the Sherriff and observed no improvement of solid waste violations and appeared worse. Staff getting complaints from neighbors. Certified mail sent with no service. Letters were also sent regular mail. Staff hand delivered and posted Board Orders. No contact from property owner besides visits to property. Staff recommends to refer to prosecutor under ORC 3707.01. <p>*It was noted Time Bogner left the meeting at 8:41am.</p> | <p>No action needed</p> <p>No action needed</p> <p>Herman/Shamp All in favor</p> |

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| <p>Amend Staff Appreciation Lunch Total</p> | <p>With an increase in prices, Nicholas Cascarelli, Health Commissioner, requests to increase the amount approved for the Staff appreciation lunch from \$500 to \$700. Motion to approve.</p> | <p>Shamp/McKiernan All in favor</p> |
| <p>New Business Administrative Items</p> <p>EH Items</p> | <p><u>Personnel Resignation</u></p> <ul style="list-style-type: none"> • Raquel Fisher, Clerical Specialist, Part-time, \$14.00/hr., effective May 16, 2025. • Failed Operational Septic Inspection: Galanski. 1251 Nelson Dr.: Aerator appears collapsed. Tanks have sewage overflow. Violation of OAC 3701-29-06 (E) and ORC 3718.011 (A). Owner has been in communication and possibly applying for Septic Grant (information recently hand delivered by staff), but currently having health issues. Staff recommends to table until next Board of Health meeting. • Septic Variance: Amos Slabaugh. 8507 S. Kohler Rd.: Grey Water System and cast in place Privy. Variance of 3701-29-12 (H) and 3701-29-15 (H) for non-electric home. Staff recommends approval. • Septic Variance: Naioma Rinehart-11086 Eby Rd.: Septic Replacement system. Due to dwelling location, driveway location and other developed areas of property the most suitable location is between driveway and property line. The replacement septic tank system will be placed right in between driveway and property line at most center point. Variance of OAC 3701-29-06 (G) (3) (c). Staff recommends approval. | <p>Chapman/Craemer Smith All in favor</p> <p>Brown/Finney All in favor</p> <p>Craemer Smith/Lindsay All in favor</p> <p>McKiernan/Chapman All in favor</p> |
| <p>Health Commissioner Update</p> | <p>Nicholas Cascarelli, Health Commissioner, gave an update.</p> <ul style="list-style-type: none"> • We served 94 families at the food pantry on May 13th, with 10 volunteers and 2 staff. We switched back to market style versus drive through. | |

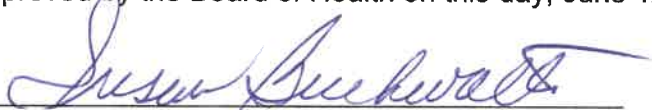
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| | <ul style="list-style-type: none"> • As the State budget is now going to the Senate, below are the items AOHC is advocating for to the Senate <ul style="list-style-type: none"> • Public Health Lab— Restore the Governor’s proposed increase – 26 million over the next two years. • Home Visiting—Restore the Governor’s proposed increase of \$22.5 million for Help Me Grow in FY 2027. • County Budget Commission— Eliminate added language that removes the county prosecutor from the three-member county budget commission and makes the president of the board of county commissioners a member instead. • Soil Evaluators – Eliminate added language that prohibits the ODH Director from adopting rules requiring a soil evaluator or soil scientist to evaluate the soil type and slope with respect to a household sewage treatment system or a proposed household sewage treatment system. • Lead Abatement – Restore Governor’s proposal of 1 million for the Lead Safe Home fund (eliminated in House version) and 7 million for Lead Abatement (reduced to 250,000 in House version) • We have met with the hospitals and Emergency Management two times to discuss planning around measles. We had provided educational materials to use in the hospitals related to calling ahead if they had Measles, general information about Measles. • Reviewed our progress toward being reaccredited. We have approximately 40 percent of the documentation complete. We will apply spring of 2028 for reaccreditation. One of the larger items we will need is a newer strategic plan which we have slated for next year. • The Health Department will be featured in an upcoming edition of the Wooster Weekly/Wayne Bargain Hunter. It will be a discussion of our programs and services as well as a discussion of our funding. • Our all team meeting coming up later this month will feature staff from OneEighty doing a talk on human trafficking. • Congratulations to Janet Rittenhouse, REHS, Environmental Health Supervisor earlier this week, she celebrated her 40th year anniversary with the Wayne County Health Department this past month. | <p>No action needed</p> |
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| <p>Environmental Health Unit Update</p> | <p>Vaughn Anderson, Director of Environmental Health, gave an update.</p> <ul style="list-style-type: none"> • The Household Hazardous Waste event is being held May 19th, 2025 from 2-6pm. The number of appointments were increased due to the level of interest by the public. • Mt. Eaton Solid Waste Closed Landfill-Comprehensive inspection conducted with OEPA and Landfill Officials. Observed two gas wells exceeding methane limits, possible leachate discharge and a small depression area (vegetation issues and runoff). A few other vegetation areas were observed. Staff is working with OEPS. | <p>No action needed</p> |
| <p>Community Health Unit Update</p> | <p>Patty Reining, Director of Community Health, gave an update.</p> <ul style="list-style-type: none"> • Last week was Nurses week and we celebrated staff for all their hard work and dedication. • TB Case- 190 doses have not been observed yet and now the new date for ending treatment is May 23rd as of now. • This month we did take the Mobile Unit out for the first time for Syphilis testing, and we will be doing outreach in the parking lots of Trinity Church and the Salvation Army to start. • Hope has been doing a great job with the Safe Communities Grant. She has attended 4 Proms this month and did an event with Click it or Ticket. • Project Dawn- Heather Dean from the Wayne County Mental Health and Recovery Board has become a distributing partner. Dr. Smith is also going to be piloting a program that whenever a narcotic medication is prescribed, that Narcan is automatically also given and information is sent to the Health Department. | <p>No action needed</p> |
| <p>WIC Unit Update</p> | <p>Wendy Anderson, Director of WIC, gave an update.</p> | |

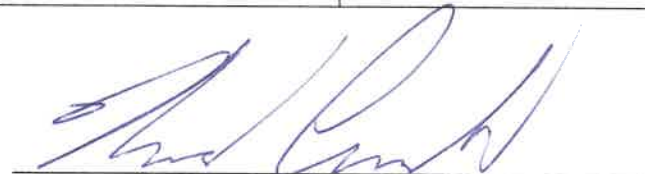
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| | <ul style="list-style-type: none"> • The assigned case load is 1172, and we are at 98.46% of case load with 1154 Participants. We had 608 scheduled appointments and 470 who showed, with 25 walk-ins. • For fiscal year 2026, Wayne County's caseload was dropped to 1090 and funding cut by 7.7% to \$410,741. There is a decrease in the Breastfeeding peer program. • There was a decrease this year's funding for the Farmers Market coupons at a federal level. These coupons are for WIC participants, 9 months and older, they receive an additional \$30 in coupons. Those coupons are expected to be available in late June. | No action needed |
| Administration Unit Update | <p>Theresa Schlauch, Director of Finance and Human Resources, gave an update.</p> <ul style="list-style-type: none"> • Vital Statistics has been busier with an increase due to the Real ID requirements. Also, the new Vital Statistic System is still on hold with no new information as of yet. • We will be fixing the stair railing outside at the garage entrance, and County maintenance will be checking pipes for leaks in the future. | No action needed |
| Public Speaks | Nicholette Rogers was in attendance from the Wayne County Advocacy Group. She plans to forward information about the Budget Bill to the group, and says the Board can reach out to her or the group if any support is needed. | No action needed |
| Executive Session | <p>Motion to enter into Executive Session to discuss personnel was made at 9:18am.</p> <p>*It was noted that Susan Buchwalter left at 9:43am. *It was noted that Robert Lindsay, Brent Brown and Jerry Herman left at 9:44am.</p> | <p>Herman/Troutman Roll Call: Brown; Herman; Troutman; Craemer Smith; Finney; Chapman; McKiernan; Nelson; Shamp; Lindsay</p> |

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| | Motion to exit Executive Session was made at 9:45am. | Shamp/Finney Roll Call: Troutman; Shamp; Nelson; McKiernan; Finney |
| Future Meetings | 06/06/2025 Operations and Environmental Health Sub-Committee 06/12/2025 Board of Health Meeting | No action needed |
| Adjourn | The meeting was adjourned by consensus at 9:46 a.m. | No action needed |

Approved by the Board of Health on this day, June 12, 2025.



Susan Buchwalter, Ph.D.
Board of Health President



Nicholas Cascarelli, Ed.D.
Health Commissioner & BOH Secretary