

## WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

August 21, 2025

Members Present: Brent Brown; Susan Buchwalter; Angie Chapman; Melissa Craemer Smith; Fred Finney; Jerry Herman; Robert Lindsay; Carol McKiernan; Amanda Nelson; Marjorie Shamp; Bob Troutman

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Wendy Anderson, Director of WIC; Patty Reining, Director of Community Health

Guest(s) Present: Tim Bogner, Wayne County Prosecutors Office; Nicholette Rogers

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Dr. Susan Buchwalter at 8:00 a.m.	No action needed
Board of Health Meeting Minutes	The meeting minutes from July 17, 2025 were approved as presented.	Brown/Troutman All in favor
Financial Requests	<ul style="list-style-type: none"> <li>• The financial account Overview for July was presented and the Board acknowledges it was received.</li> <li>• The Approval of Bills and Interagency/Expense Reimbursement Transactions were approved.</li> <li>• Travel and related expenses were approved.</li> <li>• The Authorization to Increase appropriations of funds for WIC, HB110 and Vaccine Equity were approved.</li> </ul>	<p>No action needed</p> <p>Finney/Lindsay All in favor</p> <p>Herman/Chapman All in favor</p> <p>McKiernan/Shamp All in favor</p>

	<ul style="list-style-type: none"> <li>• The Authorization to Transfer Appropriations for Covid-19 Bridge was approved.</li> <li>• The Authorization to Advance Funds from Advance Out-Covid-19 Bridge to Advance In-General Fund was approved.</li> </ul>	<p>Troutman/Herman All in favor</p> <p>Craemer Smith/McKiernan All in favor</p>
<p>Operations &amp; Environmental Meeting Minutes</p>	<p>The meeting minutes from August 1, 2025 were discussed:</p> <p>Community Health Fees- To be discussed for new business.</p> <p>Failed Operational Septic Inspection-</p> <ul style="list-style-type: none"> <li>• David Jones-9504 Blough Rd: No contact from property owner. Violations of OAC 3701-29-06 and ORC 3718.011. Staff recommends to issue Board Orders under ORC 3718.10 and ORC 3718.99.</li> </ul> <p>Sewage Nuisance-</p> <ul style="list-style-type: none"> <li>• Janice Berenyl-62 Homan Dr: Failed lift/grinder pump. Violations of OAC 3701-29-06 and ORC 3718.08. Staff stated she is applying for the septic grant. In order to keep the process proceeding due to sewage discharge staff recommends to issue Board orders under ORC 3707.01 and/or ORC 3767.13. Vaughn will update Board of Health on grant process.</li> </ul> <p>The minutes were approved as presented.</p>	<p>No action needed</p> <p>Committee Recommendation All in favor</p> <p>Committee Recommendation All in favor</p> <p>Brown/Finney All in favor</p>
<p>Executive Session</p>	<p>Motion to enter in Executive Session to discuss pending and imminent litigation related to a solid waste nuisance case at 8:23am.</p>	<p>Finney/Brown <b>Roll Call:</b> McKiernan; Finney; Troutman; Herman; Chapman; Brown; Nelson; Shamp; Lindsay; Craemer Smith</p>

Executive Session	Motion to exit Executive Session was made at 8:35am.	McKiernan/Chapman <b>Roll Call:</b> McKiernan; Finney; Troutman; Herman; Chapman; Brown; Nelson; Shamp; Lindsay; Craemer Smith
Old Business Prosecutors Update	18575 Galehouse Rd: A motion was made to authorize the prosecutor to dismiss the case of this address without prejudice.	Cramer Smith/McKiernan All in favor
Resolution 8-21-25	<p>The Board of Health Resolution #8-21-2025 (Supersedes Resolution #7-17-2025) was presented.</p> <p>“A Resolution by the Board of Health of the Wayne County Combined General Health District to adopt a Solid Waste Regulation as a superseding replacement for its former Regulation No. 98.”</p> <p>The Board voted to dispense with the requirement to read Regulation 98R on three different days.</p> <p>A motion was made to adopt Resolution #8-21-2025 as a superseding replacement for Resolution #7-17-25.</p>	<p>McKiernan/Herman <b>Roll Call:</b> McKiernan; Finney; Troutman; Herman; Chapman; Brown; Nelson; Shamp; Lindsay; Craemer Smith</p> <p>Brown/Troutman <b>Roll Call:</b> McKiernan; Finney; Troutman; Herman; Chapman; Brown; Nelson; Shamp; Lindsay; Craemer Smith</p> <p>Troutman/McKiernan <b>Roll Call:</b> McKiernan; Finney; Troutman; Herman; Chapman; Brown; Nelson; Shamp; Lindsay; Craemer Smith</p>



<p>Resolution 8-21-2025 B</p>	<p>Sewer line had adequate fall and construction. Staff recommends approval.</p> <p>Resolution #8-21-2025B was approved to amend and establish new fees in the Community Health Clinic.</p>	<p>Committee Recommendation <b>Roll Call:</b> McKiernan; Finney; Troutman; Herman; Chapman; Brown; Nelson; Shamp; Lindsay; Craemer Smith</p>
<p>Health Commissioner Update</p>	<p>Nicholas Cascarelli, Health Commissioner, gave an update.</p> <ul style="list-style-type: none"> <li>• We served 131 families at the Pop Up pantry on August 12<sup>th</sup>. This month we also had the mobile van out to have information out from Community Health. We also invited the Wayne County Child Support enforcement Agency, Wayne County Job and Family Services and Community Action Wayne and Holmes counties. We will continue to invite other agencies to exhibit for the next few months.</li> <li>• Nick conducted a talk on July 29<sup>th</sup> in the evening for the League of Women Voters at the Wooster Branch of the Library. Approximately 70 people attended. It was open to the general public. He discussed our programs and services and there was a question and answer session. Nick wanted to thank Dr. Buchwalter and Wendy Anderson for their attendance. He will be doing a similar talk for Smithville Western Care Center next week and for the Wayne County Retirees in November.</li> <li>• On Saturday July 19<sup>th</sup> from 10am-2pm we held our second annual Health Fair located here. We had 34 vendors mostly either focus on health, mental health and social services agencies exhibiting. The turnout was less than expected so we will be doing some planning to address the attendance issue.</li> <li>• Nick has been selected to serve on an ODH/AOHC workgroup focused on WIC. The charge of this workgroup is to look at very aspects related to the grant including funding and staffing.</li> </ul>	<p>No action needed</p>

	<ul style="list-style-type: none"> <li>• AOHC has established a property tax group and have been contacting key legislators that are looking at proposing new legislation related to property taxes.</li> <li>• Nick wanted to thank Patty Reining and her team for all the outreach for Overdose Awareness Month and to Wendy Anderson and her team for their outreach during Breastfeed Awareness Month.</li> </ul>	
Environmental Health Unit Update	There was no update.	No action needed
Community Health Unit Update	<p>Patty Reining, Director of Community Health, gave an update.</p> <ul style="list-style-type: none"> <li>• Nursing has been busy with Back to School Clinics with a total of 84 vaccines given.</li> <li>• We will be attending 2 Amish Outreach Clinics with the Mobile Unit.</li> <li>• There is a small outbreak of Pertussis in the Amish community currently, and a Covid-19 outbreak in a Nursing facility that we are monitoring.</li> <li>• There has been an increase in Lyme Disease in Wayne County and also the state currently.</li> <li>• We also did a collaboration with the Mental Health and Recovery Board, 180, and ANAZAO for Project Dawn. Patty and the other Community Partners went door to door and distributed 182 doses of Narcan.</li> </ul>	No action needed
WIC Unit Update	<p>Wendy Anderson, Director of WIC, gave an update.</p> <ul style="list-style-type: none"> <li>• The assigned case load is 1172, and we are at 98.04% of case load with 1149 Participants. We had 628 scheduled appointments and 464 who showed, with 18 walk-ins.</li> <li>• August is Breastfeeding Awareness Month and we held a few different Breastfeeding events. We partnered with Akron Children’s Hospital for a Baby Shower event where pack and plays, car seats, strollers, and high chairs were given out to participants. We also had our Annual “Honk for</li> </ul>	No action needed

	Breastfeeding” Event on the corner of Walnut and Liberty. This is a great team bonding event and gets the Community involved with support for Breastfeeding.	
Administration Unit Update	<p>On behalf of Theresa Schlauch, Director of Finance and Human Resources, Nicholas Cascarelli gave an update.</p> <ul style="list-style-type: none"> <li>The new Vital Statistics program for birth went live on August 6, 2025. The staff has been busy learning the new system. The death side of the system is not released yet and expected sometime in the fall.</li> </ul>	No action needed
Public Speaks	Nichollette Rogers spoke. She attended the League of Women Voters talk that Nick Spoke at and said it was a positive turnout. She also would be willing to volunteer at future Baby Shower events.	No action needed
Future Meetings	<p>09/05/2025 Operations and Environmental Health Sub-Committee</p> <p>09/18/2025 Board of Health Meeting</p>	No action needed
Adjourn	The meeting was adjourned by consensus at 9:24 a.m.	No action needed

Approved by the Board of Health on this day, September 18, 2025.



Susan Buchwalter, Ph.D.  
Board of Health President



Nicholas Cascarelli, Ed.D.  
Health Commissioner & BOH Secretary

