

WAYNE COUNTY BOARD OF HEALTH MEETING MINUTES

January 15th, 2026

Members Present: Brent Brown; Susan Buchwalter; Angie Chapman; Melissa Craemer Smith; Jerry Herman; Robert Lindsay; Carol McKiernan; Marjorie Shamp; Bob Troutman

Staff Present: Nicholas V. Cascarelli, Health Commissioner; Theresa Schlauch, Director Finance and HR; Vaughn Anderson, Director of Environmental Health; Wendy Anderson, Director of WIC; Patricia Reining, Director of Community Health

Guest(s) Present: Thomas McCarty & Mike Defibaugh, Wayne County Prosecutors Office

TOPIC	INFORMATION	BOARD ACTION
Call to Order	The meeting was called to order by Susan Buchwalter at 8:05 a.m.	No action needed
Board of Health Meeting Minutes	The meeting minutes from December 18, 2025, were approved as presented.	Herman/Lindsay All in favor
Financial Requests	<ul style="list-style-type: none"> • The Financial Account Overview for December was presented, and the Board acknowledges it was received. • The Approval of Bills and Interagency/Expense Reimbursement Transactions were approved. • Travel and related expenses were approved. • The authorization to transfer appropriations for Safe Communities was approved. 	<p>No action needed</p> <p>Brown/Craemer Smith All in favor</p> <p>Craemer Smith/Chapman All in favor</p> <p>Troutman/Shamp All in favor</p>

	<ul style="list-style-type: none"> • The Authorization Resolution for OWDA Contractor Invoice for Dynamerican was approved. • The Authorization Resolution for OWDA Contractor Invoice for Accurate Onsite was approved. • The Authorization Resolution for OWDA Contractor Invoice for All American Excavating was approved. 	<p>McKiernan/Craemer Smith All in favor</p> <p>Herman/Chapman All in favor</p> <p>Herman/Chapman All in favor</p>
Operations & Environmental Meeting Minutes	There was no January meeting.	No action needed
Old Business Prosecutor Updates	<p>Solid Waste Nuisances:</p> <ul style="list-style-type: none"> • Stahl-18575 Galehouse Rd: Refiled and are waiting for the answer date to pass and then it will go to default judgement. • Perry-78 N. Millbourne Rd: We have the ability to clean up. Board recommends getting a quote for how much it will cost. Vaughn will get and bring to next board meeting. • Bond-1245 Jentes Rd: Steve Rich hand delivered Board Orders and taped to the mailbox and Vaughn also taped invoice to. Steve returned at a later date, and both letters were removed. The property is still not cleaned up. Board recommends getting bids for cleaning of property and Vaughn will bring to next meeting. <p>*It was noted Tom McCarty and Mike Defibaugh left the meeting at 8:33 am.</p>	No action needed

<p>New Business HealthSpace Contract</p>	<p>Vaughn Anderson, Director of Environmental Health, spoke about the phaseout of the Environmental Health Program HDIS and the new software HealthSpaces Contract. The Prosecutor found a few issues that they would like to have addressed. The Board made a motion to authorize Nicholas Cascarelli, Health Commissioner, to sign the Contract once approved by the Prosecutor.</p>	<p>Lindsay/Craemer Smith All in favor</p>
<p>Building Closure</p>	<p>Nicholas Cascarelli, Health Commissioner requested to have the buildings closed for 4 All Staff Meetings for 2026. The dates requested are January 28, April 29, July 29, and October 28 from 8 a.m.-10 a.m.</p>	<p>Brown/Chapman All in favor</p>
<p>OPS/EH Meeting date</p>	<p>Nicholas Cascarelli also requested that the February Operations and Environmental Health Committee Meeting be moved. The Board agreed to move the meeting to Friday, February 13th, 2026.</p>	<p>No action needed</p>
<p>Health Commissioner Update</p>	<p>Nicholas Cascarelli, Health Commissioner, gave an update.</p> <ul style="list-style-type: none"> • We served 132 families at the Pop-Up pantry on January 13th. We had 15 community volunteers and two staff including Nick. The CEO of the Akron-Canton Regional Foodbank Dan Flowers, additional staff from the Foodbank, a representative from the Ohio Foodbank Association and representative Meredith Craig were on hand for the pantry. • We have selected Mindful Coaching, Inc, out of North Canton to conduct our strategic planning process. We are having the contract reviewed by the prosecutor before we execute it. The Directors and Nick used a weighted criteria rating system to determine the selected consultant. • We have applied for a USDA grant to do some marketing of the Orrville Farmers Market which is looking very promising. While most of it will be to contract with someone to do the marketing, we will recoup some administration time which will save the general fund some dollars. 	<p>No action needed</p>

	<ul style="list-style-type: none"> • The state of Ohio will be receiving Rural Health Transformation dollars from the CDC. ODH has started to put out and will put out more RFPs. Nick is in the process of investigating to see if we are eligible for any of them. • We have several staff anniversaries in January: Lesley Loren and Heidi Wolf from WIC each have 2 years of service, June Hulit from Admin has 2 years of service, Lauren Myers from Admin has 1 year and Mitchell Kutz from Environmental Health will have 1 year of service. Nick would like to thank them all for their service. 	No action needed
Environmental Health Unit Update	<p>Vaughn Anderson, Director of Environmental Health, gave an update.</p> <ul style="list-style-type: none"> • The Household Hazardous Waste Event will be held on Saturday, May 16th this year from 9 a.m-1 p.m. at the Wayne County Fairgrounds. • We did receive back the Solid Waste EPA Survey, and no issues to report. Vaughn thanked his staff for the great work. • We have not received the Pool Survey back. • OWDA Contract- 2025 money has been spent except for about \$500. Vaughn is requesting more money from the grant to be used towards sanitary sewer connections in Sterling. Currently only 50% can be used of 150K towards sanitary sewer connections. • Vaughn gave an update on Miller lakes sewage release. His inquiries indicated the OEPA performed a cleanup and closed the remediation. City of Wooster worked with OEPA and offered to do more. The situation is finished although some property owners want more done. 	No action needed
Community Health Unit Update	<p>Patty Reining, Director of Community Health gave an update.</p> <ul style="list-style-type: none"> • The HIV/Syphilis program is slowly making headway in the community. We have low-cost testing available and have done 19 HIV and 7 Syphilis tests so far. • Safe Communities have been very busy and has held 17 community events and 8 county Police and Fire Department meetings. The Program is designed to increase public awareness regarding traffic safety. Events 	No action needed

	<p>included impaired driving, distracted driving, motorcycle awareness, drunk driving, speeding and drive sober or get pulled over.</p> <ul style="list-style-type: none"> • For 2025, our total Travel Consults conducted was 115 (which is 230 visits) with an increase of 83 consults from last year. • Project Dawn has been very successful with 4,630 doses of Narcan being distributed within the community. Training includes members of the public, law enforcement and EMS. 321 kits have been placed in vending machines or display boxes in different locations around the county. There will soon be Xylazine test strips available for distribution also. • The Mobile Unit did 88 Outreach trips for the year. Events included regular outreach clinics, Flu clinics, health and safety days, overdose awareness activities and the farmer's market. • For 2025, the total vaccines doses administered were 1,878 and 1,605 Communicable Disease cases investigated. <p>*It was noted Melissa Craemer Smith left the meeting at 9:10 a.m.</p>	<p>No action needed</p>
<p>WIC Unit Update</p>	<p>Wendy Anderson, Director of WIC, gave an update.</p> <ul style="list-style-type: none"> • The assigned case load is 1090, and we are at 102.75% of case load with 1120 Participants. We had 542 scheduled appointments and 425 who showed, with 15 walk-ins. • WIC has seen more income qualifying participants and less Medicaid approvals. • Marcy Hunter, Dietitian, will be leaving on maternity leave next month. 	<p>No action needed</p>
<p>Administration Unit Update</p>	<p>Theresa Schlauch, Director of Finance and Human Resources, gave an update.</p> <ul style="list-style-type: none"> • Theresa went over the Financial Narrative Report for December. The Overall financial position is stable. At the end of the year, the department remained within its approved budget, with all fund expenditures tracking 	<p>No action needed</p>

	<p>as expected or below for this fiscal year. There has been a slight increase in revenue due to Vital Statistics, Community Health and Environmental Health fees.</p> <ul style="list-style-type: none"> • We will soon be replacing the Heating and Air Conditioners in the South Street building as we were advised it would be smart to start replacing one unit every year. • The Environmental Health software purchase in 2026 for approximately \$41,000. 	
Public Speaks	No public present.	No action needed
Future Meetings	<p>02/13/2026 Operations and Environmental Health Sub-Committee</p> <p>02/19/2026 Board of Health Meeting</p>	No action needed
Executive Session	<p>The Board entered Executive Session at 9:29 a.m.</p> <p>The Board exited Executive Session at 9:40 a.m.</p> <p>A motion was made to accept the Health Commissioners revised report on his progress on 2025 goals and 2026 goals.</p>	<p>Brown/Chapman Roll Call: Lindsay; Shamp; McKiernan; Chapman; Herman; Troutman; Brown All in favor</p> <p>McKiernan/Lindsay Roll Call: Lindsay; Shamp; McKiernan; Chapman; Herman; Troutman; Brown All in favor</p> <p>Chapman/Lindsay All in favor</p>

Adjourn	The meeting was adjourned by consensus at 9:42 a.m.	No action needed
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Approved by the Board of Health on this day, February 19, 2026.



Susan Buchwalter, Ph.D.
Board of Health President



Nicholas Cascarelli, Ed.D.
Health Commissioner & BOH Secretary

